



## College Council Minutes

September 22, 2022 2:30 p.m. – 4:30 p.m.

Recorder: Sheri Moore (from Zoom Recording)

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students’ transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty Association (1)	SEIU (1)
<p><input checked="" type="checkbox"/> Dr. Dyrell Foster</p>	<p><input checked="" type="checkbox"/> Dr. Thomas Orf</p>	<p><input checked="" type="checkbox"/> Mike Alvarez</p>
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<p><input checked="" type="checkbox"/> Dr. Tracey Coleman, President <input type="checkbox"/> Vacant, Vice President</p>	<p><input checked="" type="checkbox"/> Jean O’Neil-Opipari, President <input type="checkbox"/> Elizabeth McWhorter, Vice President</p>	<p><input checked="" type="checkbox"/> Lara Wiedemeier, President <input type="checkbox"/> Vacant, Vice President</p>
Committee Chairs	Vice Presidents (3)	Guests
<p><input checked="" type="checkbox"/> Dr. Kristina Whalen, Accreditation Steering <input checked="" type="checkbox"/> Anette Raichbart, Budget Development <input checked="" type="checkbox"/> Dr. Thomas Orf, College Enrollment Management <input type="checkbox"/> Russell Jensen, Facilities &amp; Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning &amp; Effectiveness <input type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology <input type="checkbox"/> Melissa Korber, Career Technical Education</p>	<p><input checked="" type="checkbox"/> Dr. Kristina Whalen, Academic Services <input checked="" type="checkbox"/> Anette Raichbart, Administrative Services <input type="checkbox"/> Dr. Jeanne Wilson, Student Services</p>	<p><input type="checkbox"/></p>

**Attendance (Quorum = 9)**

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p><b>Call to Order</b> <i>For information</i></p> <p>All welcomed. Call to order at 2:35 p.m. College Council made quorum.</p>	None
2.	<p><b>Review &amp; Approve Agenda</b> <i>For action</i></p> <p><a href="#">Agenda</a> reviewed. Dr. Coleman/Ms. O’Neil-Opipari/unanimous.</p>	Approved
3.	<p><b>Review &amp; Approve Prior Minutes</b> <i>For action</i></p> <p><a href="#">May 12, 2022 draft minutes.</a> Dr. Orf/Ms. Lish/unanimous <a href="#">August 25, 2022 draft minutes.</a> Ms. Wiedemeier/Ms. Lish/unanimous</p>	Approved Approved
4.	<p><b>Action Items</b> <i>For action</i></p> <p>No action items.</p>	None
5.	<p><b>Old Business</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• <b>COVID-19 Update:</b> Dr. Foster reported on new guidance from the CDC on individuals that are exempt and have received an accommodation. Those individuals no longer need to provide weekly testing. That information was discussed in the SLT Meeting on September 19, 2022. Discussion will likely continue in the September 26, 2022 SLT meeting on how the District will respond to that guidance. Dr. Foster reminded the Council that any policy changes need to be approved by the Board.</li> </ul>	None

<p>6.</p>	<p><b>New Business</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• <b>EMP Planning Cycle:</b> Dr. Foster shared that our current planning cycle is a six-year cycle. The College is mobilized around the completion of the EMP, accreditation, and our self-study. Dr. Foster thanked Mr. Samra for his foresight in looking ahead and then turned the discussion over to Mr. Samra. Mr. Samra shared that <a href="#">Board Policy 3250, Institutional Planning</a>, had a first reading at the September 13, 2022 Chancellor’s Council. BP 3250 requires that we do an educational master plan at least every six years. Mr. Samra reviewed and discussed the <a href="#">Accreditation and Educational Master Plan Cycle</a> diagram. He noted that the EMP cycle will be from 2021-2026 and we will start writing for the 2027-2032 EMP during the time of the midterm report for Accreditation (also 2026), which could be a little bit challenging. The proposal is to extend the EMP cycle to a seven-year cycle for better alignment with the Accreditation cycle.</li> </ul>	<p><b>Old Business for November 17, 2022</b></p>
<p>7.</p>	<p><b>Information Items</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• <b>ACCJC Team Site Visit Open Forum:</b> The ACCJC Team Site Visit Open Forum is scheduled for Monday, October 10, 2022 at 1:00 p.m. Dr. Foster that during the Site Team Visit, members will receive a campus tour provided by our Outreach Specialists and the Facilities Team. After that, staff will meet with the Site Team for discuss Core Inquiry 1, followed by Core Inquiry 2 and then Core Inquiry 3 and 4 on Tuesday, October 11, 2022. The Site Team will give an Exit Interview on Tuesday, October 11, 2022 to the campus community at 2:00 p.m. in Room 2420 and via Zoom. All are welcome to attend. Dr. Foster indicated that official announcements in terms of our status will not be given at that time, rather the team will give us some insight as to where they are and what they discovered during the interview process.</li> </ul>	<p><b>None</b></p>
<p>8.</p>	<p><b>Updates</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• <b>Technology Committee:</b> Mr. McQuiston indicated the first meeting will be held in October.</li> <li>• <b>LPC Student Government:</b> Ms. Wiedemeier reported that the Grand Opening for the Mini-Market will be held on September 28, 2022 at 5:00 p.m. Everyone is invited. Student Government has been doing voter registration to get students signed up to vote.</li> <li>• <b>SEIU:</b> Mr. Alvarez reported that SEIU is currently in negotiation with the District on the new collective bargaining agreement. Progress is being made.</li> </ul>	<p><b>None</b></p>

