LPC GOVERNANCE WORKSHEET FOR 2026-2027

Committee Name: **Guided Pathways Steering Committee**

Form Completed by: Jill Carbone & Nadiyah Taylor **Position: Tri-Chairs**

LPC Mission Statement:
Las Positas College provides an inclusive learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

Instructions

The purpose of this worksheet is to allow each Committee, Subcommittee, Senate, or Union to review its charge, responsibilities, and membership yearly as documented in the LPC Shared Governance Handbook. Committees should ensure that their charge supports the LPC Mission Statement and Accreditation Standards. This form will serve to document changes, if needed. If changes are requested, committees must obtain approval from any constituency groups involved prior to returning this form to the President's Office to be reviewed by College Council. Once approved by College Council, updates will be made to the Shared Governance Handbook.

Committee Academic Year Timeline

Month	Activity
March	● Committees discuss and finalize committee changes and/or structure. ● Chair completes Governance Worksheet with or without changes and signs on behalf of the committee.
April	● Governance Worksheet goes forward to Academic Senate (if appropriate). ● Governance Worksheet goes forward to College Council for approval. ● College Council Meeting – Approvals of Governance Committee Changes. ● If there are significant changes, Committee Chair or Designee must attend the Council Meeting.
May	● Shared Governance Participants' Document and Governance Handbook updated with committee changes. ● President's Office sends reminder to Academic and Student Services Divisions, Classified Senate, and Administrators to update membership. ● Student Services Division Meeting agenda item: committee memberships. ● Admin Staff Meeting agenda item: committee memberships. ● Classified Senate Meeting agenda item: committee memberships. ● Academic Divisions Meeting agenda item: committee memberships.
June	● Admin Staff finalizes committee memberships. ● Student Services Division finalizes committee memberships. ● Classified Senate finalizes committee memberships. ● Academic Divisions finalizes committee memberships. ● Academic Divisions, Student Services Divisions, Classified Senate, and Admin Staff sends committee representation to President's Office for web site updates.
August	● President's Office posts DRAFT Governance Participants on website.
September	● Faculty Association sends list of appointments. ● LPCSG sends list of appointments to President's Office. ● Committees send President's Office Committee Chair selection. ● President's Office posts FINAL Governance Participants on website. ● Committee Chair/Support updates committee web site with changes and committee representation.

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Instructions

List tasks the committee completed in 2025-2026 in support of the committee charge.

1. We researched AB 2458 and SB 271 legislation and implemented improvements to support student parents in areas such as financial aid, basic needs, website development and cross-campus communications to enhance LPC as a family-friendly college. We have hired a student assistant to research best practices, legislation and collaborate with departments on campus interested in enhancing their family-friendly services. We held a student parent panel during Flex Day fall 2025 and presented about student parents during Town Hall March 2026. The committee has helped determine the direction and decision making.

2. The committee has been involved in discussion regarding the second phase of Program Mapper grant implementation which includes information gathering, documentation of processes, surveying faculty and analyzing user data.

3. We collaborated with many key stakeholders to improve the Resource Guide (website) while moving to sunset the Canvas Academic & Career Pathways site, the committee has provided ample feedback.

4. The committee continued to support and provide feedback in the development technologies such as CRM Advise, new Registration process and Online Orientation.

5. The committee provided feedback to the User Group for the design of the Pathway Support Center.

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Use the information from the Shared Governance Handbook and the Committee Participants list to determine whether changes need to be made for 2026-2027.

1. **Charge:**

   X The Charge is satisfactory, no changes.

   _____ The Charge will change. The updated Charge is attached.

2. **Reporting Relationship:**

   __**X**__It is recommended the reporting relationship remains the same.

   _____It is recommended the reporting relationship changes.

   The committee will report to:

   _____Academic Senate

   X_____College Council

   _____Faculty Association

   _____President

   _____Vice President of _____

   _____Other _____

3. **Committee Meeting Time 2026 - 2027:**

   It is recommended the committee meeting time be change to

   Week: _____ Day: _____ Time: 11:20 – 12:45

4. **Chairmanship:**

   It is recommended that the chair:

   __**X**__Selection remains the same

   _____Selection method changes to: _____

5. Membership:

_____The committee has the expertise and collegial representation to successfully meet the charge; it is recommended membership remains the same.

X The committee recommends membership changes to ensure expertise and collegial representation to successfully meet the charge.

Voting Members (list positions, not actual names): (e.g., V.P. of Student Services, 4 Classified, 1 faculty from each Division, etc.)

1. VP appointed by the President
2. Administrator 1
3. Dean of Special Programs, Equity & Achievement
4. Classified Professional 1
5. Classified Professional 2
6. Classified Professional 3
7. Faculty member, A&H -1
8. Faculty member, PATH - 1
9. Faculty member, BSSL - 1
10. Faculty member, STEM - 1
11. Faculty member, Student Services - 1
12. LPCSG Representative - 1

Total Voting Members: 12

_____ Quorum (50% + 1):

__7_____

Non-Voting Members: (e.g., President, 2 students, 1 faculty from each Division, etc.)

1. Lead Coordinator 1, Serving as Co-Chair
2. Lead Coordinator 2, Serving as Co-Chair
3. Classified Professional, Serving as Co-Chair
4. _____
5. _____
6. _____

Members appointed by: (check all that apply)

_____Academic Senate

X___Classified Senate

X___Administration

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_____Faculty Association _____SEIU

_**X**___Student Senate

6. Term: (check one)

____1 year __**X**__2 years ____Other

Committee Chair/Co-Chair Approval

Printed Name	**Signature**	**Date**
Jill Carbone		**revised 9.24.26**
Nadiyah Taylor		**revised 9.24.26**