



Draft Institutional Planning and Effectiveness Committee Minutes

February 09, 2023 2:30 p.m. – 4:30 p.m.

Recorder: Angelica Cazarez

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty	Classified Professionals
<p><input checked="" type="checkbox"/> Rajinder Samra</p>	<p><input checked="" type="checkbox"/> Megan Swanson-Garoupa, A&H <input checked="" type="checkbox"/> Nadiyah Taylor, BSSL <input checked="" type="checkbox"/> Paul Sapsford, PATH <input checked="" type="checkbox"/> Dana Nakase, STEM <input type="checkbox"/> Vacant, Student Services</p>	<p><input checked="" type="checkbox"/> Heidi Ulrech <input checked="" type="checkbox"/> Aubrie Ross <input checked="" type="checkbox"/> Frances DeNisco</p>
Students (NV)	Administrators	Guests (NV)
<p><input type="checkbox"/> Vacant</p>	<p><input checked="" type="checkbox"/> Dr. Dyrell Foster, College President <input checked="" type="checkbox"/> Dr. Kristina Whalen, VP Academic Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, VP Student Services <input checked="" type="checkbox"/> Sean Taylor, Director Stu. Equity and Success</p>	<p><input checked="" type="checkbox"/> Jean O'Neil-Opipari <input checked="" type="checkbox"/> Danielle Bañuelos <input checked="" type="checkbox"/> Kristy Woods <input checked="" type="checkbox"/> Partnership Resource Team (PRT)</p>

Attendance (Quorum = 7)

Agenda Item	Information/Discussion	Action
1.	<p>Welcome / Call to Order <i>For information</i></p> <p>Meeting called to order at 2:31 PM Quorum met</p>	None
2.	<p>Review & Approve Agenda</p> <ul style="list-style-type: none"> ▪ February 09, 2023 <p><i>For action</i></p> <p>M. Swanson-Garoupa / J.O'Neil Opipari 2nd</p>	Agenda Approved
3.	<p>IPEC Charge - R.Samra <i>For information</i></p> <p>M. Samra begins by reviewing the IPEC charge, and reviews the College's current Planning Priorities (PP).</p>	None
4.	<p>Quality Focus Essay (QFE) and the Role of IPEC <i>For information & discussion</i></p> <p>R. Samra begins by explaining that Project 2 will be discussed within the QFE relating to Student Success Teams (SST). What best practices the college should be conducting and the new program Elluciant Advise and how that can help with tracking student progress and inform interventions for success. The Partnership Resource Team (PRT) gives the committee feedback on their listening visit and how they currently see the work LPC has done regarding the Student Success Teams. They laid out the process of the visit and how they will be providing feedback and how they will be working with LPC to come up with a list of recommendations that the college can then consider using as part of the plan to move forward on with SST. F. DeNisco suggests that IPEC serve as a possible "global" entity to evaluate success teams as a data driven committee. N. Taylor also mentions the possibility of also incorporating program review to this process. R. Samra continues and informs the committee that the QFE might be removed from the accreditation requirements. He continues to review the QFE and asks the committee if there is a place to engage the committee in the process? Possibly through assessment via surveys. F. DeNisco mentions that it may not be this</p>	None

