



Facilities and Sustainability Minutes

August 25, 2025 at 2:30pm

Recorder: Andrea Anderson

LPC Mission Statement		LPC Planning Priorities 2025-2026	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.		Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.	Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.
Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.			
Chairs		Administrator	Classified Professionals
<input checked="" type="checkbox"/> Dan Cearley (Non-Voting Member) <input checked="" type="checkbox"/> Jean O'Neil-Opipari (Non-Voting Member) <input checked="" type="checkbox"/> Sean Brooks (Non-Voting Member)		<input type="checkbox"/> _____ (Basic Needs)	<input checked="" type="checkbox"/> Ellie Hirstein <input checked="" type="checkbox"/> Jackie Hill <input type="checkbox"/> Jennifer Farber <input type="checkbox"/> Lina Chea
Dean, Academic	Faculty Member	LPCSG Student	
<input type="checkbox"/> Paula Checchi (STEM)	<input checked="" type="checkbox"/> John Kelly (A&H) <input type="checkbox"/> James Giacomazzi (PATH) <input type="checkbox"/> John Ruys (BSSL) <input checked="" type="checkbox"/> Gina Webster (BSSL) <input type="checkbox"/> _____ (STEM)	<input type="checkbox"/>	
Vice Presidents	Guests	Guests	
<input type="checkbox"/> Nan Ho <input type="checkbox"/> Jeanne Wilson	<input checked="" type="checkbox"/> Owen Letcher (Non-Voting Member) <input checked="" type="checkbox"/> Ann Kroll (Non-Voting Member) <input checked="" type="checkbox"/> John Seybert (Non-Voting Member)	<input checked="" type="checkbox"/> Kiley Zieker <input checked="" type="checkbox"/> William Kossow	

Attendance (Quorum = 8)

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order <i>For information</i> <ul style="list-style-type: none"> Meeting called to order by Dan Cearley at 2:34pm. 	None
2.	Review & Approve Agenda <i>For action</i> <ul style="list-style-type: none"> We do not have quorum to approve agenda. 	None
3.	Review & Approve April Minutes <i>For action</i> <ul style="list-style-type: none"> We do not have quorum to approve minutes. Updated April Minutes with correct meeting date. 	None
4.	Action Items <i>For action</i> <ul style="list-style-type: none"> California Climate Action Corps Fellow (Letcher) <ul style="list-style-type: none"> AmeriCorps Fellows: <ul style="list-style-type: none"> The District applied through Bay Area Community Resources and was awarded up to three Climate Action Fellows. As of July 31, two fellows (Nikki and Hallie) were placed and will begin on September 22. Their focus: Zero-Waste Initiative (landfill reduction, recycling, Earth Week events) and Urban Greening projects. Owen Letcher (District Administrator) is Site Supervisor; Eric Heltzel (Chabot Faculty Lead) and Mike Ansell (LPC Faculty Lead). Fellows will be based primarily at Chabot but will also work at LPC, partnering with M&O, custodial staff, and events. Both fellows have strong academic backgrounds (Master's/Bachelor's in Environmental Science) but limited work experience; committees are encouraged to be patient and supportive. 	

