



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

November 8, 2021 | 2:30 PM – 4:30 PM | Zoom Conference

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Professional Development Committee

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Carolyn Scott, Classified Tri-Chair
Rifka Several, Senior Administrative Assistant
LPCSG – Vacant

Voting Members:

A&H – Martin Nash
BSSL – Gina Webster
PATH – Vacant
STEM – Howard Blumenfeld
STUDENT SERVICES – Michelle Zapata
ADJUNCT – Cheryl Dolan
CLASSIFIED/TLC – Tim Druley
CLASSIFIED/AS – Alesia High
CLASSIFIED – Linda Cross
CLASSIFIED – Carmen Ortiz
CLASSIFIED – Anne Kennedy

1. **Call to Order:** Meeting called to order at 2:32 pm.
2. **Welcome and Introductions**
3. **Review and Approval of Agenda:** Motion to approve agenda: moved/seconded/approved
4. **Review and Approval of Minutes (October 11, 2021):** Motion to approve minutes: moved/seconded/approved
5. **Public Comments** (*Limited to 3 minutes per person – the PDC cannot act on these comments*): None
6. **Old Business:** None
7. **New Business**
 - Conference/Activity Proposals: Two virtual conference requests- Alain Olavarrieta (Keeping the Dream Alive) and Christina Lee (Online Network of Educators, series of four courses) Motion to approve up to \$500 for these two conference requests: moved/seconded/approved.
 - Flex Day Proposals: none
 - Fall Flex Day Feedback: David Rodriguez (see attachment)
 - David Powers shared the planning responses (see attachment)
 - Spring Flex Day: This is proposed to be an on-campus event, with some hybrid and asynchronous options. The Main Stage Theater is reserved, so Spring Flex would be in held building 2400.

Discussion:

Can we utilize HyFlex for the Flex Day? (Training is required)
Can we survey faculty regarding attending in person or online.
Should we be discussing this at division meetings as well? We need also to collect information from Classified Professionals, as they will have professional development sessions this spring.

Classified Professional Flex Day Task Force: Carmen Ortiz
They are meeting to discuss the PDC form. There are 16 ideas for spring presentations. The Tax Force will have a parallel Flex Day and align with faculty's lunch and keynote speakers.

Discussion on keynote speaker: student panels were popular, and if we do have a keynote, what topic will we focus on? Last year both Flex Day keynotes spoke on equity.

March 8 is also International Women's Day, which may shape the speaker or panel topic. The most pressing issue will be returning to campus.

Decision made to send out a survey to LPC regarding Spring Flex in person, or virtual. David P will coordinate this survey.

8. Informational Items

- Spring Flex Day: Tuesday, March 8, 2022 (this will not be in conjunction with Chabot)
- Variable Flex Part 1 due to Rifka by November 15.
- PDC Budget Update: Conferences: \$6610, Other non-teaching: \$508; Professional Services: \$3000
- New Faculty Orientation: Mid-year fire tech hire (onboard in spring)
- PATH Division Representative: none
- LPCSG Representative: none

9. Good of the Order: none

10. Adjournment: Motion to adjourn: moved/seconded/approved

11. Next Regular Meeting: February 14, 2022 in room 1681F (upstairs in building 1600). Check your emails for possible conference requests to be approved via email.