



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

April 11, 2022 | 2:30 PM – 4:30 PM | Room 1687

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Committee Name Quorum:

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Carolyn Scott, Classified Tri-Chair
Rifka Several, Senior Administrative Assistant
LPCSG – Vacant

Voting Members:

A&H – Martin Nash
BSSL – Gina Webster
PATH – Vacant
STEM – Howard Blumenfeld
STUDENT SERVICES – Amanda Castelli
ADJUNCT – Cheryl Dolan
CLASSIFIED/TLC – Tim Druley
CLASSIFIED/AS – Alesia High
CLASSIFIED – Linda Cross
CLASSIFIED – Aubrie Ross
CLASSIFIED – Anne Kennedy

1. **Call to Order:** meeting called to order at 2:34 pm
2. **Welcome and Introductions**
3. **Review and Approval of Agenda:** motion to approve: moved/seconded/approved
4. **Review and Approval of Minutes (March 14, 2022):** motion to approve: moved/seconded/approved
5. **Public Comments (Limited to 3 minutes per person – the PDC cannot act on these comments):** none
6. **Old Business**
 - Flex Day Data (David Rodriguez): *see attachment*. We will have to get the data from Classified sessions next fall, and include them in the attendance and evaluation forms.
 - Conference Request: PDC gave email approval for James Giacomazzi's conference request prior to this meeting.
 - Spring Flex Day 2023: We did not overlap with Chabot in the Fall, but will coordinate in the Spring. David reached out to Chabot PDC chair, but has not yet heard back.
Martin Nash sent out a questionnaire to his division: Combined Flex Day with Chabot? 35% said no, and there is resistance attending in person.
7. **New Business**
 - Conference/Activity Proposals: David Rodriguez to attend the Classified Leadership Institute 2022. Motion to approve \$500 funding: moved/seconded/approved
 - Flex Day Proposals: none
 - Conference Funding for 2022-23: David met with Dr. Foster about next year's PDC budget. It is increased to \$16,000 (\$4000 more than this year).
 - Discussion about increasing the cap to conference funding. Thirty-two conferences would be funded at \$500; at \$650 there would be 24 conferences; at \$800, funding for 20 conferences. *See attachment*. To make this decision, can the past data on number of conferences be presented? Dr. Foster said that professional development is a commitment at LPC, and additional funding if needed can be discussed moving forward. Next meeting we will review data and make a conference funding level decision. Bring this to your divisions for comments. Lisa will bring data to present for the past 10 years, to include the years before Covid.

8. Informational Items

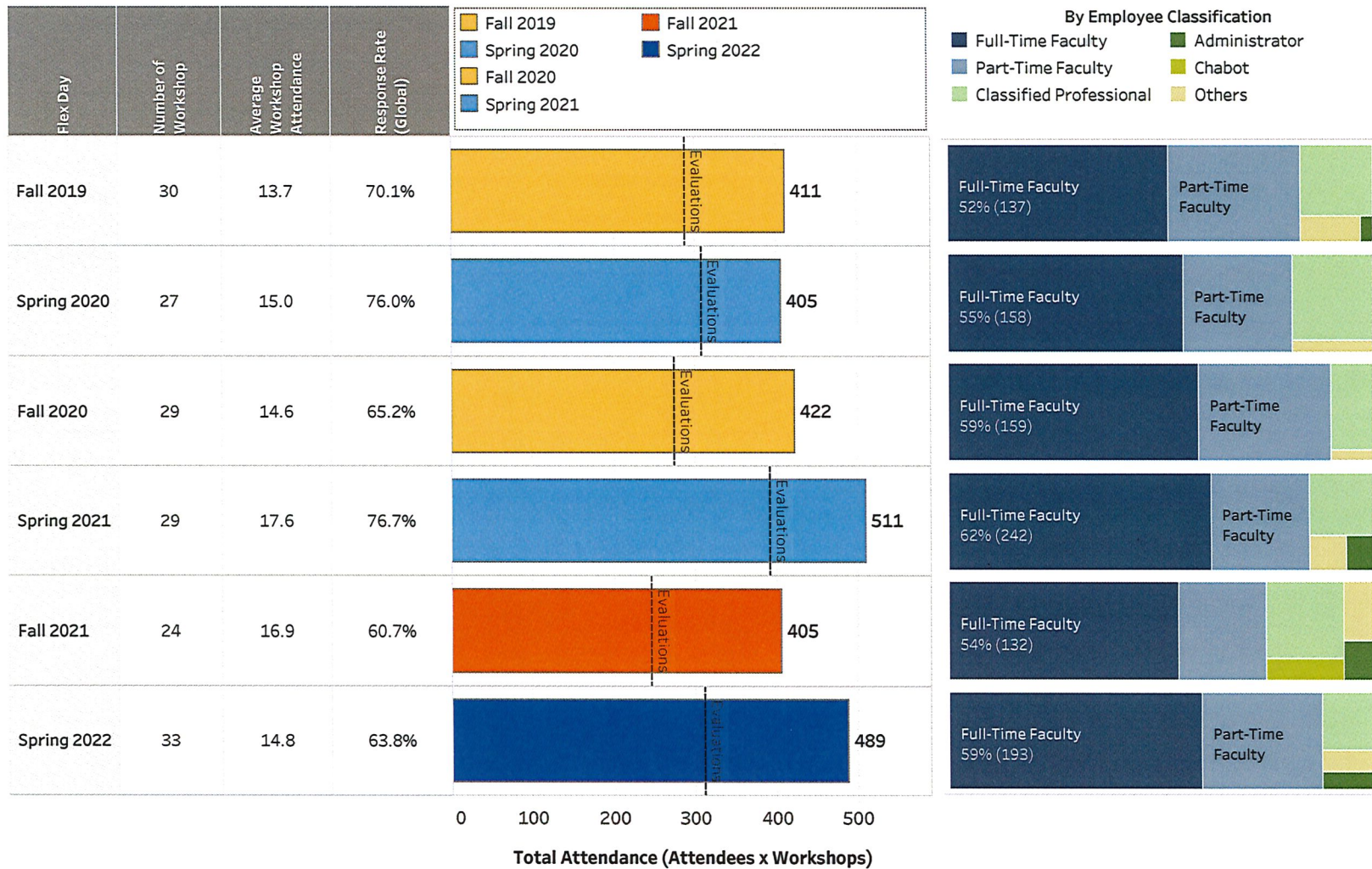
- Conference Expense Claim Forms Deadline: June 3rd to business services.
- Variable Flex Part 2 due to Rifka by May 15.
- PDC Budget Update: Conference funds remaining: \$2610. Fifteen conferences have been funded, with funding for two more from 20-21 who did not submit paperwork before the fiscal year ended. There is also \$3000 still in professional services, as we did not pay for Flex Day keynote speakers, using panels instead. There is \$508 in the “other non-teaching” account.
- New Faculty Orientation
- PATH Division Representative
- LPCSG Representative

