



College Council Minutes

January 26, 2023 2:30 p.m. – 4:30 p.m.
Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students’ transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty Association (1)	SEIU (1)
<p><input checked="" type="checkbox"/> Dr. Jeanne Wilson for Dr. Dyrell Foster</p>	<p><input checked="" type="checkbox"/> Dr. Thomas Orf</p>	<p><input type="checkbox"/> Mike Alvarez</p>
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<p><input checked="" type="checkbox"/> Sarah Thompson, President <input checked="" type="checkbox"/> Collin Thormoto, Vice President</p>	<p><input checked="" type="checkbox"/> Jean O’Neil-Opipari, President <input checked="" type="checkbox"/> Aubrie Ross for Elizabeth McWhorter, Vice President</p>	<p><input checked="" type="checkbox"/> Lara Wiedemeier, President <input type="checkbox"/> Vacant, Vice President</p>
Committee Chairs	Vice Presidents (3)	Guests
<p><input type="checkbox"/> Dr. Kristina Whalen, Accreditation Steering <input checked="" type="checkbox"/> Anette Raichbart, Budget Development <input checked="" type="checkbox"/> Dr. Thomas Orf, College Enrollment Management <input type="checkbox"/> Russell Jensen, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology <input type="checkbox"/> Melissa Korber, Career Technical Education</p>	<p><input type="checkbox"/> Dr. Kristina Whalen, Academic Services <input checked="" type="checkbox"/> Anette Raichbart, Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services</p>	<p><input type="checkbox"/></p>

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p>Call to Order <i>For information</i></p> <p>All welcomed. VP Wilson called the meeting to order at 2:31 p.m.</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <p>Agenda reviewed. Ms. Woods/Mr. Orf/unanimous</p>	Approved
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <p>December 8, 2022 Draft Minutes. Ms. Woods/Ms. O’Neil-Opipari/two abstentions</p>	Approved
4.	<p>Action Items - None <i>For action</i></p>	None
5.	<p>Old Business - None <i>For discussion</i></p>	None
6.	<p>New Business - None <i>For discussion</i></p> <p>GP: Supporting Students in our Academic & Career Pathways Phase 2: Using the Phase 2+ Supporting Students in Academic & Career Pathways PPT, Ms. Woods reviewed the phases being considered for implementation of the Student Success Teams and indicated she would be sharing this at Academic, Classified, and Student Senates. The phases will be rolled out as soon as possible. The Team is currently working on:</p> <ul style="list-style-type: none"> • Canvas sites for each Pathways • Pathway conversations time 	None

	<ul style="list-style-type: none"> • My pathway checklist (from Phase 1); create for certificate/lower unit folks • Career Coach • Student Resource Guide • Mobile App: LPC GO • Companion Syllabus <p>Collaborations include:</p> <ul style="list-style-type: none"> • East Bay CAN and Cal State East Bay: Ms. Woods indicated she hopes that the \$1 million grant can help with some of the GP work • Tri-Valley Education Collaborative: meeting in February • REACH: Ms. Templeton is working on a model for how we can support some of our certificate programs, transfer out to some of our other programs <p>Phases 3 and 4: Focusing on Student Success Teams:</p> <ul style="list-style-type: none"> • Student Success Team models are being discussed • Infrastructure for Student Data – disaggregated with communication and tracking capabilities <p>Ms. Woods briefly listed some of the challenges with Recruit and Advise and then concluded by sharing that they are re-envisioning the steering committee time and have discussed increasing the number of meetings from 1 to 2 per month, with one of those being a work meeting.</p> <p>It was noted that Chabot College is using HSI grant funds for a Pathways Technology Coordinator.</p>	
7.	<p>Information Items <i>For information</i></p> <ul style="list-style-type: none"> • IEPI Partnership Resource Team Visits in Spring 2023: VP Wilson reminded the group of the Institutional Effectiveness Partnership Initiative (IEPI) and Dr. Foster’s letter of interest and our award. The Partnership Resource Team (PRT) will be visiting LPC on February 9 and March 16. VP Wilson briefly discussed the structure of the February 9 meeting. 	None
8.	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • Technology Committee: Mr. McQuiston indicated the committee has not met yet. 	

