



FACILITIES AND SUSTAINABILITY MINUTES

December 9, 2019 | 2:30 p.m. – 4:30 p.m. | CR1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Facilities and Sustainability

Members Present (non-voting):

Committee Chair, William Eddy
VC of Facilities and Bond Program, Owen Letcher
Director of M&O, Walt Blevins
College Project Planner, Ann Kroll

Members Present (voting):

VP of Admin Services, Diane Brady
Administrator, Steve Gunderson
Academic Dean, Nan Ho
A&H Faculty, Deanna Horvath
BHAWK Faculty, James Giacomazzi
SLPC Faculty, Frances Hui
STEM Faculty, Mike Ansell
Classified Professional, Hermina Sarkis-Kelly
Classified Professional, Carolyn Hillyer
Classified Professional, Todd Steffan

Members Absent:

VP of Student Services William Garcia
VP of Academic Services, Kristina Whalen
Faculty Member, Student Services, Marina Lira
Classified Professional, Michael Sugi
LPCSG Representative, D'Artagnan Reed

Meeting Minutes

1. Call to Order at 2:37 p.m.

2. Review and approval of Agenda

Agenda additions: 1. Update from the District Facilities Meeting, 2. New Committee Chair for spring

Motion to approve, Diane Brady

Second, Mike Ansell

Abstention: Stephen Gunderson

3. Review and Approval of 9/23/19 Minutes

Motion to approve, Diane Brady

Second, Nan Ho

Abstention: Todd Steffan, Mike Ansell, and Stephen Gunderson

4. New Business

Reducing Campus-wide Paper Usage

Ricoh's contract was up for renewal recently. Their renewal proposal included an increase of staff from one full-time person and one half-time person to two full-time employees. Budget concerns limits the number of people the college can bring onboard. After discussion, staffing will remain the same.

During contract negotiations, discussion centered around how LPC can reduce its use of paper and find alternatives to printing paper for meetings and classes.

Next steps include locating Alameda County's target for reduction of landfill waste, the cost to recycle the paper, and shredding costs.

Ways to start limited paper use includes printing double-side and retooling the paper-heavy processes.

The Facilities and Sustainability committee will no longer print meeting minutes and recommended it as a campus-wide procedure to other groups.

Motion to take the recommendation to increase awareness of paper usage and suggest strategies for reduction to College Council, Nan Ho
Second, Frances Hui All in favor

Facilities Moderation Program Update

The new Academic Support and Office building is on target for submission of construction documents in June 2020. There were minor changes made during the Design Development phase. The District Executive team reviewed and approved the building layout and spaces.

The new building will be built on the current location of buildings 2100 and 2200. The space will include conference rooms and space for adjunct faculty on the three story northeast portion of the building. About three thousand square feet will be added to the library along with an interior renovation.

Review of construction documents by DSA will run six to eight months; construction will run between eighteen to twenty-four months.

Public Safety Complex/Advanced Manufacturing and Transportation schematic design is complete and was reviewed with DSA. Design development is underway and tentatively scheduled for complete by the end of February 2020. Construction documents are projected for submittal in August 2020.

Temporary Office Complex is currently in design. The space will have sixty-six offices, conference rooms, kitchen/lounge area, restrooms, and part-time adjunct work space. The placement of the complex is in Lot G. Architect, LPAS was approved at the October Board meeting with a kickoff meeting held in November and is in the schematic design. Prep work for an upcoming a mobile modular RFP is underway. The modulars are temporary and will only stay in place while the Academic and Support Office is being built.

The tentative submittal of construction document to DSA is March 2020. Occupants would move the summer of 2021.

Ag Science, Horticulture project is in the schematic design development phase. Constructions documents are scheduled in late February or early March. More information will be available once a meeting is held with DSA. Parking spaces for the project is at about thirty-eight.

Ag Science, Viticulture project includes roadway and infrastructure. The project is in the programming phase. This is an opportunity for end users to discuss with the design team what would make the space functional to teach classes, storage needs, and what time of equipment would eventually move into the space.

The synthetic field replacement is complete. The project included replacement of the old turf which was over eleven years old. Additions to the new field include the school logo, protective netting, NCAA/FIFA lines.

Renovation of the A/V wall in 2420 will take place over the winter break. The renovation includes replace of the three screens above the whiteboards with an LED flat panel system. The space will include a new lectern and portable tables. The tentative completion date is before the start of school. The LED screens may not be in place as they are coming from out of the country.

Various small projects sponsored by M&O are complete with a few remaining on schedule.

New Committee Chair

The committee will need a new chair as Bill is leaving LPC as of January 2020. Proposed new chairs include Frances Hui and Mike Ansell. Both will think about it.

Update from District Facilities Meeting

The District committee is looking to create a tri-chair format for their meetings which would include a Faculty, Staff, and Admin member. The Scion group was campus recently to discuss the possibility of student housing. Surveys have gone out to the student requesting their feedback. There also feedback board set out in the lobby of Building 1600. The Board set as one of their priorities to address affordability, housing, and food insecurities. New mandates and funding for affordable housing have also reignited the conversation. The visit was an initial step to continued discussion.

The Air Quality Task Force met recently. The UC System, Office of President published an air quality index decision matrix. LPC and Chabot are working to publish their own version. The material will outline the standard air quality levels and what it means to various indoor and outdoor groups on campus. The process would not become a Board Policy or Administrator procedure.

The cost last year was forty-one thousand dollars to maintain the electric vehicle charging stations. The group discussed how to manage the associated costs.

Old Business

Mammoth Bone

The last discussion held during a Facilities and Sustainability included a proposed project working with Art and Welding to create a display for the mammoth bone.

The committee agreed move the discussion forward to the Exec Facilities team.

Good of the Order

The committee thanked Bill for his work over the past fourteen years.

Adjournment at 3:47 p.m.