9. Good of the Order: David congratulations Carolyn Scott named CLASSIFIED PROFESSIONAL OF THE YEAR!

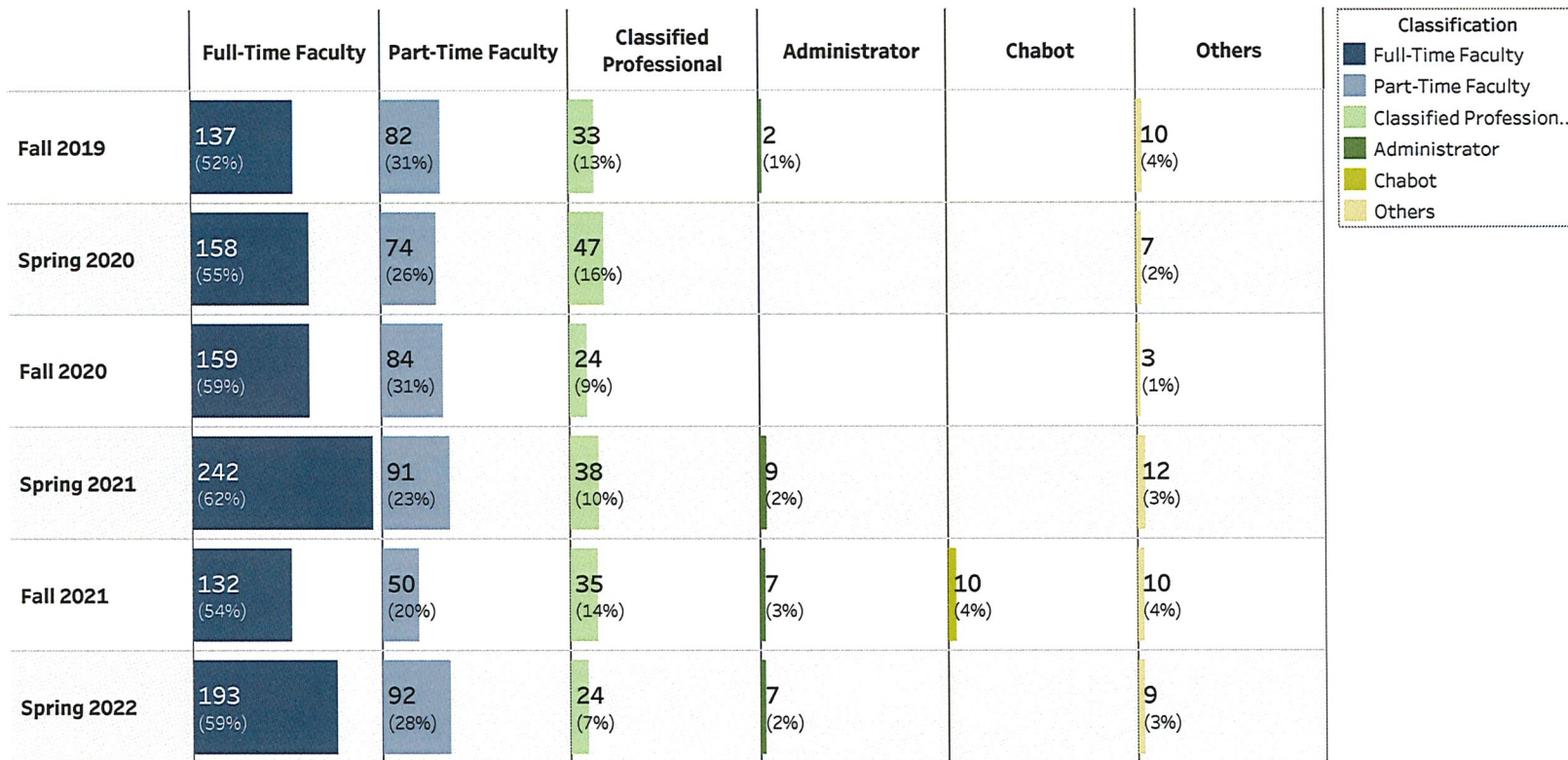
10. Adjournment: Motion to adjourn: moved/seconded/approved. Meeting closed at 3:43 pm.

