



College Council Minutes

January 25, 2024 2:30 p.m. – 4:30 p.m.
Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Dr. Dyrell Foster	<input checked="" type="checkbox"/> Heike Gecox	<input checked="" type="checkbox"/> Mike Alvarez
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<input type="checkbox"/> Ashley Young, President <input type="checkbox"/> Collin Thormoto, Vice President	<input checked="" type="checkbox"/> Aubrie Ross, President <input type="checkbox"/> Maria Gliddon, Vice President	<input checked="" type="checkbox"/> Brody Price, President <input checked="" type="checkbox"/> Delaney Roehrs, Vice President
Committee Chairs	Vice Presidents (3)	Other Committee Members or Guests
<input checked="" type="checkbox"/> Dr. Nan Ho, Accreditation Steering <input type="checkbox"/> Vacant, Budget Development <input checked="" type="checkbox"/> Heike Gecox, College Enrollment Management <input type="checkbox"/> Dan Cearley, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology <input checked="" type="checkbox"/> Melissa Korber, Career Technical Education	<input checked="" type="checkbox"/> Dr. Nan Ho, Academic Services <input type="checkbox"/> Vacant, Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services	<input type="checkbox"/> Shawn Taylor, Student Success & Equity Director <input checked="" type="checkbox"/> Chip Woerner, Director of Marketing & Communications <input checked="" type="checkbox"/> Craig Kutil

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p>Call to Order <i>For information</i></p> <p>All welcomed. Dr. Foster called the meeting to order at 2:36 p.m.</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <p>Agenda reviewed: Ms. Korber/Ms. Gecox/unanimous.</p>	Approved
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <p>December 14, 2023 Draft Minutes: Ms. Gecox/Ms. Woods/unanimous.</p>	Approved
4.	<p>Action Items <i>For action</i></p> <ul style="list-style-type: none"> • Production Welder Program: Motion to approve the Production Welder Program: Ms. Korber/Ms. Woods/unanimous <ul style="list-style-type: none"> ○ Welding Occupation Overview ○ Welding Salaries - 1 ○ Welding Salaries - 2 • Proposed LPC Plan for AB928 and AB 1705 Compliance: Motion to approve the proposed plan: Ms. Gecox/Ms. Woods/unanimous. Note that during this discussion, there was a request for Sr. Administrative Assistants to receive Ad Astra training. • College Governance <ul style="list-style-type: none"> ○ Shared Governance Committee Administrator Assignments <ul style="list-style-type: none"> ▪ Accreditation Steering Committee: Motion to remove the administrator position, VP of Academic Services: Ms. Woods/Ms. Lish/passes one abstention 	<p>Approved</p> <p>Approved</p> <p>Approved</p>

5.	Old Business <i>For discussion</i>	None
6.	New Business <i>For discussion</i>	None
7.	Information Items <i>For information - None</i> <ul style="list-style-type: none"> • <u>College Budget:</u> Dr. Foster used a PowerPoint to show Council Members where we are with regard to LPC's current budget, discussed the Governor's proposed budget, hold-harmless, the SCFF, and, finally, opportunities and challenges for LPC. • <u>RFP for Food Services:</u> Dr. Foster shared that LPC and Chabot are going out with an RFP for food services. Our current contract with Pacific Dining states that food services shall be available until 7 p.m., but they are not honoring that stipulation. Dr. Foster asked those interested in participating in the selection of a food service vendor to contact Ms. Moore. Mr. Price and Ms. Ross indicated they were interested. • <u>Ribbon Cutting: Public Safety/Adv. Mfg./Transportation, April 16:</u> Dr. Foster shared that the ribbon-cutting ceremony for the Public Safety/Advanced Manufacturing & Transportation building will be held on April 16 prior to the Board of Trustees meeting on campus. • <u>Shared Governance Worksheet for 2024-25:</u> Ms. Moore reviewed the Shared Governance Worksheet for 2024-25 and asked that committee chairs submit their worksheets before the March College Council meeting if possible. 	None
8.	Updates <i>For information</i> <ul style="list-style-type: none"> • Technology Committee: Mr. McQuiston indicated that the committee will be meeting on February 5th. • LPC Student Government: Mr. Price distributed flyers for the club and resource fair, to be held on January 31. Today at 5:00 p.m. is the deadline to reserve a table. Mr. Price shared that LPCSG has almost 30 members this semester and hopes to have student representation on each committee. • SEIU: No report from Mr. Alvarez. 	None