	<p>specific committee but another one that already assesses these areas.</p> <p>D. Foster also talks a bit about the conversations around a teaching and learning institute that professional development can fit under.</p> <p>R.Samra closes this presentation and recaps what potential roles the committee can have like limiting it to reviewing data, or measuring the effectiveness.</p>	
<p>5.</p>	<p>College Strategic Priorities - D. Foster <i>For information & discussion</i></p> <p>President Foster begins by requesting feedback as he starts his presentation. He reviews the Educational Master Plan (2021 – 2026), College Planning Priorities and how they are created, how he created the President’s Goals, and how those goals became Strategic Priorities that feed the administrative goals. He explains that he would like to further discuss this with the VPs and create a Strategic Agenda based on the Educational Master Plan to provide more focus.</p> <p>F. DeNisco likes the idea of calling it a Strategic Agenda and not a priority, so it can provide more of a focus.</p> <p>K. Whalen also likes the idea and how indirect and indirect “agenda items” help the college and what the real focus needs to be at that time.</p> <p>R.Samra reminds the committee that the mapping exercise can add another column to include the things that are happening in other divisions. N. Taylor brings up the shift in program review and possibly connects it to previous years to identify the agenda to map from the previous year's reflections.</p> <p>D. Rodriguez suggests a diagram change/update to insert a two-sided arrow between the college planning priorities and the Strategic “agenda.”</p> <p>The committee discusses the narrowness of this agenda when it should relate to the college not just a specific program.</p> <p>D. Foster would like to have something to review with the VPs during the summer retreat if possible and they can work from there.</p>	<p>Continue Conversation</p>
<p>6.</p>	<p>Institution-Set Standards for Transfers <i>For Review</i></p> <p>R. Samra shares presentation and reviews the meaning of Institutional –Set Standards and reminds the committee he will be reviewing only transfers today. He tells the committee that overall numbers are looking good for the college. He asks the committee should the data include out-of-state and in state private? Looking at the sample data it would give a significantly higher number. He shares the methodology that is used by the UCs and CSUs what college they give credit to, as well as the methodology from the State</p>	<p>Motion: <i>Amend both institution set standards and stretch transfer goals to include Out of State and In-State Private Transfers.</i> <u>F. DeNisco / J.O’Neil</u> <u>Opipari 2nd - Approved</u></p>

	<p>Chancellor’s Office which differs. K. Whalen and J.O’Neil Opipari agree that these need to be counted.</p> <ul style="list-style-type: none"> ▪ Motion: <i>Amend both institution set standards and stretch transfer goals to include Out of State and In-State Private Transfers. <u>F. DeNisco / J.O’Neil Opipari 2nd</u> - Approved</i> 	
7.	<p>Student Equity Plan <i>For information</i></p> <p>S. Taylor reviews what the Student Equity Plan is used for and what equity means. He mentions the review process and shares the entire document with the committee and reviews the goals and action steps.</p> <ul style="list-style-type: none"> ▪ 1st Goal: To increase enrollment by 5% within 3 years of Black or African American Students. He reviews the action steps to get there (narrative). ▪ 2nd Goal: To Increase First Generation student Math and English transfer level course completion by 6% in 3 years (2% each year). ▪ 3rd Goal: Increase first term completion and continuance to second term LatinX Students by 6% over 3 years at a 2% yearly rate. ▪ 4th Goal: Increase enrollment of Foster Youth by 6% over 3 years at a 2% yearly rate. ▪ 5th Goal: Increase the number of degrees earned by Economically Disadvantaged students by 6% over 3 years at a 2% yearly rate. 	None
8.	<p>IPEC Meeting Schedule <i>For Information / Feedback</i></p> <p>R. Samra request that the committee meet twice in March and no April meeting, additional meeting on March 31. Committee discusses options and duties to be completed.</p> <ul style="list-style-type: none"> ▪ Motion: <i>Cancel April 12, 2023 and hold meeting on March 31, 2023. <u>J.O’Neil Opipari / M. Swanson 2nd</u> - Approved</i> 	<p><i>Motion: Cancel April 12, 2023 and hold meeting on March 31, 2023. <u>J.O’Neil Opipari / M. Swanson 2nd</u> - Approved</i></p>
9.	<p>Division Program Review Mapping Assignment <i>For information</i></p> <p>M. Swanson reviews the Mapping Assignment and explains it to the new committee members or members that have not completed them in a long time.</p>	<p>Mapping assignment due on March 31, 2023</p>

10.	<p>Review Staff Experience Survey Results <i>For information & Discussion</i></p> <p>Postponed to for next meeting.</p>	<p>To discuss on March 09, 2023</p>
11.	<p>Adjournment</p>	

Meeting adjourned 4:48 p.m.

Next Meeting March 09, 2023