11. Next Regular Meeting: May 9, 2022, 2:30 pm in 1687.

LPC FLEX Days: Overall Comparison Workshop Attendance and Response Rate

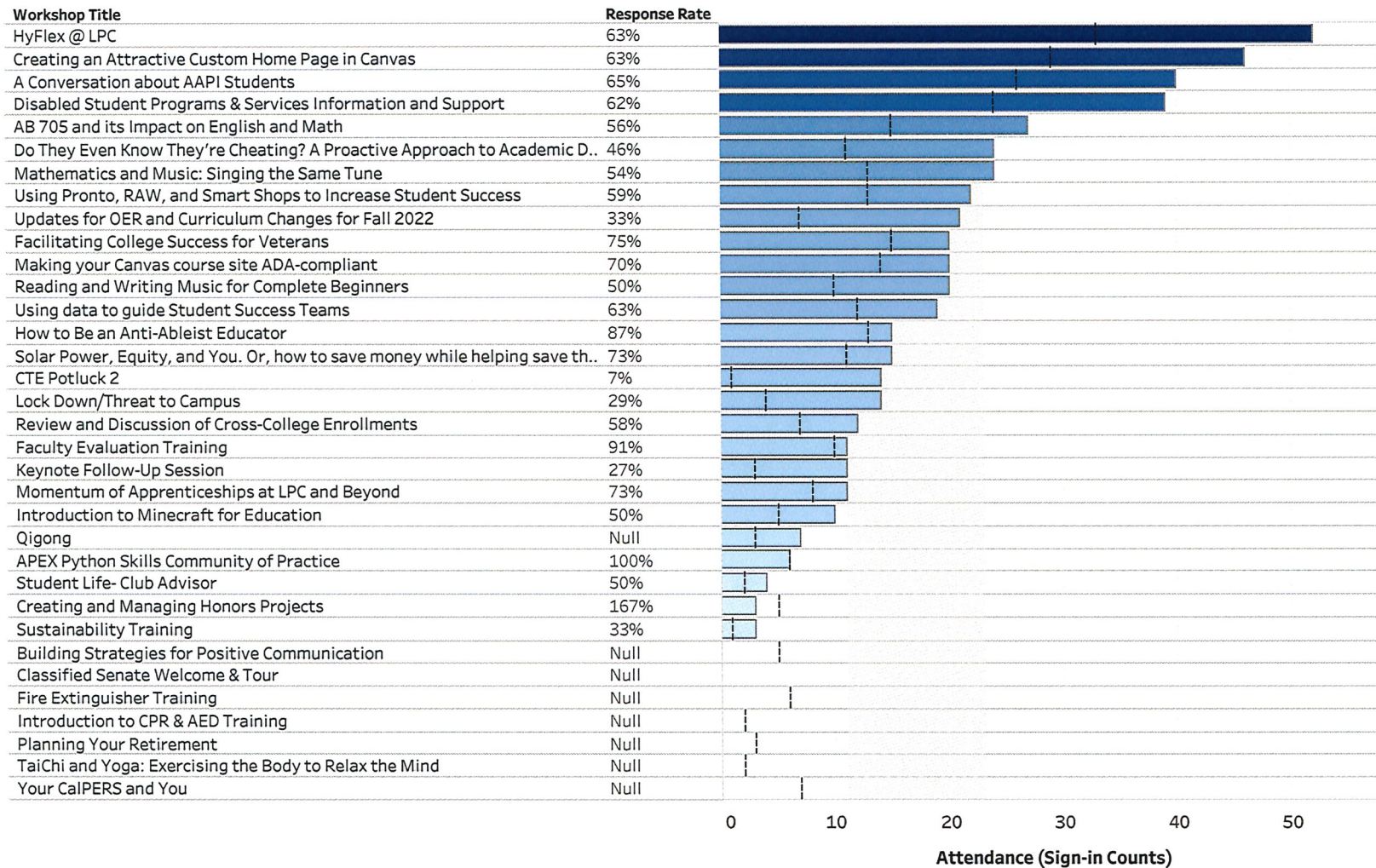


LPC FLEX Days: Overall Comparison by Employee Classification