

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Curriculum Committee:

Chair:

Craig Kutil (Articulation) - present

Voting:

Catherine Alfaro (SS) - present
Angela Amaya (Librarian) - present
Segal Boaz (STEM) - present
Akihiko Hirose (BSSL) - present
Christina Lee (SS) - present
Dana Nakase (STEM) - present
Catherine Suarez (A&H) - present
Marsha Vernoga (PATH) - present

Curriculum Committee Support:

Alaina Osuka (AS, Classified) - present

Advisors:

Nan Ho (VP, AS) - present
Paula Checchi (Dean, STEM) - present
Joel Gagnon (Dean, SS) - present
Ashley Hart (AS, Classified) - present
Andrea Migliaccio (AS, Classified) - absent

Guests:

Savanna Alliband-McGrew
Sue deFuniak

Draft Minutes

1. Call to Order at 2:32pm – **Craig Kutil**

2. Review and Approval of Agenda

MSC: Nakase/Vernoga/Approved

3. Review and Approval of Minutes

3.1. October 20th, 2025

MSC: Vernoga/Suarez/Approved

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items not already on the agenda)

5. First Reading ([see Attachments](#))

5.1. New Courses

➤ Noncredit versions mirroring AUTO credit courses; presented at previous Curriculum Committee meeting.

- NAUT A9 Light Vehicle Diesel Engines
 - DE, CPL
- NAUT CL1 Advanced Engine Performance Concepts
 - DE
- NAUT CL3 Light Duty Hybrid/Electric Vehicles Concepts
 - DE
- NAUT CP1 Powertrains: Modifications for Performance Concepts
 - DE
- NAUT INTL Introduction to Automotive Hands-On Lab
 - DE, CPL
- NAUT L1 Advanced Engine Performance
 - DE, CPL
- NAUT L3 Light Duty Hybrid/Electric Vehicles
 - DE, CPL
- NAUT P1 Powertrains: Modifications for Performance
 - DE, CPL

- NFRN 201 Beginning French for Older Adults
- NFRN 202 Elementary French for Older Adults

Presenter: Savanna Alliband-McGrew

- Offering noncredit French, previously offered as audit options, but those were difficult for students to register for. These courses help students retake French, or review dense material; switch to noncredit for older learners that want to relearn/review the material.
- CK: it is possible to recreate a different course and adjust the level per student. For example, activity classes have a repetition rule that courses can be repeated a certain way instead of having to repeat the group as a whole. It can be a general course for older adults. That way there is no base level. SM: want to leave it as is.
- CK: allow NFRN 201 to be used as a prerequisite for FREN 1B and vice versa? SM: Yes. CS: is rigor the same for noncredit to qualify as a noncredit? CK: yes, because both sets of classes noncredit/credit standards are held for both courses. CK will add NFRN 201B to FREN 1 as a prerequisite. Will leave P/NP for NFRN 202 and place prereq as FREN 1B with a min of P. Curriculum Committee agrees with prerequisite change.
- NKIN YOOA Yoga for the Older Adult

Presenter: Sue DeFuniak

- Adding this noncredit course will provide opportunities for more students, faculty, and older community members to stay active. The course will teach skills that improve balance and strength, foster a sense of community, and incorporate meditation and breath work to support mental health and other overall health benefits.

5.2. Course Modifications

- AUTO A5 Brakes
 - CPL
- AUTO A7 Automotive Heating and Air Conditioning
 - CPL
- AUTO A8 Engine Performance
 - CPL
- AUTO A9 Light Vehicle Diesel Engines
 - CPL
- AUTO C1 Automobile Service Consultant
 - DE
- AUTO INTL Introduction to Automotive Hands-On Lab
 - DE, CPL
- AUTO LABA Beginning Automotive Lab
- AUTO LABB Advanced Automotive Lab
- AUTO LABC Specialized Bench Work Automotive Lab
- AUTO LABD Specialized Electronic Work Automotive Lab
- AUTO L1 Advanced Engine Performance
 - CPL

