



PROFESSIONAL DEVELOPMENT COMMITTEE Minutes

April 10, 2023 2:30 – 4:30 pm, room 1687 and zoom

Recorder: Rifka Several

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Tri-Chair, Classified Professional	Tri-Chair, Administrator	Tri-Chair, Faculty
Carolyn Scott	Dyrell Foster	David Powers
A & H	BSSL	PATH
Martin Nash	Gina Webster	VACANT
STEM	Student Services	Adjunct Faculty
Howard Blumenfeld	Amanda Castelli	Cheryl Dolan
Classified Professionals	Classified/TLC and AS	LPC Student Government
Anne Kennedy Jean O'Neil-Opipari Aubrie Ross	Wanda Butterly – TLC Alesia High - AS	VACANT

Attendance (Quorum = 6)

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order Meeting called to order and quorum established at 2:35 pm	David Powers
2.	Review & Approve Agenda Motion to approve agenda: moved (Jean)/seconded (Aubrie)/approved	David Powers
3.	Review & Approve Minutes of March 13, 2023 Motion to approve minutes: Moved (Aubrie)/seconded (Anne)/approved with 1 abstention	David Powers
4.	Public Comments (3 minutes; the PDC cannot act on these comments) NONE	David Powers
5.	Old Business 5.1 <u>2024 Flex Days</u> : Last month we discussed different dates. Thursdays are preferred so any issues can be taken care of beforehand. David did an informal survey of staff and students, Thursdays are OK. There are only 12 Thursday-only classes out of all classes (1% or less). Proposal for 2023-24: October 19 and March 21. Suggestion to try to stick to “third Thursday” October and March. Can we pick 2024-25 so the calendar can be notified? David will agendize this for the next meeting. 5.2 <u>Capping Flex Day sessions</u> : This came up last meeting. We had 50 scheduled for Spring Flex Day. It is difficult to turn down those who wish to share expertise, and paperwork comes in both early and late. There are always the comments that there are so many sessions, it is hard to decide what to attend. Discussion: what are the challenges? If there are enough rooms, then	David Powers

	don't cap. We would have to establish a selection process if a cap were established. 5.3 <u>2023 – 2024 PDC Budget</u>: We will be working with our last year's budget (\$16,000). Going forward, Dr. Foster's office will be covering Flex Day Food and The Teaching Institute. With this budget, we can focus on conference funding. Discussion: do we want to continue to fund conferences at \$750? Almost all of our requests this year were for the full amount. We ran out of funding this year; Dr. Foster's office funded one last month of conference requests. Request that the PDC budget be raised to \$20,000? Dr. Foster will respond at the next meeting. If the amount increased, we could still be out of funding in February like this year. Question: is the purpose to help people attend conferences? Should we fund more people at \$500? Or would more people not attend conferences due to costs? Can we analyze conferences we funded this year – were there other funds available? There are CTE and Equity Funds; STEM received a Mesa grant. More information is needed about these; they could cover some of the conferences. Ask Vicki and Shawn to join the next PDC meeting (if they do have funds available for professional development) to share their conference forms and discuss how to coordinate. Are there state grants or resources we could utilize? There are district DEIA funds that aren't yet allocated. Dr. Foster will follow up with Wyman Fong. Proposal to keep the conference funding at \$750: tabled for next meeting Proposal to have half the funding for fall semester, half for spring semester: tabled for next meeting.	
6.	New Business 6.1 <u>Conference Activity Proposals</u>: none 6.2 <u>Flex Day Proposals</u> : none. The LGBTQ+ Task Force has asked to present the Fall Flex keynote panel, including students. This gives the entire campus a chance to hear student voices. They will meet and make a proposal for approval. Josue Hernandez suggested that we bring in the disability speaker. Chris Crone has asked about Paul Grossman, Civil Rights Attorney. What are our planning priorities for next year? IPEC is discussion. Emerging themes are health and wellness, equity will continue. 6.3 <u>Flex Day Survey Data</u>: David Rodriguez will attend next month to present. David P reviewed the survey link information. 58 responses were submitted.	David Powers

7.	Informational Items Variable Flex part 2 due to Rifka by May 15 PDC Budget Update: will have firm figures after all conference expense claims are submitted. New Faculty Orientation: they are meeting Wednesday: LGBTQ+ and Facilities/Sustainability will present. The Teaching Institute (Howard): they had their first meeting (the tenth total). 20 signed up, 17 made it because of the weather. They organized into three tables, each one with an organizer. The faculty was diverse. The topic was post-pandemic education., issues with online course, being “strict or lenient” with students. Frances, Elizabeth and Howard will meet to organize the following sessions. Surveys are taken, new faculty are interested. The next date is not yet set. PATH Division Representative: none LPCSG Representative: none	
8.	Good of the Order: Thursday, April 20: LLNL-LPC Speaker (can be used for Variable Flex); topic: Climate Change Very successful LPC Open House April 26: Classified Professional Appreciation Day	
9.	Adjournment Meeting adjourned at 3:39 pm.	.
10.	Next Meeting Date: May 8, 2023, 2:30 pm in room 1687 and zoom option	