



Draft College Council Minutes

May 12, 2022 3:30 p.m. – 4:30 p.m.

Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Ms. Anette Raichbart for Dr. Dyrell Foster	<input checked="" type="checkbox"/> Craig Kutil for Thomas Orf	<input checked="" type="checkbox"/> Mike Alvarez
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Sarah Thompson, President <input checked="" type="checkbox"/> Tracey Coleman, Vice President	<input type="checkbox"/> Jean O'Neil-Opipari, President <input type="checkbox"/> Elizabeth McWhorter, Vice President	<input checked="" type="checkbox"/> Lara Wiedemeier, President <input type="checkbox"/> Vice President
Committee Chairs	Vice Presidents (3)	Guests
<input type="checkbox"/> Dr. Kristina Whalen, Accreditation Steering <input checked="" type="checkbox"/> Alesia High for Anette Raichbart, Budget Development <input type="checkbox"/> Thomas Orf, College Enrollment Management <input type="checkbox"/> Russell Jensen, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input type="checkbox"/> Mike McQuiston, Technology	<input type="checkbox"/> Kristina Whalen, Academic Services <input checked="" type="checkbox"/> Alesia High for Anette Raichbart, Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services	<input type="checkbox"/>

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p>Call to Order <i>For information</i></p> <p>All welcomed. Call to order at 3:40 p.m. with a quorum of 9.</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <p>Agenda reviewed. Ms. Raichbart asked for a motion to approve, Ms. Woods/Ms. Lish/unanimous.</p>	Approved
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <p>The April 28, 2022 minutes were reviewed, no discussion had. Ms. Raichbart asked for a motion to approve, Ms. Woods/Mr. Alvarez/two abstentions/passed.</p>	Approved
4.	<p>Action Items <i>For action</i></p> <ul style="list-style-type: none"> • Shared Governance Handbook & Worksheet: Ms. Woods/Ms. Coleman/unanimous. • Shared Governance Cmte Worksheets for 2022-23 <ul style="list-style-type: none"> ○ College Council Governance Worksheet for 2022-23 ○ Accreditation Steering Committee ○ Budget Development Committee ○ Career Technology Education Committee ○ College Enrollment Management Committee ○ Curriculum Committee ○ Facilities & Sustainability Committee ○ Faculty Hiring Prioritization Committee ○ Health & Safety Committee ○ Institutional Planning and Effectiveness Committee ○ Math and Language Equity and Achievement Subcommittee 	Approved

	<ul style="list-style-type: none"> ○ Student Equity & Achievement Committee <ul style="list-style-type: none"> ▪ Equity Mission Statement & Equity Operational Definition ○ Student Learning Outcomes Committee <p>Ms. Raichbart asked for a motion to approve all Shared Governance Committee Worksheets listed above/Ms. Woods/Ms. Wiedemeier/discussion: the Equity Mission Statement & Equity Operational Definition from the Student Equity & Achievement Committee was reviewed in response to the question of “what is the definition of equity focused environment” from the April 28, 2022 College Council meeting/unanimous. The Equity Mission Statement and the Equity Operational Definition will be included in the Shared Governance Handbook.</p>	Approved
5.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> ● COVID-19 Update: Ms. Raichbart reviewed the Updated COVID-19 Safety Plan - Final document and indicated that LPC will use the CDC COVID Data Tracker: County View web site to determine LPC masking requirements. Further signage will be updated on campus. ● Budget Update: Ms. Raichbart reviewed the figures for the FY22 budget and indicated we are right on track at the 85% mark. The college has roughly \$1 million left of the third allocation of CARES money. Administrative Services is currently working on budget development for FY23. A budget revise is expected soon. Ms. Raichbart and Ms. Sui Song are attending ACBO conference the week of May 16. ● Shared Governance <ul style="list-style-type: none"> ○ Distance Education Committee 2022-23 Shared Governance Worksheet: Proposed changes for the committee have not been presented to the Academic Senate. ○ Shared Governance Committee Completed Tasks: 2019-20, 2020-21, 2021-22: Ms. Raichbart reminded College Council members that there was a desire by Ms. Thompson and Mr. Samra to review the 2019-20 and 2020-21 academic years Shared Governance Committee Completed Tasks. There is no longer a desire to review the tasks. 	<p>None</p> <p>None</p> <p>None</p> <p>Completed Tasks for Shared Governance Committees will not be reviewed.</p>

	<p>roll-out. The web site will be shared with the academic divisions for feedback. There are a couple of retreats this summer.</p> <ul style="list-style-type: none"> • Accreditation Steering Committee: No report. • College Enrollment Management Committee: No report. • VP Academic Services: No report. • VP Administrative Services/Budget Development Committee: Ms. Raichbart reported that her Executive Assistant resigned recently and the position has posted and will close May 20 with a target of June Board and a July 1 start date. Administrative Services is working toward budget adoption, looking at next year’s budget, closing the current budget and purchase orders. The Budget Development Committee continues to meet in preparation of the PBC meetings. An expected vote for an addition 40 FTF for Chabot’s Sheriff Academy did not occur, but the committee anticipates it will happen at the next PBC meeting. A suggestion was made to go to the next PBC with a written statement so that comments do not get lost in the minutes. • VP Student Services: Dr. Wilson reported that commencement has been the focus. The first session is full with 180 students and an expected 685 guests. The second session currently has about 100 students. Students need to RSVP by May 21 for the second, 12:30 p.m., session. Volunteers are still needed. • Facilities and Sustainability Committee: No report. • Institutional Planning and Effectiveness Committee: Mr. Samra reported two presentations on college planning priorities from VP Wilson and VP Whalen was given in IPEC. It was decided to continue the two priorities, equity and guided pathways. • Resource Allocation Committee: Ms. Lish reported that RAC will go back to one cycle of IERs. She will send an email communication about the changes to the campus community. 	
9.	<p>Good of the Order <i>For information</i></p>	None
10.	<p>Future Agenda Items <i>For discussion</i></p>	

Meeting adjourned 4:11 p.m.

Next meeting: August 25, 2022