- **Faculty Association:** Dr. Orf reported that the main thing to report is the hard copy of the contract with all of the changes are now available. You can find it on the HR and F/A web site. Electronic voting on the contract will take place later this month. Voting will be open for two weeks. Dr. Orf is hopeful this will go to the October Board.
- **Academic Senate:** Dr. Coleman reported that Kennedy and Company presented at a recent Academic Senate meeting. Members were able to talk about different people that were engaged in the process. There is a link of the District's website to add feedback or questions. Dr. Coleman encouraged Council member to add their feedback so that Kennedy and Company can gather as much data as necessary. Next Dr. Coleman shared that President Foster is now a non-voting committee member on the Faculty Hiring Prioritization Committee which will allow him to hear what is happening in some of the conversations so that he has a wider lens. Finally, Dr. Coleman reported that Academic Senate is beginning work to honor the Classified Professionals.
- **Classified Senate:** Ms. O'Neil-Opipari reported that Kennedy and Company will visit Classified Senate on October 6, 2022. She reported that a Classified Senate Governing Council meeting was held prior to College Council and they voted to split the cost of the Flex Day food with the Professional Development Committee and the President's Office. The Governing Council discussed developing some subcommittees, one to develop the Caring Campus website and Ms. Angelica Cazarez was "volun-told" to that task. Classified Senate is looking forward to working with Student Senate and Faculty Senate and will be meeting once a month.
- **Guided Pathways Committee:** No report.
- **Accreditation Steering Committee:** See VP Academic Services report.
- **College Enrollment Management Committee:** Dr. Orf reported our numbers haven't really changed much, still a little bit down. Tom DeWitt shared with Dr. Orf that they found some errors in their numbers, some areas were double counted. In upcoming CEMC and DEMC meetings, short range and long range numbers will be looked at. Mr. Samra will be at the next CEMC meeting to talk about modality of the different courses.
- **VP Academic Services:** Dr. Whalen, from the Guided Pathways Conference, indicated they were having really wonderful discussions. The theme is how we are implementing holistic student supports through various models of student success teams. As Dr. Foster mentioned, we are prepared for the Accreditation Team Site Visit. Dr. Whalen's focus post-October will be on new ACCJC standards in draft form available to the public. Those will be the 2023 ACCJC standards. There are not as many sub-standards under each

main heading. Signal to this group the thing that changed a lot from 2014 (now being evaluated on) and the 2023 standards are around the decision making standard. A lot of our current standards delve into the shared governance decision-making structure and the new standards really focus on the Board of Trustees. Dr. Whalen indicated she will be sharing that out with the campus community because the various constituency groups will get a chance to engage in the listening sessions and provide feedback to those standards before they are finalized. For Academic Services, we received in the Office of Instruction the first draft of the spring schedule. We are also working diligently to move the catalog virtually.

- **VP Administrative Services/Budget Development Committee:** Ms. Raichbart indicated the first Budget Development Committee meeting was held last month where they reviewed the current budget in detailed. The committee reviewed the F/A and District agreement and the effects that may have on the budget. We will see the full effects after it goes to the October Board and the contract is ratified. Ms. Raichbart indicated we have about \$182k in Institutional CARES money. We also have about \$180k in MSI (Minority Service Institutions). We still have about \$300k in Student CARES money and we will be offering another round of debt release to former students who have a hold on their record for non-payment that should go out next week. The goal is to pay the debt in hopes they will re-enroll. That money must be spent by June 2023. Next Ms. Raichbart reviewed the general budget. The new parking system has been rolled out and some of the parking lots have been restriped. We have worked with the cafeteria to increase the hours. Administrative Services is also looking at alternatives, such as fresh food vending machines. The 3-D Map is up and running. Shred City is our new shredding company.
- **VP Student Services:** Dr. Foster reported for VP Wilson who was at a conference. The VPs of Student Services from LPC and Chabot are working on a free college campaign which would provide free tuition and fees for students beginning the fall of 2023. It would be a one-year program. More information to come. Amazon has a Career Choice Program which covers the cost of their associates and will reimburse them for attending college. They are working on a campaign to launch that to the community. LPC will be part of the Career Choice Program network, the only college in the East Bay in the network.
- **Facilities and Sustainability Committee:** No report.
- **Institutional Planning and Effectiveness Committee:** Mr. Samra reported that the first meeting of the semester will be in October.
- **Resource Allocation Committee:** Ms. Lish reported that the deadline for instructional equipment requests to Deans is October 12, 2022. This year IERs will go through a single cycle in order to help with purchasing and shipping deadlines.

	<ul style="list-style-type: none"> <li>• <b>Career Technical Education:</b> No report.</li> </ul>	
<b>9.</b>	<b>Good of the Order</b> <i>For information</i>	<b>None</b>
<b>10.</b>	<b>Future Agenda Items</b> <i>For discussion</i>	<b>None</b>

**Meeting adjourned at 3:20 p.m.**

**Next meeting: October 27, 2022**