Workshop Evaluation Responses



LPC FLEX Day: Workshop Attendance and Response Rate

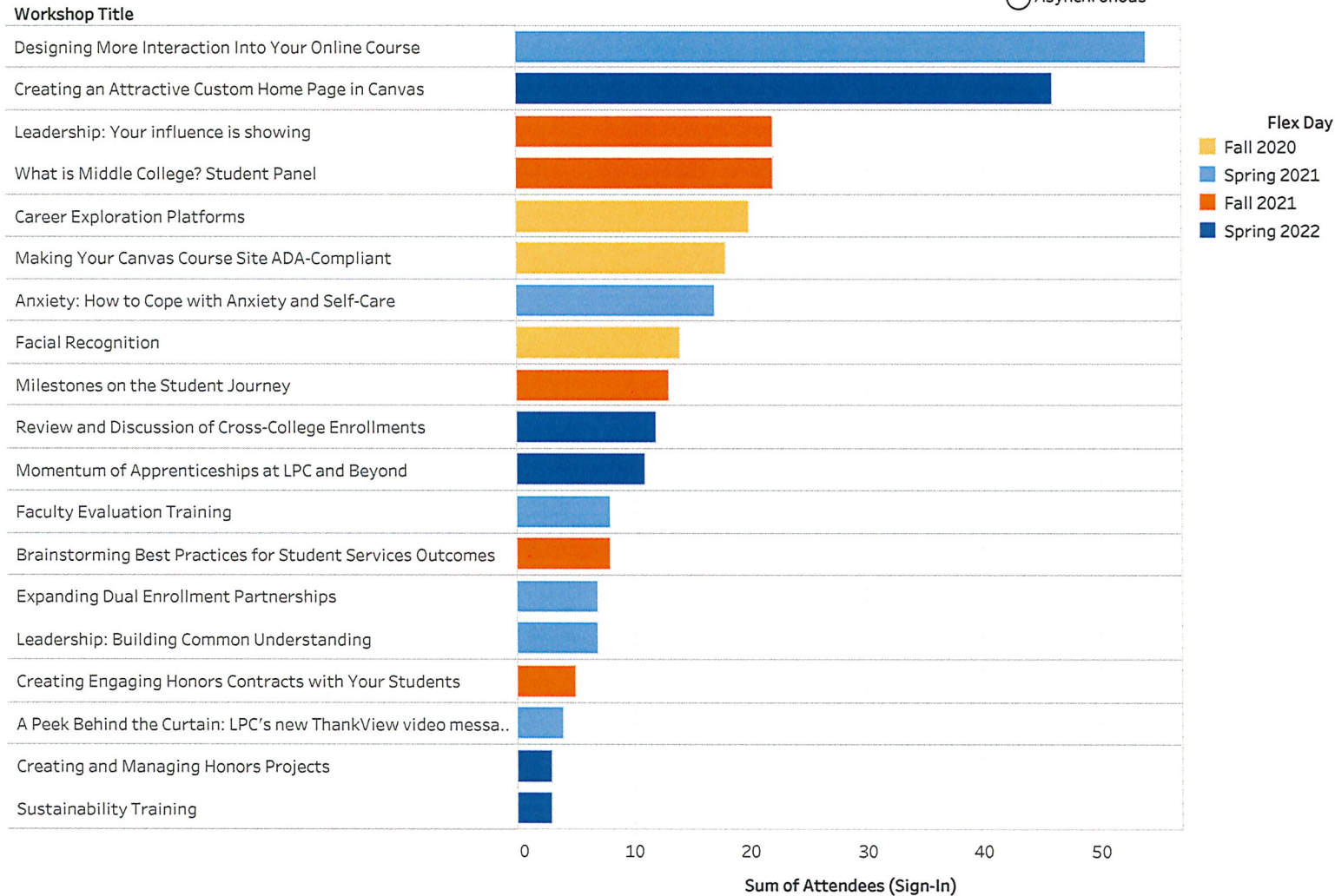
Flex Day Spring 2022



Flex Day Attendance by Workshop

by Time Block -- 1. Early Morning (8-9am)