	<ul style="list-style-type: none"> ▪ They will attend Facilities & Sustainability Committee meetings and provide regular updates as a standing agenda item. ○ Altamont Education Board Grant: <ul style="list-style-type: none"> ▪ District applied for two grants; received one \$40,000 grant, awarded to Chabot College due to its location in an economically disadvantaged area. ○ Support & Integration: <ul style="list-style-type: none"> ▪ Fellows will work out of Chabot's M&O swing space and libraries, and at LPC when scheduled. ▪ They'll be connected virtually (Zoom, email) and expected to be highly mobile across both campuses. ▪ Committee members are asked to welcome, support, and mentor the fellows as they begin their roles. • Facility Master Plan (Letcher) <ul style="list-style-type: none"> ○ The 2025 Facilities Master Plan was finalized in May, approved by the Board of Trustees in June, and is now available on the district's website under the Facilities → Program Documents → Facility Master Plans. The plan outlines projects funded by current bond money and looks ahead beyond that funding. The site also includes Climate Action Plans, Zero Waste Initiative documents, and sustainability BPs/APs. Committees can now access and link directly to these resources. • AP 3580 Sustainability Draft Update (Letcher) <ul style="list-style-type: none"> ○ Policy Updates: <ul style="list-style-type: none"> ▪ AP 3580 revised to align with the Board of Governors' 2025 Climate Action and Sustainability Goals. ▪ Key changes: new LEED Gold certification requirement for buildings over 10,000 sq. ft. (previously Silver) and inclusion of AASHE STARS reporting for sustainability benchmarking. ○ Composting & Zero Waste: <ul style="list-style-type: none"> ▪ Composting bins already in use by Fresh and Natural; Livermore Waste picks them up separately. ▪ Climate Action Fellows will expand compost bin placement beyond Building 1600 to other high-use areas, including the theater green room. ▪ Coordination with the Basic Needs Center and campus partners will continue. ○ Committee Role: <ul style="list-style-type: none"> ▪ Members may help identify course offerings or programs that tie into sustainability reporting (curriculum credits). ▪ Fellows will assist with data collection in future years. ○ Next Steps: <ul style="list-style-type: none"> ▪ Draft will go to Chancellor's Council in September. ▪ Committee may review the AASHE STARS system further to understand reporting requirements and benefits. 	
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	<ul style="list-style-type: none"> ▪ District custodial manager, William Tandongfor, will begin attending meetings in September to support zero-waste efforts, leveraging his experience from Contra Costa College. 	
5.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Round Table Recap (Cearly) <ul style="list-style-type: none"> ○ Shared Themes: Expressed strong support for campus accessibility, sustainability, and maintenance, emphasizing pride in LPC’s welcoming and well-kept environment. ○ Accessibility: Highlighted the need to improve accessibility for those with mobility challenges and ensure inclusivity across campus. ○ Sustainability Priorities: Focused on reducing waste, expanding composting, sustainable building practices, and long-term environmental stewardship. ○ Takeaway: The committee is unified in its commitment to sustainability, accessibility, efficient resource use, and campus beautification, with Climate Action Fellows expected to provide critical support in the coming • Recap and Review Gender-Neutral Bathrooms <ul style="list-style-type: none"> ○ Convocation Feedback: LGBTQ+ students and faculty emphasized the importance of clear signage and open access to gender-neutral restrooms. ○ Current Status: <ul style="list-style-type: none"> ▪ In the Building 2100, one restroom is unlocked and designated gender-neutral, while another remains locked for staff. ▪ Some concerns about accessibility signage—clarified that all restrooms built after 1974 are ADA accessible, even without push-button doors. ▪ The Building 1600 restroom lock is being repaired, and incorrect lactation room signage will be replaced. ○ Campus Coverage: Multiple gender-neutral restrooms are now available across campus (Buildings: 2100, 1600, 2400, Library, 1700, 4000, 2300, 2500). Updated lists are being sent for online campus map to be updated. ○ Next Steps: Restroom signage and accessibility will remain an ongoing agenda item, with continued input from student groups (e.g., LGBTQ+ Club). • Update: Composting Food Waste Planning (Cornett) <ul style="list-style-type: none"> ○ Food Service Waste: Laura and Minjee (Fresh and Natural) had arranged for pre-consumer food waste pickup once it reached a “critical mass.” Summer pickups paused due to low volume. Moving forward, Livermore Sanitation is expected to collect compost bins directly, reducing the need for 	None

	<p>Laura's weekly pickups.</p> <ul style="list-style-type: none"> ○ Campus Compost Use: Laura continues using compost bins for Horticulture and Viticulture, where there is significant compostable material. ○ Earth Bin Update: The Earth Bin was inspected by StopWaste in spring and found to be working well, with the auger functioning properly. • Painting Project Update Main Stairs Building 1800 (Seybert) <ul style="list-style-type: none"> ○ The fascia/riser of the main south-side stairs at Building 1800 has been approved for repainting. ○ The project is awaiting a purchase order (PO) before scheduling with a contractor. ○ Work will likely be done on a single-school holiday to avoid disrupting main entry/exit to the building. ○ Design will be based on the original appearance of the stairs. 	
6.	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Events <ul style="list-style-type: none"> ○ Sept 20: City of Livermore Community Service Day, culminating with an event on the Grass Field. ○ Sept 24: Job & Internship Fair on the Quad (open to all students/departments). ○ Sept 25: LPC Jazz Ensemble Concert with guest artist Dana Stevens, 7 PM, Mertes Center Main Theater. ○ Sept 28: 2.2 for Veterans Run – raises awareness of veteran suicide; includes challenges and run on the Grass Field ○ Oct 17: Great Shakeout earthquake drill ○ Oct 23–25 & Oct 30–Nov 1: Rocky Horror Fall Show (evenings only, no matinees; no traditional audience props like toast, rice, or water to protect facilities). ○ Future concerts and events for November and December will be shared at the next meeting. 	None
7.	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • M&O (Seybert) <ul style="list-style-type: none"> ○ Boilers: Old boilers were replaced with new, efficient units; project completed the week of Convocation. ○ Building 2500: Progress continues slowly; upcoming meeting with geotechnical and structural engineers to discuss solutions. 	None