- **LPC Student Government:** Ms. Wiedemeier announced that the Executive Board Cabinet has been filled and officers are receiving training. They will be reviewing upcoming conferences and will also be reviewing funds for a speaker for Disability Awareness Month and for Commencement.
- **SEIU:** No report.
- **Faculty Association:** Mr. Orf had nothing to report.
- **Academic Senate:** Ms. Thompson reported that the Academic Senate met on January 25. Senate tasks include: 1) looking at post-pandemic issues of academic dishonesty; 2) looking at recalling and diversity re-enrollment; 3) how to address some of the outcomes of changes in the way we do things; 4) multiple ad-hoc committees have defined their goals for the semester; 5) the Faculty Syllabus Group is working with Guided Pathways to create a faculty syllabus template; 6) coordination of the Staff Appreciation event for spring; 7) proposing the creation of an intensive professional development program for part-time faculty particularly those who have been losing load; 8) re-establishment of an ad-hoc committee with the F/A for part-time diversification strategies; 9) planning for a faculty-student event for this semester; and 10) responding to what we think is going to be the new transfer pattern – the calculation.
- **Classified Senate:** Ms. O’Neil-Opipari reported that Classified Senate held a Governing Council meeting prior to College Council. Over 170 orders for Caring Campus T-shirts have been received. Classified Senate has been reviewing AP 2510 which has to do with participation in College and District governance. The Senate is working on preparations for a summer retreat. Finally, they are looking at a block grant which was awarded a number of years ago for professional development with LPC, Chabot College and the District.
- **Guided Pathways Committee:** No additional update from Ms. Woods.
- **Accreditation Steering Committee:** VP Whalen shared that LPC received the action letter from the ACCJC and LPC’s accreditation has been affirmed for seven years. She indicated Chabot College had the same outcome as well.
- **VP Academic Services:** VP Whalen indicated they will be accepting into their office tomorrow the deadline for the summer schedule and about two weeks following that, the first draft of the fall schedule. Their office is preparing itself to handle some of the new regulations that have come down from the state, including 1) adding the cost of textbooks to the class schedules and 2) changes to Title V over how distance education course information has to be made available to students.

- **College Enrollment Management Committee:** Mr. Orf indicated that we are up a bit less than 2% from last year at this time, but we are still way down from two years ago, so we have a long way to go.
- **VP Administrative Services/Budget Development Committee:** Ms. Raichbart indicated the Budget Development committee met last week and reviewed the Governor’s Budget Proposal that came out the prior week. Prop 98 funds look like they are all receiving an 8.13% COLA which is good news budgetary wise. There is a big push from the Governor to increase funds for outreach and retention with an allocation of about \$200 million state wide for that effort, resulting in a decrease to our deferred maintenance money that was promised the prior year. We will see the Governor’s revise in May.

VP Raichbart will present LPC’s latest budget numbers at the March Town Meeting. New vending machines have been installed on campus. The Hawks Café and the Starbucks Coffee Bar has reopened with new hours. QR Codes for the LPC Campus Map have been distributed throughout campus. Name tags have been made available to all staff. Finally, Campus Safety is finalizing updating of the electrified doors.
- **VP Student Services:** VP Wilson shared that the tentative date for LPC’s campus-wide community open house is Saturday, March 25. She also shared that there will be a new Hawk early registration date of April 29. Finally, there is a rebranding of the Assessment Center to the new Student Support Center, since there is no longer a need to assess for English and Math (AB 705). The Student Support Center is intended to be a one-stop center where students can be help with their W numbers, entering COVID vaccination information, registration, financial information, etc.
- **Facilities and Sustainability Committee:** Ms. O’Neil-Opipari shared that the committee held a short meeting recently.
- **Institutional Planning and Effectiveness Committee:** Mr. Samra indicated they will have their first meeting in two weeks. One item on the agenda will be the Quality Focus Essay – developing Student Success Teams, which was required in LPC’s Self-Evaluation Report. Another item on the agenda will be College Strategic Priorities with a discussion of how that can be integrated into IPEC.
- **Resource Allocation Committee:** Ms. Lish shared the committee had their first meeting of Spring where they ranked the Classified and Administrative Position Requests. Committee members will be turning in their scores this week. President Foster approved RAC’s recommendation for funding all 32 of the Fall Instructional Equipment Requests (IER), indicating that they supported the College’s mission and vision as well as department needs and student learning. Ms. Lish reported that one area of the IER process that they will work on is dialing down any re-occurring costs for items being requested.
- **Career Technical Education:** No report.

9.	<p>Good of the Order <i>For information</i></p> <p>Ms. Thompson suggested that LPC’s new Director of Communications and Marketing attend College Council and provide an update under “Reports.” Ms. Moore indicated any changes to the structure of College Council would require an updated Shared Governance Worksheet, for which we are due to update this semester.</p>	None
10.	<p>Future Agenda Items <i>For discussion</i></p>	None

Meeting adjourned at 3:36 p.m.

Next meeting: February 25, 2023