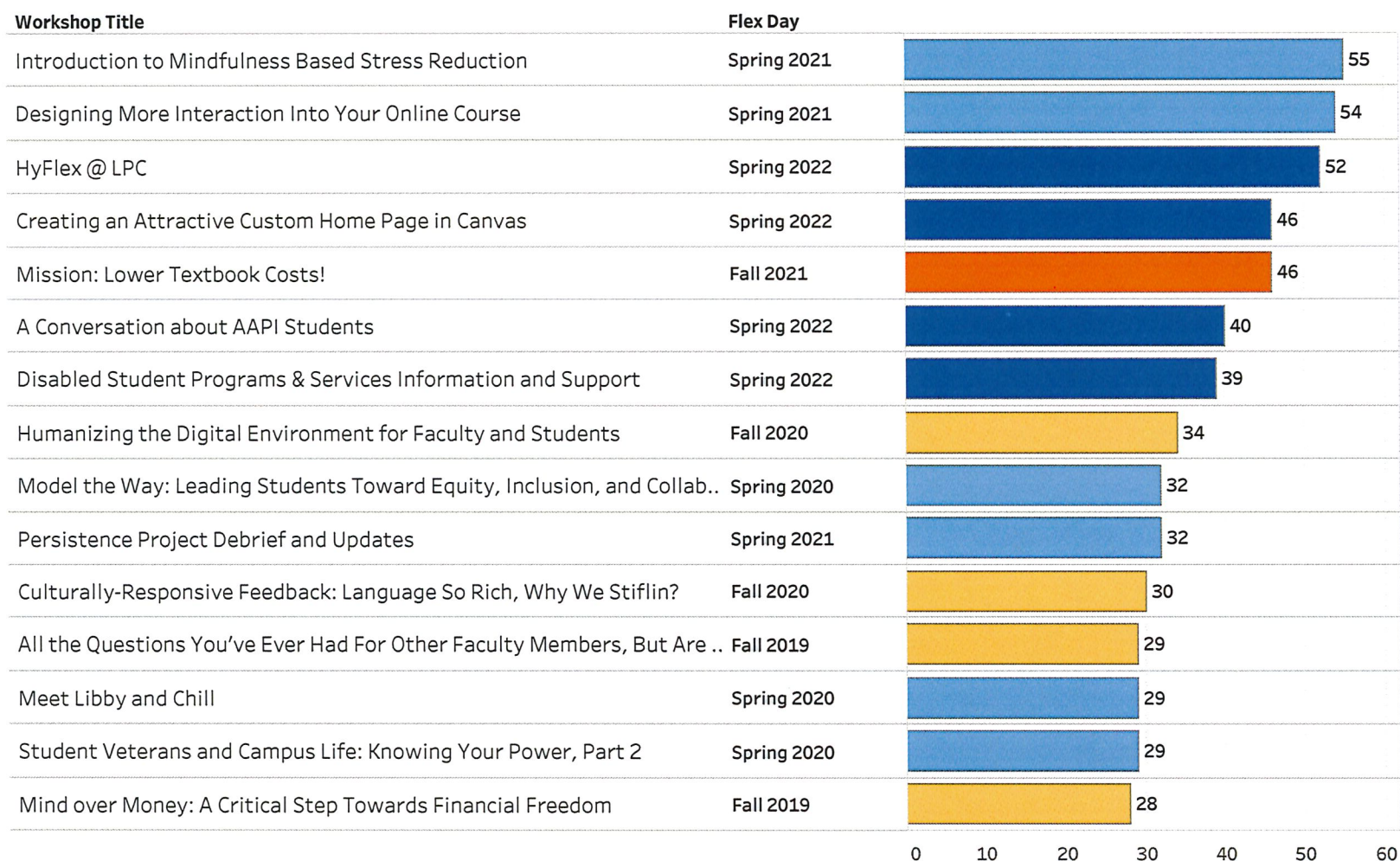
- Block**
- ☒ 1. Early Morning (8-9am)
 - ☐ 2. Morning (9-11am)
 - ☐ 3. Early Afternoon (12-2pm)
 - ☐ 4. Late Afternoon (3pm)
 - ☐ Asynchronous



Flex Day	Multiple values	Flex Day	Fall 2019	Spring 2020	Fall 2020	Fall 2021	Spring 2022
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LPC Flex Day: Fall 2019, Spring 2020, Fall 2020 and 3 more

