



INSTITUTIONAL PLANNING AND EFFECTIVENESS COMMITTEE DRAFT MINUTES

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Institutional Planning and Effectiveness Committee **Quorum 5**

Members Present:

Faculty

Meghan Swanson-Garoupa, A&H
Nadiyah Taylor, BSSL
Vacant, PATH
Jill Carbone, STEM

Classified Professionals

David Rodriguez
Frances DeNisco
Heidi Ulrech

Students

Vacant (2)

Administrators

Rajinder Samra, Director of Research, Planning & Institutional Effectiveness (Chair)
Vacant, V.P. of Student Services
Kristina Whalen, V.P. of Academic Services
Dyrell Foster, President

Members Absent:

Anette Raichbart, V.P. of Administrative Services
Angella VenJohn, Student Service

Present Non-Members:

Olivia Lvles

Thursday, May 13, 2021 | 2:30 PM to 3:30 PM | Zoom Meeting

Meeting Minutes

1. Call to Order

R. Samra called the meeting to order at 2:33 PM. Quorum was met.

2. Review and Approval of Agenda

F. DeNisco / 2nd – M. Swanson – Unanimous Approve

Agenda Items

3. Evaluation of College Planning and Budget Cycle:

R. Samra reviews the LPC Integrated Planning and Budget Cycle with the committee. He covers key terms and their meaning. There is discussion about the evaluation of the program review process. The committee reviews the revised process for program review that began in the fall of 2020.

R. Samra reviews the College Planning Priorities webpage as part of the planning process. He explains that college planning priorities were initially created because there was no framework to work with (e.g., there was no established educational master plan). He tells the committee that this is something that will need to be reviewed at some point. M. Swanson mentions that this is in line with the conversation about streamlining.

R. Samra reviews the documents/plans spreadsheet as well as additional documents for potential review.

In terms of budget development, R. Samra reviews College Planning Priorities and how the Budget Decision/Resource Decisions are aligned. To continue quality improvement, President Foster mentions that he sends a memo to the Resource Allocation Committee on how his decisions are aligned, and can incorporate this process for Faculty Prioritization and College Enrollment Management. R. Samra mentions this is part of our commitment to continuous quality improvement; even if the college has been effective but expanding, this would segment our process.

INSTITUTIONAL PLANNING AND EFFECTIVENESS COMMITTEE AGENDA

Thursday, May 13, 2021 | 2:30 PM to 3:30 PM | Zoom Meeting

4. Status of College Planning Priorities:

R. Samra reviews the 2020-2021 Planning Priorities. He reviews the last planning priority regarding Professional Development as well as concerns the Committee raised. He moves on to the Online Instruction and Support Services Planning Priority and reviews the previous discussion. R. Samra moved the three concerns with the Online Instruction planning priority would fit perfectly in the Equity planning priority, therefore allowing this planning priority to be graduated and to continue work on these initiatives under another planning priority.

Motion to move items 7, 8 and 9 from Online Instructional Support Services Planning Priority: 7. *Implementation of Canvas-based Instructional Software/Applications*, 8. *On-going Professional Development*, 9. *Equity in Curriculum Development* to the Equity Planning Priority.

Motion to remove N.Taylor 1st/ F.DeNisco 2nd = No discussion/ No abstentions/ No nays: APPROVED

Motion to Graduate Online Instructional Support Services Planning Priority.

Motion to Graduate N. Taylor/ J.Carbone 2nd – No discussion/ No abstentions/ No nays: APPROVED to Graduate

5. Good of the Order

6. Adjournment: Motion F. DeNisco Carbone / M. Swanson 2nds - Unanimous

Next Meeting: September 9, 2021: 2:30 PM to 4:30 PM