



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

April 13, 2026 | 2:30 PM – 4:30 PM | Room 21147

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.
- ❖ Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

PDC Quorum:

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Aubrie Ross, Classified Tri-Chair
LPCSG – Diya Jain

Voting Members:

College President – Dyrell Foster
A&H – Meghan Swanson-Garoupa
BSSL – Erick Bell
PATH – Vacant
STEM – Ann Hight
STUDENT SERVICES – Julie Nguyen
ADJUNCT FACULTY – Cheryl Dolan
CLASSIFIED/ AS – Alesia High
CLASSIFIED/ TLC – Wanda Butterly
CLASSIFIED – Marisol Baltazar
CLASSIFIED – Rabiah Choudry
CLASSIFIED – Jean O'Neil-Opipari

1. **Call to Order:** 2:30 PM

2. **Welcome and Introductions**

3. **Review and Approval of Agenda:**

Will shift agenda to accommodate David Rodriguez's report when he arrives, otherwise agenda was approved, as written.

Motion: Meghan, Second: Jean, Carries: by consensus

4. **Review and Approval of Minutes (Mar. 9, 2026):**

One correction: add "" to Belonging in ref to DEIAB, otherwise, approved as written.

Motion: Marisol, Second: Julie, Carries: by consensus

5. **Public Comments (Limited to 3 minutes per person.**

The PDC cannot act on these comments) - none

6. **Old Business**

6.1 RPDN Event

This Friday is the *Reclaiming Joy: Human-First Teaching in the AI Era* watch party/webinar, which will be available to join in the Computer Center, room 21206 from 9 AM – 3 PM.

For those can attend some/part/all of it of the day, Kat and other guest faculty will be hosting. Wanda is presenting in session 2: *Shift Happens: Using Custom Bots to Reclaim Time for Human Connection*, from 10 – 11 AM. If faculty can stagger attendance throughout their divisions to share out later, that would be beneficial to all. The event is also open to watch from home. One need not be present to watch, only to win swag.

6.2 Future Flex Days

What does LPC want future flex days to look like? One suggestion is to make one of the days a "College Day 2.0." Other ideas are to have two back-to-back Flex Days, and/ or to split the number of sessions between the two days. Convocation Day is at the Chancellor's direction, so it is up to the Chancellor if part of that day were to be designated for Flex Day activities. Meghan: Can we invite the Chancellor to our next meeting to discuss this? David P.: We can do that. However, note there is a big push for DEIAB training – which may or may not qualify as a flex activity. Meghan: Since there are many changes coming with the calendar, perhaps they can adjust how these days are scheduled. Kelly said the Chancellor has set a tentative schedule for Convocation already. David suggested perhaps President Foster would be willing to use

part of College Day for Flex Day activities. Rabiah asked if we have had cross-district/ combined flex days? David noted that had only happened during the pandemic when most things were online. Otherwise, it is logistically very challenging. Jean brought up that Chabot has their own processes and they tend to do things differently, so it's not always possible to be homogenized. David will follow up with Dr. Foster on what was discussed, and also invite the Chancellor to our May meeting.

7. New Business

7.1 Conference/Activity Proposals

Previously allocated PDC fund requests withdrawn:

David Powers will not use the approved \$535 of PDC funding for expenses to attend the AGS Conference this week.

In addition, Wanda is unable to attend the summer Online Teaching Conference previously approved for \$750 funding. Funds for both are being returned to the pot.

New Conference Requests:

Jenny Siders: 7/19/26-7/22/26; Pasadena, CA; \$550.

American Association of Physics Teachers Summer Conference

Julie Nguyen: 7/1 = 7/11/26; Pomona, CA; \$3886 (max. \$750 from PDC/ SEA funds. SAP Grant funding will cover the rest.)

Leadership Development Program for Higher Education

Since both requests qualify, and are being approved for next fiscal year spending, we can use SEA Funds (which roll over) for both of these conference requests.

Motion: Jean, Second: Meghan, Carries: Unanimous

Aubrie – are we setting \$750 funding limit for next year? TBD.

7.2 Flex Day Proposals

Ted Lee submitted FIVE proposals for the next Flex Day. These were not sent to the committee yet, since it is not certain what flex day(s) will look like this coming academic year.

7.3 Spring Flex Day Feedback – David Rodriguez - *presented earlier in the meeting – after Minutes review/ approval.*

David Rodriguez sent out an interactive link and pdf with feedback to the committee. Note that only workshops that received more than 10 evaluations are included in the evals per workshop to not skew responses one way or the other. This is based on the number of evals submitted, **not** the number of attendees per session.

Q: Do people sign in to gather attendance at each session?

A: That has been done in the past, not this time.

For Flex Day feedback, David Rodriguez tracks individual session feedback, while David Powers tracks global evaluations. David Powers sent out the Global Survey info pdf and spreadsheet to the committee with the agenda prior to the meeting. This flex day had a higher than typical number of

outside presenters on campus including students, OurMedia, and GenAI. Generally, those who submitted evals were satisfied with flex day. There were a few rumblings about the 8 AM start time. FT faculty are required to attend six hours of sessions to fulfill their flex obligation. Some exceptions are made if one is a presenter, has night classes, or is on sabbatical. The flex day schedule runs 8 AM – 4 PM, with 1-hour unpaid lunch. It was pointed out that it has not been made clear that faculty can either start at 8 AM and go to 3 PM or start at 9 AM and leave at 4 PM to fulfill the obligation.

8. Informational Items

8.1 Variable Flex Part 2 – due to Jennifer by May 15th. *Last one!*

8.2 PDC Budget Update

Approx \$4500 left in Gen fund; \$3700 left in SEA funds
Sui emailed out 25-26 FY business office deadlines.

8.3 New Faculty Orientation

Met last Wednesday with Library Programs and Services.
The final meeting next month will be with Dr. Foster.

8.4 Teaching Institute

No update

8.5 Caring Campus Update

Had a great Caring Campus session on Thursday of spring break creating action items which Aubrie presented to Dr. Foster. Classified Professionals also had a **Mental Health First Aid** training day on Wednesday of spring break, which earned participants a certification to direct those in need to appropriate mental health services. Twenty-eight Classified Professionals attended and earned the certification. Sheena Turner-August did the training and would love to do more for the entire campus. The training is an in-person, eight-hour commitment, with a maximum of 30 participants per session. David suggested posting a list of those who are certified, and also announcing it at the first Town Meeting next year. The Classified Retreat on Monday of spring break had fifty attendees. Dr. Tammeil Gilkerson, the Chancellor of the Peralta CCD, was the invited speaker/ facilitator and was lauded for creating a safe space for discussions and activities.

8.6 PATH Division Representative – none

Will try to recruit one of the two new faculty

9. Good of the Order

10. Adjournment: 3:18 PM

Next Regular Meeting: May 11, 2026, 2:30 pm in room 21147