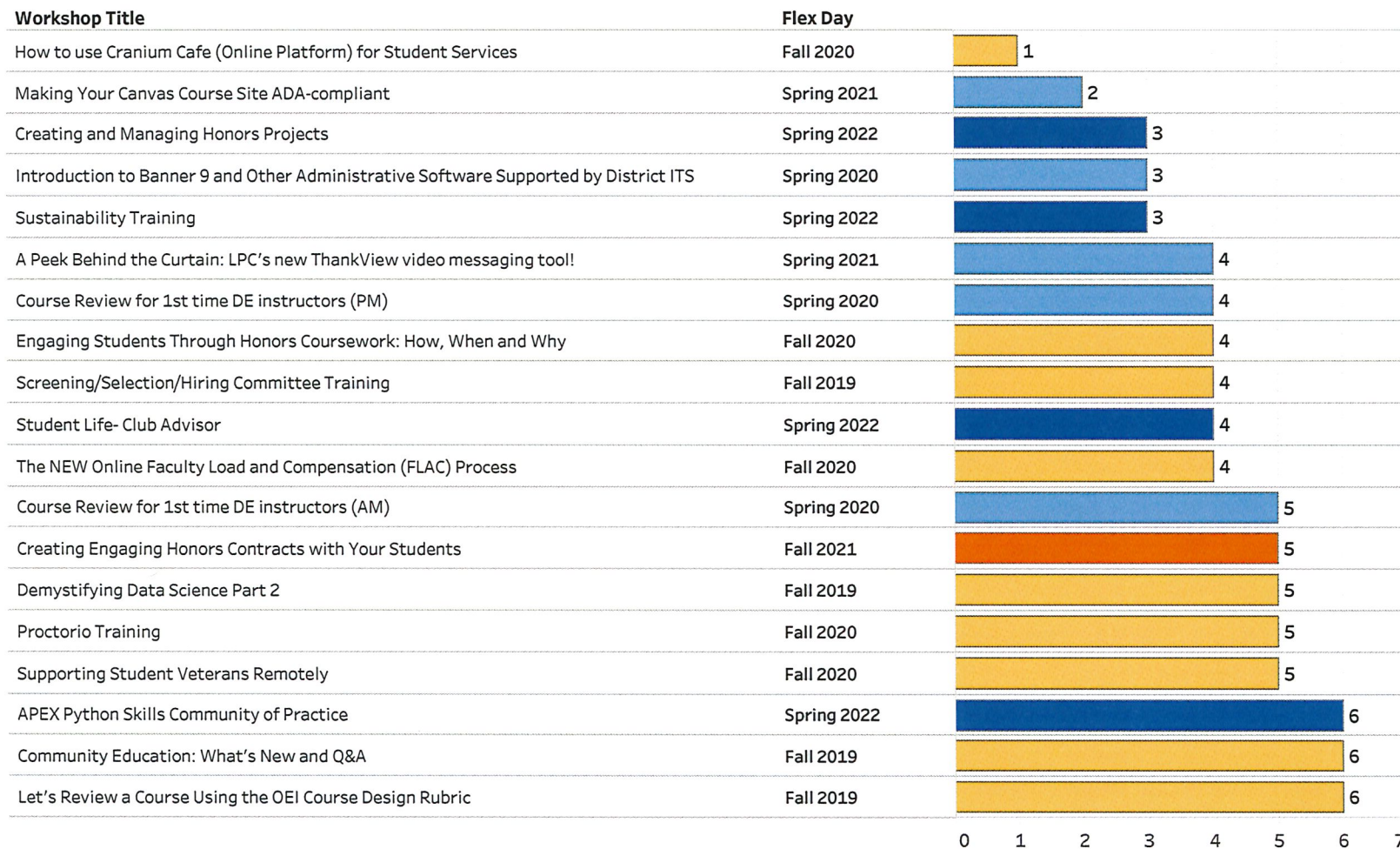
TOP 15 Workshops Offered (by Attendance)



Flex Day	Multiple values	Flex Day	Fall 2019	Spring 2020	Fall 2020	Spring 2021	Fall 2021	
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LPC Flex Day: Fall 2019, Spring 2020, Fall 2020 and 3 more

BOTTOM 18 Workshops Offered (by Attendance)



LPC FLEX Day (All): Workshop Evaluation Results



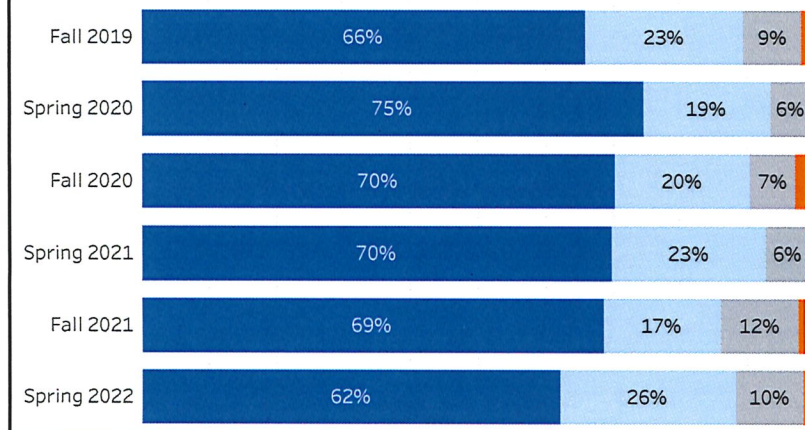
1. The content of the workshop was as described when announced.



