



LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Curriculum Committee:

Chair:

Craig Kutil (Articulation) - present

Voting:

Catherine Alfaro (SS) - present
Angela Amaya (BSSL) - present
Segal Boaz (STEM) - present
Akihiko Hirose (BSSL) - present
Christina Lee (SS) - present
Dana Nakase (STEM) - present
Catherine Suarez (A&H) - present
Marsha Vernoga (PATH) - present

Curriculum Committee Support:

Alaina Osuka (AS, Classified) - present

Advisors:

Nan Ho (VP, AS) - present
Paula Checchi (Dean, STEM) - present
Joel Gagnon (Dean, SS) - present
Ashley Hart (AS, Classified) - present
Andrea Migliaccio (AS, Classified) - absent

Curriculum Committee Draft Minutes

September 29th, 2025 | 2:30 - 4:30 PM | Room #21211

Draft Minutes

1. Call to Order at **2:31pm – Craig Kutil**

2. Review and Approval of Agenda

MSC: Boaz/Nakase/Approved

3. Review and Approval of Minutes

3.1. September 15th, 2025

MSC: Boaz/Nakase/Approved

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items not already on the agenda)

5. First Reading ([see Attachments](#))

5.1. New Courses

- KIN SBV1 Beginning Soccer Beach Volleyball
 - Tabled to next meeting
- KIN SBV2 Intermediate Soccer Beach Volleyball
 - Tabled to next meeting
- KIN SBV3 Advanced Soccer Beach Volleyball
 - Tabled to next meeting

5.2. Course Deactivations

- NAUT CINTR Concepts of Automotive Service and Introduction
- PCN 3 Theories and Concepts of Counseling: An Introduction
- PCN 15 College Study Skills

5.3. Program Modifications

- Actors Conservatory, CA
 - Program Requirements
 - Variable units changed to exact units
- Biology, AA
 - Program Requirements – BIO 1R replaces BIO 1A+1B
 - Unit change
- Biology, AS-T
 - Program Requirements – BIO 1R replaces BIO 1A+1B
 - Unit change
- Biology UC Pathway
 - Program Requirements – BIO 1R replaces BIO 1A+1B
 - Unit change

- Biology UC Pathway, CA
 - Program Requirements – BIO 1R replaces BIO 1A+1B
 - Unit change
- Cal-GETC, CA
 - Program Requirements
 - Additions: MATH 21, KIN 3, POLI 25, ANTR 7
 - Edit: Add BIO 1R
 - CCN updates: ARTH C1100/C1200, HIST C1001/C1002, ECON C2001/C2002
 - Removal of deactivated ETHS courses
 - Edit: Remove BIO 1A/1B
- Computational Biology, AA
 - Program Requirements – BIO 1R replaces BIO 1A+1B
 - Unit change

5.4. Program Deactivations

- Automotive Advanced Smog Technician, NCL
- Automotive Basic, NCL
- Automotive Chassis, NCL
- Automotive Mechanical, NCL
- Automotive Smog, NCL – twice in packet ; remove second line
- Automotive Smog Technician, AS
- Automotive Smog Technician, CA – typo in rationale
- Concepts of Automotive Body Systems, NCL
- Concepts of Automotive Chassis, NCL
- Concepts of Automotive Know How, NCL
- Concepts of Automotive Mechanical, NCL
- Concepts of Automotive Powertrain, NCL

5.5. Policy Modifications

- CCP 1010 Course Review Cycle
 - Used out-of-compliance language from sunseting policy
 - Push for course updates vs course deactivation, which is different from sunseting
- CCP 1020 Sunseting Courses
 - Removed out-of-compliance language
 - Only address courses that haven't been offered in 3 or more of years; aka sunseting

6. Second Reading/Voting ([see Attachments](#))

6.1. New Courses

Effective Term: **Fall 2026**

- NTUT 201 Tutoring Theory and Practice I
- NTUT 202 Tutoring Theory and Practice II
- NTUT 203 Tutoring Theory and Practice III

MSC: Boaz/Lee/Approved**6.2. Course Modifications**

Course Outline of Record – Effective Term: **Fall 2026**

- VWT 29 Independent Study, Viticulture and Winery Technology

MSC: Nakase/Boaz/Approved**6.3. Course Deactivations**

Effective Term: Fall 2026

- AUTO INTR Automotive Service and Introduction
- ETHS 1 Introduction to Ethnic Studies
- ETHS 40 Introduction to Native American Studies
- KIN ETD1 Eskrima – Tenio DeCuerdas 1
- KIN ETD2 Eskrima – Tenio DeCuerdas 2
- KIN ETD3 Eskrima – Tenio DeCuerdas 3
- KIN ETD4 Eskrima – Tenio DeCuerdas 4
- KIN JDR1 Jujutsu – Danzan Ryu 1
- KIN JDR2 Jujutsu – Danzan Ryu 2
- KIN JDR3 Jujutsu – Danzan Ryu 3
- KIN JDR4 Jujutsu – Danzan Ryu 4
- MATH 22 Precalculus & Trigonometry
- MUS 17B Jazz Combo 2
- MUS 29 Independent Study, Music
- NAUT INTR Automotive Service and Introduction
- NAUT LABB Automotive Lab Advanced
- NAUT LABC Automotive Lab Specialized Bench Work
- NAUT LABD Automotive Lab Specialized Electronic Work
- TUTOR 17A Tutoring Theory and Practice I
- TUTOR 17B Tutoring Theory and Practice II
- TUTOR 17C Tutoring Theory and Practice III

