

**LAS POSITAS COLLEGE**  
**Curriculum Committee**  
**October 14, 2013**  
*Draft Minutes*

**Faculty/Voting Members Present:**

LaVaughn Hart (Chair, Faculty, Non-voting)  
Joel Gagnon (Counseling)  
Elizabeth Hopkins (BSBA)  
Craig Kutil (STEMPS)  
Marina Lira (Articulation Officer)  
Marty Nash (ALSS)  
Cheryl Warren (Librarian)  
Lisa Weaver (BSBA)

**Faculty/Voting Members Absent:**

N/A

**ASLPC 2013 – 14 Representative (2):**

Colleen Redmond (absent)  
Jessica Samorano

**Non-Voting/Ex. Off. Members**

**Present:**

Lisa Everett  
Andrea Migliaccio  
Carolyn Scott

**Non-Voting/Ex. Off. Members**

**Absent:**

John Armstrong  
Justin Garoupa  
Dyan Miller  
Janice Noble  
Diana Rodriguez

**Guests:**

Angela Amaya (will be taking Cheryl Warren's place)  
Jeanne Virgilio  
Marilyn Marquis  
Jonathan Brickman  
Kristine Woods  
Ruth Hanna

1. **CALL TO ORDER:** Ms. Hart called the meeting to order at 2:34 p.m.
2. **Review/Approval of Minutes:** Dr. Weaver motioned and Ms. Hopkins seconded to approve the minutes of the September 23, 2013 meeting. (unanimous)
3. **Public Comments** (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)  
  
None
4. **Curriculum Proposals/Presentations**
  - **Anthropology (Associate in Arts for Transfer) – New Program**
  - **ANTR 1L (Biological/Physical Anthropology Lab, 1 unit lab) – Course Modification:** O, 1X, CSU, IGETC Area 5, CSU GE Area B, UC.  
Prerequisite/corequisite: ANTR 1. Strongly recommended: ENG 1A.

Presented by Lauren Hasten: Transfer degree - followed CID standard; template had some courses we do not have so used others. GEOG 15 (on TMC) needs an "or" added – Ms. Hart will handle. Regarding ANTR 1L, it should be listed as a pre-requisite instead of co-requisite. Also under evaluation it should be conveyed that there will be written analysis. Need to add IGETC Area 5C.

- **ECD 54 (Child Health, Safety and Nutrition, 3 units, 3 lecture)** – Shared Course Modification: G, 1X, DE, CSU, CSU GE Area E.
- **ECD 62 (Child, Family and Community, 3 units, 3 lecture)** – Shared Course Modification: G, 1X, DE, CSU, CSU GE Area D, LPC GE.
- **ECD 79 (Teaching in a Diverse Society, 3 units, 3 lecture)** – Shared Course Modification: G, 1X, CSU, CSU GE Area D, LPC GE.  
Presented by Jeanne Virgillo: changes made based on CID approvals by Chabot; LPC GE comes off of ECD 54; minor fixes to ECD 79.

- **ESL 120A (Intermediate Grammar for Reading & Writing, 3 units, 3 lecture)** – Course Modification: P/NP, 1X. Prerequisite: ESL 130B with a minimum grade of pass.
- **ESL 120B (High-Intermediate Grammar for Reading & Writing, 3 units, 3 lecture)** – Course Modification: P/NP, 1X. Prerequisite: ESL 120A with a minimum grade of pass.
- **ESL 130A (Beginning Grammar for Writing and Reading, 3 units, 3 lecture)** – Course Modification: P/NP, 1X.
- **ESL 130B (High-Beginning Grammar for Writing and Reading, 3 units, 3 lecture)** – Course Modification: P/NP, 1X. Prerequisite: ESL 130A with a minimum grade of pass.
- **ESL 133 (Beginning Oral Communication, 2 units, 2 lecture)** – Course Modification: P/NP, 1X.
- **ESL 136 (Pronunciation and Fluency, 2 units, 2 lecture)** – New Course Proposal: P/NP, 1X.

Presented by Marilyn Marquis: All grammar classes have unit changes (six courses from 2 to 3 units); Ms. Scott noted that these courses must have an effective date of at least Fall 2014 since the State sees this as a substantial change; other minor changes noted. Ms. Hart will return these to the originator for minor changes.

- **GEOL 3 (Historical Geology, 3 units, 3 lecture)** – Course Modification: O, 1X, DE, CSU, IGETC Area 5, CSU GE Area B, LPC GE, UC. Prerequisite: GEOL 1 or, GEOL 5 or, GEOL 7  
Presented by Ruth Hanna: Conditionally accepted for CID so she made the needed changes.
- **KIN AAE (Adapted Aerobic Exercise, 0.5 – 2.0 variable units)** – New Course Proposal: O, 1X, CSU, CSU GE Area E, LPC GE, UC.