	<ul style="list-style-type: none"> ○ Solar PV Systems: Partnered with a solar asset management company to inspect systems at both colleges. A report on improving efficiency will be shared in September/October. This is a major step forward for sustainability, as maintenance contractors have been difficult to secure. ○ Loop Road Issue: A “reverse speed bump” (dip) near Lot C is slated for repair around Thanksgiving break. ○ Pest Control: Seasonal spike in ant infestations (7 work orders in one day). Staff is responding, but prevention (removing food/water sources) is key. • District Facilities (Letcher) <ul style="list-style-type: none"> ○ None • Campus Construction & Bond Update (Kroll) <ul style="list-style-type: none"> ○ Exterior Wayfinding Project – Still in progress. ○ Music Feasibility Project – Includes renovations in Building 500 for a control room, recording studio, and keyboard lab. ○ STEAM Project – Exterior walls are now up (Great Wall of Laspo) ○ Building 500/600 – Completed re-roofing and HVAC upgrades; canopies removed, new trees planned for shading. Journalism & Media will relocate into Building 600 over winter break. ○ Guided Pathways – Career Center and Room 1602 will become a unified Guided Pathways Support Center. ○ Bookstore (Building 1300) – Approved to convert into a large lecture and event center. ○ Other Completed Projects <ul style="list-style-type: none"> ▪ Restroom signage and lock set updated ▪ HSI Renovation (Building 1000 Dean’s Suite) ▪ Art Gallery renovation (Building 4000) ▪ Lighting upgrade for the Ticket Center (Building 4000) ▪ Room 403 Interior Design renovation ▪ Faculty/Dean space upgrades in Building 2400 ▪ Cultural Community Center (Room 2401) ▪ Miscellaneous furniture and signage projects ○ Ongoing/Upcoming Projects <ul style="list-style-type: none"> ▪ Cafeteria lighting (phased in 3 stages) ▪ New athletics outdoor courts: 16 pickleball courts, 6 beach volleyball courts, and a cross-country track (PSC/AMT/Viticulture area) ○ Amphitheater improvements (in DSA review) with truss system, control booth, and storage area – goal is completion before the summer show 	
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	<ul style="list-style-type: none"> ○ There's a lot happening across campus, and we appreciate everyone's patience and support as these projects move forward. 	
8.	<p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> ● Parking Concerns (Jackie Hill): <ul style="list-style-type: none"> ○ Current pay parking meter is not conveniently located near high-use areas like Athletics and the Mertes Center. ○ Faculty/staff parking spaces in Lot A are often underutilized, while students frequently eye those spots and risk tickets. ○ Suggested revisiting the allocation of parking spaces and potentially moving some faculty spaces to other lots. ○ This topic will be added to a future agenda for further discussion. 	None
9.	<p>Future Agenda Items <i>For discussion</i></p>	

Meeting adjourned at 3:58pm

Next meeting: September 22

General Institution

AP 3580 SUSTAINABILITY

References:

Education Code Section 76360;

Vehicle Code Section 21113

[Government Code 8316](#)

[Board of Governors 2025 Climate Action and Sustainability Goals](#)

The district office and colleges will develop a sustainability plan with participation by the District IPBM Facilities Committee, Chabot College Facilities, Infrastructure and Technology Committee, and the Las Positas Facilities and Sustainability Committee members with input from the campus communities through public forums and other means.

The sustainability plan will guide future sustainability efforts at the district and at colleges. The work will focus on providing a “just transition” from high-carbon activities into the green economy, seeking to ensure harm to workers, communities, and regions are avoided while maximizing the benefits of climate action. The plan will be organized around the following categories [and the Board of Governors 2025 Climate Action and Sustainability Goals](#):

1. **Green buildings** (~~L~~eadership in ~~E~~nergy and ~~E~~nvironmental ~~D~~esign)
 - a. Buildings: All new buildings and major renovations projects larger than 10,000 gross square feet shall obtain LEED Gold or higher certification using the version of LEED that is in effect at the time the project schematic design documents are initiated.
 - a.b. Grounds: The district shall strive to meet LEED Operation & Maintenance (O&M) certification standards
2. **Energy** conservation and renewable energy
3. **Water** conservation
4. **Waste**, recycling, and composting
5. **Transportation**
6. Business practices and policies
 - a. Green **procurement** practices
7. Academic instruction (sustainability curricula across the disciplines) and workforce training
8. Climate/**greenhouse gas emissions** (President’s climate commitment)

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- a. Adopt the sustainability tracking, rating and assessment system (stars)
- 9. Communication and outreach
- 10. Funding (internal and external sources)
- 11. Environmental justice
- 12. Sustainable grounds management
 - a. Integrated pest management, carbon positive land management, campus as a living lab and ecosystem in line with the California 30x30 goals.

13. Food systems

~~13-14.~~ **AASHE Stars reporter: The Association for the advancement of Sustainability in Higher Education, Sustainability Tracking, Assessment & Rating System framework will be used by the district for benchmark and reporting tools.**

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The Chancellor, or designee, will submit the Sustainability Plan to the Board for its review and provide regular reports on the progress of the sustainability effort.

Note: Items noted in bold above are aligned with the Board of Governors 2025 Climate Action and Sustainability Goals as published January 2025.

Adopted: November 15, 2022

Revised: April 2025