- **Faculty Association:** Ms. Gecox shared that an orientation was held for part-time faculty and evaluation training continues for faculty.
- **College Enrollment Management Committee:** Ms. Gecox indicated that she continues to run enrollment data every week. CEMC meets tomorrow, with Dr. Wilson co-chairing. One of the items on the agenda is Advise. Advise was also discussed in yesterday's Senate meeting, including customizing the dashboard. Our fill rate is currently 80%. Ms. Gecox shared that we have a robust student presence, LPCSG, Caring Campus, but no parking.
- **Academic Senate:** No report.
- **Classified Senate:** Ms. Ross shared that Classified Senate is starting the 2024-25 nomination process. Caring Campus is working on scheduling monthly meetings, with a focus on cross-departmental awareness. Ms. O'Neil-Opipari and Ms. Ross have worked on the Classified Handbook for the State of California which will be presented at the CLI conference in June.
- **Guided Pathways Committee:** Ms. Woods used this [PowerPoint](#) to provide an update on Guided Pathways.
- **Accreditation Steering Committee:** Dr. Ho briefly discussed the [ACCJC Midterm Report template](#). The focus is on outcomes not processes and the continuous transformation of an organization.
- **VP Academic Services:** Dr. Ho shared that dual enrollment was happening at Dublin High School today.
- **VP Administrative Services:** Dr. Foster shared that the Vice President of Administrative Services position closed last Friday and the committee held its first meeting this week. There will be public forums for this position.
- **Budget Development Committee:** The Budget Development Committee (BDC) will be meeting on February 1, the day before the PBC meeting. A potential topic on the agenda may be the future of the BDC committee in terms of the Resource Allocation Committee.
- **VP Student Services:** Dr. Wilson indicated that 248 new LPC students will be receiving welcome packages in the mail, containing lanyards, stickers, and information about the college and our resources.
- **Facilities and Sustainability Committee:** No report.

	<ul style="list-style-type: none"> • Institutional Planning and Effectiveness Committee: Mr. Samra shared that the first meeting will be held in two weeks. • Resource Allocation Committee: Ms. Lish shared that the first meeting will be held next week. The Instructional Equipment Requests have been funded. Updated quotes and vendor profiles are being worked on. Rankings for the Classified and Administrator positions are due tomorrow to Ms. Zieker, followed by a ranking memo to Dr. Foster. • Career Technical Education: Ms. Korber shared that the committee met on Tuesday where Mr. Samra gave a presentation on SCFF metrics. The committee feels that they may be able to help with some numbers. Ms. Korber indicated that Ms. Shipman will send out the CTE Subgrant in February and it will be voted on in April. There is \$20k available for CTE professional development in the spring. Finally, Ms. Korber indicated that Chabot has invited her to their Academic Sente meeting to discuss the work of the CTE committee. • Student Equity & Access: No report. • Marketing & Communications: Mr. Woerner shared that he attended the recent LPCSG Retreat and gave praise to Mr. Price, Mr. Hernandez and the students. The LPC Open House is scheduled for Saturday, March 23. 	
9.	Good of the Order <i>For information</i>	None
10.	Future Agenda Items <i>For discussion</i>	None

Meeting adjourned at 4:20 p.m.

Next meeting: March 28, 2024, 2:30 – 4:30 p.m.