- **KIN TK1 (Taekwondo 1, 0.5 – 2.0 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE, UC. (Revision of KIN TK). Presented by Elizabeth Hopkins: both revisions are to address the repeatability issue.
- **MATH 55 (Intermediate Algebra, 5 units, 5 lecture)** – Course Modification: O, 1X, DE. LPC GE. Prerequisite: MATH 65 with a minimum grade of C or, MATH 65B with a minimum grade of C or, MATH 65Y with a minimum grade of C or an appropriate skill level demonstrated through the Math assessment process.
- **MATH 55A (Intermediate Algebra A, 2.5 units, 2.5 lecture)** – Course Modification: O, 1X, DE. LPC GE. Prerequisite: MATH 65 with a minimum grade of C or, MATH 65B with a minimum grade of C or, MATH 65Y with a minimum grade of C or an appropriate skill level demonstrated through the Math assessment process.
- **MATH 55B (Intermediate Algebra B, 2.5 units, 2.5 lecture)** – Course Modification: O, 1X, DE. LPC GE. Prerequisite: MATH 55A with a minimum grade of C or, MATH 55X with a minimum grade of C.

Presented by Craig Kutil: five year updates made.

## 5. Review/Vote

- **KIN PL1 (Pilates 1, 0.5 – 2.0 variable units)** – New Course Proposal: P/NP, 1X, CSU, CSU Area E, UC, LPC GE.  
Instructor will now make this course the prerequisite for KIN PL2  
MSC: Gagnon/Lira; unanimous vote to approve the course  
MSC: Kutil/Weaver; unanimous vote to approve the GE standards
- **MATH 42 (Intro to Prob and Statistics, 3 units, 3 lecture)** – Deactivation
- **MATH 44 (Statistics and Probability, 5 units, 5 lecture)** – Deactivation  
MSC: Kutil/Hopkins (unanimous); these courses to be deactivated by next summer.

## 6. Catalog Clean Up

In an effort to clean up the catalog, Ms. Hart has posted a report on Blackboard that lists courses which are still in the catalog but we haven't offered for a significant amount of time. Take a look at them, deans should speak to faculty, and decide whether to keep them or not. If not, please take steps to deactivate them. If a course is tied to a degree, it might get a little complicated. Because of the short time that we have, let's deal with the courses now and catch up with the degree later in the addendum. This process needs to be done by next month in order to meet the catalog deadline. Draft timeline for catalog production has also been posted to Blackboard.

## 7. Accreditation Mapped Standards

Ms. Hart provided the committee with a copy of Accreditation standards that were mapped to this committee. We as a committee need to examine and think about this in order to decide if we are the appropriate committee for these items or not, and if so, how is our dialog showing that we are doing what we should be doing. Also posted on Blackboard is a guide that can assist us. We will spend more time on this in the Spring since we don't have enough time this Fall. Ms. Hart will be attending Accreditation training/workshop on October 25 with others and hopes to have more answers. (Discussion)

8. **Vice President's Report:** none
9. **Chair's Report:** Ms. Hart – Christy Woods has worked on the request for a minor change to the DE page in CNET. Hoping to add a rationale box with sample DE language.

There is a regional meeting of the Academic Senate on November 16 (Saturday) at Laney College from 10 a.m. to 3 p.m. No cost. If anyone is interested in attending let Ms. Hart know. The agenda and information are on Blackboard.

We have provided IT with a list of our CRICs (Courses Related in Content) so that when a student registers they can only take 4 courses per family. Programming will take into account that some courses within a CRIC are repeatable. (Discussion)

10. **Articulation Officer's Report:** Marina Lira - Does not have all the details yet but SB 440 was recently passed by the legislature and is an addendum to SB 1440. There is a conference on October 25 where she will get more information. The State is now implementing new benchmarks for the transfer degrees. They will be asking for additional transfer degrees for the 15-16 year and will require an area of emphasis (not a major) to be included. CSU community is not happy either.

While Community Colleges are being urged to accept courses from other colleges that are CID approved, there is no directive. Students and counselors are confused. So the articulation community is in the process of developing a resolution.

11. **Good of the Order:** Question regarding courses being activated in CurricUNET. Ms. Hart stated that she and Ms. Scott have had discussion about this in the last few weeks. The significant amount of courses that went through CNET last year have to be now taken from their pending status to an active status. And for those that were course modifications, make the new course active and make the original course historical. We have to first capture all the codes that the State uses and dates for approvals, etc. It's a pretty massive job. Ms. Scott is handling the input.
12. **Adjournment:** 4:32 p.m.
13. **Next meeting:** October 28, 2013; 2:30 p.m., Room 804