MSC: Boaz/Nakase/Approved**6.4. New Programs**

Program Narrative/Guided Map - Effective Term: **Fall 2026**

- Tutoring Theory and Practice, NCL

MSC: Amaya/Boaz/Approved**6.5. Program Modifications**

Program Narrative/Guided Map - Effective Term: **Fall 2026**

- Art: Emphasis in Painting, AA
- Art History, AA-T
- Business Administration 2.0, AS-T
- Business Administration, AA
- Business Entrepreneurship, AA
- Commercial Music: Music Technology Fundamentals, CA
- Computational Biology, CA
- Computer Information Technologist, AS
- Economics, AA-T
- Engineering Technology, AS
- Engineering Technology, CA
- Fitness Trainer, CA
- Global Studies, AA-T
- History, AA-T
- Jazz Studies, CA
- Journalism, AA-T
- Marketing, AA
- Music, AA
- Music, AA-T
- Nutrition and Dietetics, AS-T
- Physical Therapy Aide, CA
- Political Science, AA-T
- Social Work and Human Services, AA-T
- Studio Arts, AA-T

MSC: Boaz/Nakase/Approved

6.6. Policies

Effective Term: **Fall 2026**

- CCP 1100 Pass/No Pass Limitations
- CCP 1110 Course Substitution/Waiver Approval Process

MSC: Boaz/Nakase/Approved7. Discussion Items ([see Attachments](#))7.1. [CIP Code](#) transition

- Effective Fall 2027, state will not be using TOP codes
- TOP Code Crosswalk shows TOP associated with CIP code
- Faculty will need to enter CIP when submitting curriculum in Meta
- Deans will be working with faculty for CIPC/TOP categorization

7.2. Independent Study courses – sunseting, course review

- CK: is it okay to remove Independent Study courses removed from sunseting policy? Independent Study is not necessarily Curriculum that needs to be

reviewed because they are written differently and generally. Curr. Committee approves.

- CK: is it okay to remove Independent Study courses from the course review cycle? (same reasoning as removing from sunset policy)
- CK will amend both policies stating Independent Study courses are not included- will add "Independent Study Courses are not subject to this policy"; Curr. Committee agrees with change.

7.3. Cross-listing of courses

- Question of why are courses cross-listed? For example, future CCN of SOCI courses will present issue of SOC 3 being cross-listed with ETHS 6 at LPC.
- CK proposal: deactivate SOC courses of ethnic studies, keep ETHS versions because it will help with CCN changes that might be implemented in the future.
- MV: The reason some courses were cross-listed – For example, KIN 1/NTRN 5 – Sports Nutrition was cross-listed to increase enrollment from KIN students. KIN students might not look for NTRN, but with a KIN prefix it would attract Kinesiology students.
- Further discussion with faculty regarding cross-listing and clarification for need.

7.4. Catalog Addendum Draft feedback

- Committee members approved

Presenter: Alaina Osuka

- Effective Date/date of change suggestion; okay for one date on the page.
- Add to title: "Addendum to Catalog 2025 – 2026".

8. Reports

8.1. Vice President's Report

- ACCJC created new portal for a program import. Working on updates/corrections and the ACCJC page will be corrected soon.
- Annual Curriculum Certification Report announced.

8.2. Chair's Report

- Possible Jury Duty on 10/20, meeting confirmation TBA.
- Will be offering Flex Day sessions for Curriculum support with Dana Nakase; will be helping faculty update courses/programs, etc.
- Title 5 changes were chaptered by Secretary of State; institution has 180 days to implement.
- Phase III CCN – STEM may be delayed to Phase IIIB; current issue with CHEM/BIO/PHYS + labs, in progress.
- SLOs may be determined by CCNs eventually; objectives will be decided locally.

8.3. Articulation Officer's Report

- Partial cert was only approved for UCs but it cannot be used towards ADT attainment.
- CHEM 2.0 AS-T cannot be pushed forward because of partial certification and unit limitations.
- CHEM AS-T met FDRG and voted to recommend the total units go up to 66.
- Still need rationale for CHEM AS-T overage of units.
- Mathematics 2.0 AS-T replacing current Mathematics AS-T, TBA.

- Musical Technology AA-T TMC and CCCCCO Submission Form will be released in Spring 2026; soonest effective term of Fall 2027.

9. Good of the Order

10. Adjournment

MSC: Boaz/Lee/Approved

Next Regular Meeting: **October 6th, 2025**