- AUTO L3 Light Duty Hybrid/Electric Vehicles
 - CPL
- AUTO P1 Powertrains: Modifications for Performance
 - DE, CPL
- AUTO SDR Specified Diagnostic and Repair
 - CPL
- AUTO SMOG Smog Level One and Level Two
- COMM C1004 Interpersonal Communication
 - CCN update
- MATH C2210 Calculus I: Early Transcendentals
 - DE
- MATH C2220 Calculus II: Early Transcendentals
 - DE
- NAUT A5 Brakes
 - CPL
- NAUT A7 Automotive Heating and Air Conditioning
 - CPL
- NAUT A8 Engine Performance NAUT CA1 Engine Repair Concepts
 - CPL
- NAUT CA2 Automatic Transmission/Transaxle Concepts
- NAUT CA3 Manual Drive Train and Axles Concepts
- NAUT CA4 Suspension and Steering Concepts
- NAUT CA5 Brakes Concepts
- NAUT CA6 Electrical/Electronic Systems Concepts
- NAUT CA7 Automotive Heating and Air Conditioning Concepts
- NAUT CA8 Engine Performance Concepts
- NAUT CSDR Specified Diagnostic and Repair Concepts
- NAUT CSMG Smog Level One and Level Two Concepts
- NAUT LAB Automotive Lab
 - CPL
- NAUT SDR Specified Diagnostic Repair
 - CPL
- NAUT SMOG Smog Level One and Level Two
 - CPL
- NBUS 202 Attitude in the Workplace
- NBUS 203 Decision Making and Problem Solving
- NBUS 205 Team Building
- NBUS 206 Time Management
- NBUS 207 Conflict Resolution
- NBUS 210 Customer Service
- NBUS 211 Design Thinking for the Entrepreneur
- NBUS 212 Developing Your Business Plan

- NBUS 213 Legal Aspects of Small Business
- NBUS 214 Success in the Gig Economy

5.3. Course Deactivations

- FST 20 CO 2A Human Resource Management for Company Officers
- FST 21 CO 2B General Administrative Functions for Company Officers
- FST 22 CO 2C Fire Inspections and Investigation for Company Officers
- FST 23 CO 2D All – Risk Command Operations for Company Officers
- FST 24 CO 2E Wildland Incident Operations for Company Officers
- FST 25 Instructor 1
- NAVI 202 Drone Aerial Survey, Photography and Videography
Replaced by NAVI 202A and 202B

5.4. New Programs

- Mathematics 2.0, AS-T; Fall 2026
 - Updated TMC

5.5. Program Modifications

- Anthropology, AA-T
- Chemistry Education, AS
- Environmental Science, AS
- Innovation, Entrepreneurship, and Small Business Management, NCL
- Spanish, AA-T
 - Adding course substitutions if student assesses past SPAN 1A, 1B, and/or 2A. NH: are the substitutions clear for students? JG: is it course for course because the substitutions are different units and different subjects than what courses are being assessed? CK: yes, it is like any other substitution, it's not course for course if the units don't match. CS: want to add more options including PSYC/SOC/ETHS. Curriculum Committee approves additional substitutions.

5.6. Program Deactivations

- Company Officer, CA
- Fire Officer Leadership and Management, AS

5.7. Policy Modifications

- CCP 1040 Associate Degree General Education
 - Amending policy title; sentence revision: "A course that satisfies a General Education Area primarily covers the fundamental principles of the Area."

6. Second Reading/Voting ([see Attachments](#))

6.1. New Courses

Effective Term: **Fall 2026**

- NAUT INT Introduction to Automotive

CPL – Credit-by-Exam for Mirrored Noncredit – Effective Term: **Fall 2026**

- NAUT INT Introduction to Automotive

Distance Education (DE) – Effective Term: **Fall 2026**

- NAUT INT Introduction to Automotive

MSC: Lee/Boaz/Approved

6.2. Course Modifications

Course Outline of Record - Effective Term: **Fall 2026**

- AUTO A1 Engine Repair
- AUTO A2 Automatic Transmission/Transaxle
- AUTO A3 Manual Drive Train and Axles
- AUTO A4 Suspension and Steering
- AUTO A6 Electrical/Electronic Systems
- AUTO INT Introduction to Automotive
- JAMS 3 Introduction to Public Relations
- MATH 55C Concurrent Support for Intermediate Algebra
- MATH 101C Concurrent Support for BSTEM Mathematics
- MUS 4 Jazz in American Culture
- MUS 17 Jazz Combo
- MUS 38 Applied Lessons
- NAUT A1 Engine Repair
- NAUT A2 Automatic Transmission/Transaxle
- NAUT A3 Manual Drive Train and Axles
- NAUT A4 Suspension and Steering
- NAUT A6 Electrical/Electronic Systems
- NMAT 201C Concurrent Support for BSTEM Mathematics
- NMAT 255C Concurrent Support for Intermediate Algebra

