



PROFESSIONAL DEVELOPMENT COMMITTEE Minutes

March 13, 2023 - 2:30 – 4:30 pm, room 1687

Recorder: Rifka Several

LPC Mission Statement		LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.		Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Tri-Chair, Classified Professional		Tri-Chair, Administrator	Tri-Chair, Faculty
Carolyn Scott		Dyrell Foster	David Powers
A & H		BSSL	PATH
Martin Nash		Gina Webster	VACANT
STEM		Student Services	Adjunct Faculty
Howard Blumenfeld		Amanda Castelli	Cheryl Dolan
Classified Professionals		Classified/TLC and AS	LPC Student Government
Anne Kennedy Jean O'Neil-Opipari Aubrie Ross		Wanda Butterly – TLC Alesia High - AS	VACANT

Attendance (Quorum = 6)

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order Meeting called to order and quorum established at 2:34 pm	David Powers
2.	Review & Approve Agenda Motion to approve agenda: moved/seconded/approved	David Powers
3.	Review & Approve Minutes of February 13, 2023: Motion to approve minutes: Moved/seconded/ amendment: Dr. Foster's office will provide \$2500 to The Teaching Institute in the future; \$1000 has been provided for this year/Motion to approve amended minutes: moved/seconded/approved	David Powers
4.	Public Comments (3 minutes; the PDC cannot act on these comments) NONE	David Powers
5.	Old Business 5.1 Flex Day: this has the most Flex Day sessions (48, some duplicates). Comment: are so many sessions a good thing? Reduces the attendance per session. We should talk about this for Fall Flex Day. How do we deny presenters? 5.2 Donut social event at the end of the day	David Powers
6.	New Business 6.1Conference/Activity Proposals: Nguyen, Del Aguila (approved up to \$455), LeCara, Giacomazzi, Bennett (out of state; chancellor approval), Wheeler: Motion to approve: moved/seconded/approved 6.2Flex Day Proposals: none for next semester 6.3Possible Flex Days for 2023-24: will be on next meeting agenda. Suggestions: October 19 and March 12 or 19, 14	David Powers

	or 28? Do we switch to a Tuesday? This does not leave time for last-minute changes that may come up. Only 12 classes are Thursday only for this semester. However, with Thanksgiving, a Thursday Flex Day means fall course days not meeting for two sessions. Question about Fridays? More people aren't available then due to telecommuting agreements.	
7.	Informational Items 7.1 Spring Flex Day is Thursday March 16 7.2 Variable Flex Part 2 due to Rifka by May 15. 7.3 PDC Budget Update: CONFERENCE FUNDING: We will transfer funds totaling \$945 from Other Non-Teaching and Professional Services, and Dr. Foster provided \$3000. We will cover all conference expenses up to the cut-off date of February 28. No campus feedback from this date. Question about not turning expense claims? Alesia will look into these. We are not making retroactive payments. Conference expenses deadline to turn in June 30, unless it is a July conference. Discuss at next meeting: enforcing the 30-day deadline for expense claims. This allows for a more current budget for conference funding. 7.4 The Teaching Institute: March 29, 5:00 at Canton Village. Frances Hui sent out the announcement. The theme is "post-pandemic education." Inform your divisions to RSVP. Dr. Foster has provided \$1000 for the Teaching Institute 7.5 New Faculty Orientation: Met last Wednesday with presentations on Curriculum and SLOs 7.6 PATH Division Representative: has been vacant all year; no division representation 7.7 LPCSG Representative: has been vacant all year	
8.	Good of the Order At the Associated Press conference in San Francisco, the LPC Express and Naked received "excellent" awards, and HAVIK won "best in show" for the second year. Classified Senate will hold a "mini Flex Day" during spring break. LLNL speaker's series March 22: 3-D printing; eligible for Variable Flex credit.	

9.	Adjournment Motion to adjourn: moved/seconded/approved. Meeting adjourned at 3:42 pm	.
10.	Next Meeting Date: April 10, 2023 in room 1687	