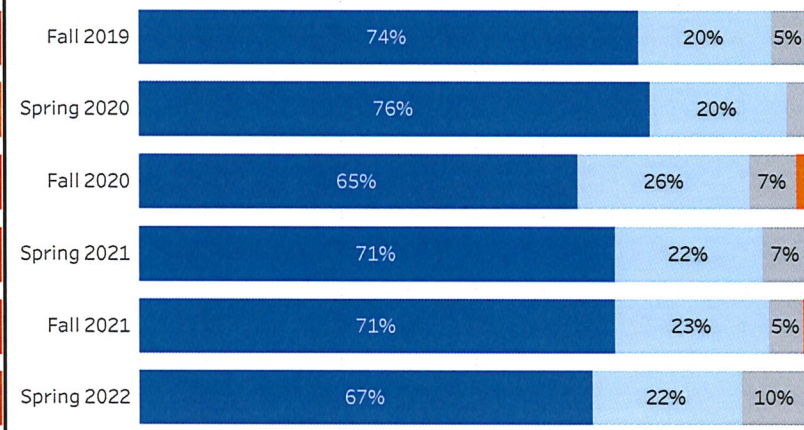
2. The material was presented in an organized manner.



3. I learned new strategies or approaches I can apply to my job.



4. I would be interested in learning more about this topic.



LPC Spring 2022 FLEX Day: Workshop Evaluation Results

NOTE: Data will not show if workshops had less than 10 evaluations.

Workshop:

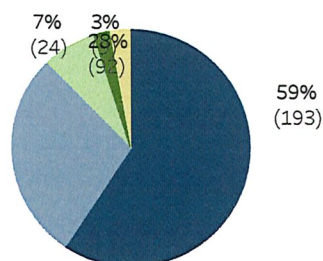
All

Full-Time Faculty
 Part-Time Faculty
 Classified Professional
 Administrator
 Other

Strongly Agree
 Agree
 Disagree
 Strongly Disagree
 Neither Agree Nor Di..