CPL – Credit-by-Exam for Mirrored Noncredit – Effective Term: **Spring 2026**

- NAUT A1 Engine Repair
- NAUT A2 Automatic Transmission/Transaxle
- NAUT A3 Manual Drive Train and Axles
- NAUT A4 Suspension and Steering
- NAUT A6 Electrical/Electronic Systems

Distance Education (DE) – Effective Term: **Spring 2026**

- AUTO INT Introduction to Automotive
- MATH 55C Concurrent Support for Intermediate Algebra
- NMAT 255C Concurrent Support for Intermediate Algebra

Course Outline of Record - Effective Term: **Fall 2027**

- ANTH C1001 Introduction to Biological Anthropology
- ANTH C1001L Biological Anthropology Lab
- BIOL C1000 Introduction to Biology with Lab

MSC: Boaz/Vernoga/Approved

6.3. Course Deactivations

Effective Term: **Fall 2026**

- NNTR 201 Introduction to Nutrition Science

MSC: Boaz/Suarez/Approved

6.4. New Programs

Effective Term: **Fall 2026**

- Automotive Concepts, NCL
- Automotive Master, NCL

Effective Term: **Fall 2027**

- Elementary Teacher Education: Integrated Programs, AA-T

MSC: Lee/Boaz/Approved

6.5. Program Modifications

Program Narrative/Guided Map - Effective Term: **Fall 2026**

- Liberal Arts & Sciences: Arts and Humanities, AA
- Liberal Arts & Sciences: Business, AA
- Liberal Arts & Sciences: Computer Studies, AA
- Liberal Arts & Sciences: Mathematics and Science, AA
- Liberal Arts & Sciences: Social and Behavioral Sciences, AA

MSC: Boaz/Vernoga/Approved

6.6. Program Deactivations

Effective Term: **Fall 2026**

- Elementary Teacher Education, AA-T
- Mathematics, AS-T

MSC: Boaz/Lee/Approved

6.7. Policy Modification

Effective Term: **Fall 2026**

- CCP 1090 Program Completion Requirements

- Rename Associate Degree General Education (ADGE) to Las Positas College General Education (LPC-GE); Curriculum Committee agrees to nonsubstantial change.

MSC: Boaz/Vernoga/Approved**7. Discussion Items ([see Attachments](#))****7.1. Region B Curriculum Meeting Recap**

- 3 of us went to Region B Curriculum Meeting
- Discussing CCN/COR updates and what is needed to be updated and providing support for updating CCN changes; delays in prerequisite challenges for higher ADTs/STEM majors.
- Discussed using AI for integration into Curriculum.
- Develop AI that helps faculty write or develop curriculum and teaching digital literacy/AI literacy.
- Minimum Qualifications and differences between discipline, subject codes etc. CCN is forcing the issue of changing disciplines and it is challenging the restructuring of colleges that have linked subject codes and disciplines.
- TOP codes are going away and be replaced with CIP Codes. CIP Codes are federally controlled and are updated every 10 years.
- More CIP codes than TOP codes; issues with CTE, ADT and CIP Code alignment.
- LPC is already implementing what is requiring for equity, access, UDL etc. Curriculum Chair will write policies to show process of integrating these changes. META will be updated.
- Chemistry/Biology CCNs are potentially moving forward.

8. Reports**8.1. Vice President's Report – VP Nan Ho**

- ACCJC import of programs was corrected and submitted; the missing program (Modern Policing) was submitted to the ACCJC. Annual Curriculum Approval Certification is due in November and defines how the institution defines standards for credit hour calculations.
- Another annual report certifying Phase IIA ADTs and any courses approved part of CCN that were adapted with ADTs has been completed by the AO and awaiting signatures.
- Application process for new Curriculum Chair has been completed; choosing an applicant is in the process currently.

8.2. Chair's Report – Craig Kutil

- Flex day went well, a lot of submissions are ready to move to first reading for the next meeting.
- Updating workflow to bypass certain modifications at the Academic Deans division level so modifications can be moved to technical review; workflow will be updated by next year.

8.3. Articulation Officer's Report – Craig Kutil

- ASCCC working on higher unit programs - Chemistry will be asking pattern to be 66 units.
- FDRG- Biology ADT proposed to drop Physics; asking for 180 days to implement if the change happens
- Environmental science- TBD

9. Good of the Order**10. Adjournment at 4:30pm – Craig Kutil****MSC: Boaz/Lee/Approved**

- Next Regular Meeting: **November 17th, 2025**