



Draft Institutional Planning and Effectiveness Committee Minutes

May 11, 2023 2:30 p.m. – 3:30 p.m.

Recorder: Angelica Cazarez

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty	Classified Professionals
<p><input checked="" type="checkbox"/> Rajinder Samra</p>	<p><input checked="" type="checkbox"/> Megan Swanson-Garoupa, A&H <input type="checkbox"/> Nadiyah Taylor, BSSL <input checked="" type="checkbox"/> Paul Sapsford, PATH <input type="checkbox"/> Dana Nakase, STEM <input type="checkbox"/> Vacant, Student Services</p>	<p><input checked="" type="checkbox"/> Heidi Ulrech <input checked="" type="checkbox"/> Aubrie Ross <input checked="" type="checkbox"/> Jean O'Neil-Opipari</p>
Students (NV)	Administrators	Guests (NV)
<p><input type="checkbox"/> Vacant</p>	<p><input type="checkbox"/> Dr. Dyrell Foster, College President <input type="checkbox"/> Anette Raichbart, VP Administrative Services <input type="checkbox"/> Dr. Kristina Whalen, VP Academic Services <input type="checkbox"/> Dr. Jeanne Wilson, VP Student Services <input type="checkbox"/> Chris Crone, DSPS Director</p>	<p><input checked="" type="checkbox"/> C. Eagan <input type="checkbox"/> Karin Spirn <input type="checkbox"/> Kristy Woods</p>

Attendance (Quorum = 7)

Agenda Item	Information/Discussion	Action
1.	<p>Welcome / Call to Order <i>For information</i></p> <p>Meeting called to order at 2:31 PM Quorum met</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <ul style="list-style-type: none"> ▪ May 11, 2023 <p>M. Swanson/ J.O’Neil-Opipari 2nd</p>	Agenda Approved
3.	<p>Review & Approve Minutes <i>For Action</i></p> <ul style="list-style-type: none"> ▪ December 08, 2023 ▪ February 09, 2023 ▪ March 09, 2023 ▪ March 30, 2023 <p>M. Swanson / P. Sapsford 2nd</p>	Minutes Approved
4.	<p>English Proposal : Noncredit Certificate of Competency for Communication and Writing in English – C. Eagan <i>For Information / Discussion</i></p> <p>C.Eagan presented on the proposal for the Non-credit Certificate of Competency for Communication and Writing in English to address the new law. This certificate combines the co-requisite and the core classes into one class at a higher unit value. She spoke about the process and the models they worked with to help with developing this certificate. Studnets can take one</p> <p>The Certificate of Competency will include two courses: NENG 215, “Personalized Coaching for Academic Reading and Writing,” and NENG 210, “The Craft of the Sentence.” (We originally considered a NENG 206, envisioned as a</p>	none

	<p>course that would provide the “basic skills” some students might need, but we dropped this to focus on coaching instead. Due to this drop, we will renumber NENG 210 to be NENG 220 to avoid confusion for students who might think that NENG 210 should be taken first.) The courses can be taken in any order. The only limitation is that students who plan to transfer cannot take the courses as stand-alones before taking English 1A or English 1AEX, per AB1705. Most students will take NENG 215 first as a co-requisite with their 1A or 1AEX course</p>	
<p>5.</p>	<p>Presentation of Status of College Planning Priorities as it relates to Equity– J. Wilson <i>For information</i></p> <p>J. Wilson reviews the “equity “planning priority:</p> <p><i>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity.</i></p> <p>She shared various areas that have been updated such as the hiring of a program coordinator for the Dream Center, (phase 1) of current tutoring center identifies a new space for affinity/groups to build community-Dream Center, Puente, future HIS Grant, and LGBTQ+ move in by Spring 2024. 2022-2025 SEA program Plan was approved, and new funding will be available. New areas were identified by SEA that include Foster Youth, Black, LatinX Low Income, and Academically Disadvantaged.</p> <p>Future initiatives: LPC tuition free beginning Fall 2023, President Speaker Series, and Phase 2 of Community Cultural Center that includes a website. Asian American Native Hawaiian Pacific Islander Student support that includes Achievement Program (LPC was awarded \$162,000 of state funding for 2022-2023. Submitted grant for Men of Color USC \$75,000.</p> <p><i>Institutionalize equity in decision-making, assessment and accountability.</i></p> <p>Progress for this area include a basic needs website and referral form created, new marketing director hired, to help with vision and targeted Outreach and Marketing. President Foster continues with his Aspen Presidential Fellowship, and website updates.</p> <p>Future initiatives: submitted applications for AANAPSI Grant, HSI grant,a request for an UMOJA Black Cultural Center Coordinator, diversity, equity, inclusion, and access team. MESA Scholarship was funded.</p> <p><i>Plans to remove barriers build capacity to resolve inequities.</i></p>	<p>None</p>

	<p>Kennedy and Co. have provided detailed findings and recommendation have been submitted to the college and district. Guided pathways website redesign, and establish LPC as a designation campus for traditionally underrepresented groups.</p> <p>Future initiatives: Look at Kennedy and Co’s recommendations strategically and evaluate what barriers we can remove for students that prevent them through the student life cycle.</p> <p>R. Samra asks the committee to evaluate this and all planning priorities to see if it can be self-sustaining or does it still need to be a PP. J. Wilson believe that this particular PP needs to remain.</p>	
6.	<p>Potential College Planning Priority about Health and Wellness <i>For Discussion</i></p> <p>R. Samra asks the committee if they reviewed the “Potential 2023-2024 Planning Priority Stakeholders/Actionable Initiatives Form”, as he will be working off this document. He reviews the description of challenges based on IPEC’s committee reviews, discussions and program summaries. He also reviews the campus climate survey of LPC employees and 74% of them felt they had too much to do. He reviews the recommended solutions/steps to addressing the challenge and the various ways the stakeholders came up with solutions.</p> <p>A brief discussion was had with the committee where they shared things they liked from the form and what things can have the biggest impact. Some ideas included manager training, having a safe space for all staff, and conducting a town meeting that shares the same message for all. R. Samra mentions that he would like to present this discussion and material to the administrative team and will be further discussed in future meetings.</p>	None
7.	<p>Acknowledgment of Contributions – Frances DeNisco <i>For Information</i></p> <p>R. Samra would like to point out the immeasurable contributions Frances DeNisco made to the college and the committee. H. Ulrech says she was part of this committee since it began and Frances has had a huge impact. She will definitely be missed.</p> <p>She then read a letter Frances wrote to the committee.</p>	None

8.	Adjournment Meeting adjourned 3:29 p.m.	
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Meeting adjourned 3:29 p.m.