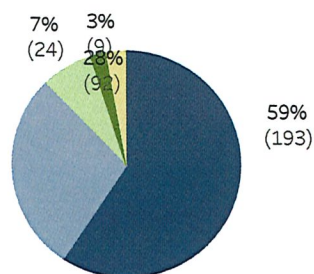
Classification

All

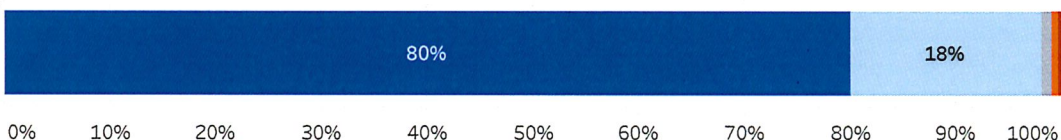


Classification

All Spring 2022 Workshops



1. The content of the workshop was as described when announced.



2. The material was presented in an organized manner.



3. I learned new strategies or approaches I can apply to my job.



4. I would be interested in learning more about this topic.

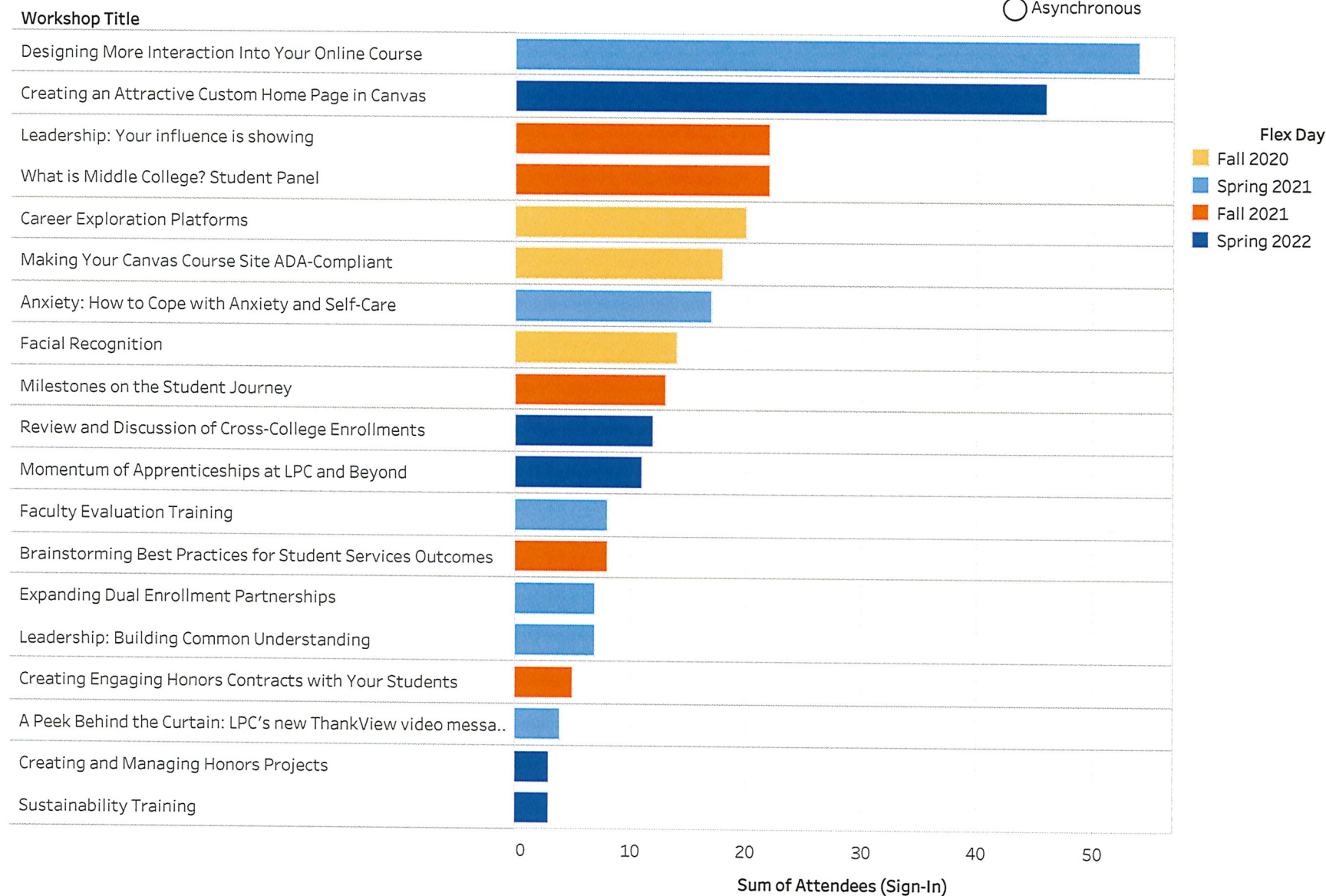


*Counts are based on all workshop evaluations submitted

Flex Day Attendance by Workshop

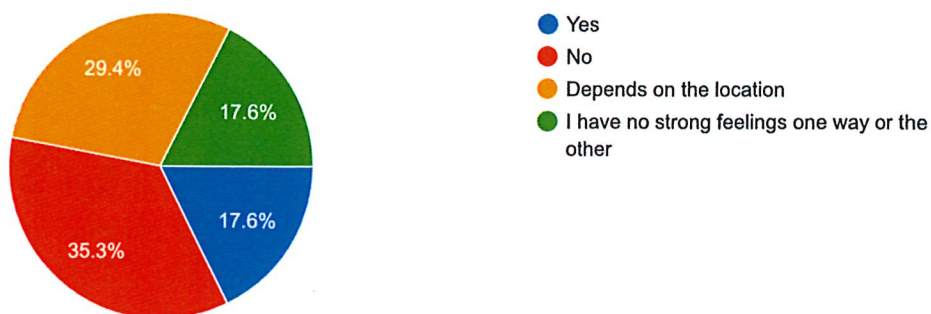
by Time Block -- 1. Early Morning (8-9am)

- Block
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Do you like the idea of a combined FLEX Day with Chabot in Spring 23? This would be in person unless circumstances change. Location TBD (LPC or Chabot)

17 responses



Any thoughts that would be helpful for the PD Committee?7 responses

I think combining is a sensible idea

Nope! Thanks for all your hard work to organize it!

Not really interested in heading over there.

Only if it's online

I would prefer not to go there given the long day and traffic. If it were online, I'd be open to it.

If it's on Zoom; otherwise, no. Not sure about adding twice as many people in one spot

The sessions did not seem to be beneficial or perhaps well organized for information.

Current funding \$12,000 @ \$500 each = 24 conferences

Funding for 2022-23 will be \$16,000

Amount Per Person	Number of Conferences
\$500	32
\$550	29
\$600	26
\$650	24
\$700	22
\$750	21
\$800	20