

# INSTRUCTIONAL EQUIPMENT REQUEST 2018-2019

Internal Use  
IE #: Fall-10  
Total \$: \_\_\_\_\_

Requester Name: Ian Brekke, Dan Marschak, Cindy Division Name: A&H - Music

## SUMMARY INFORMATION

Title of Item: Recording Isolation Booths

Equipment Location Building: L4000 Room: 4130, 4138

### Location Comments:

Free-standing Isolation Booths within 4130 and 4138, immediately next to the 4139 Recording Room

## SECTION 1: EQUIPMENT DESCRIPTION

The equipment is: ☐ A Replacement ☐ An Upgrade ☒ New Equipment/Technology

Describe the specific equipment requested and how it will be used to replace, upgrade or provide new technology to LPC from what is currently in place:

The "Recording Room" 4139 in building 4000 is designed as a control room that would allow recording of music in the 4130 and 4138 classrooms (there are wall panels built into the building allowing audio cables to pass through). There are a few issues, however: Neither classroom is designed for recording purposes (no isolation from parking lot noises, full of chairs and instruments for teaching purposes, etc.) and 4130 is not use-able because the elevator mechanics room was placed inside as a cost-cutting measure. We wish to expand the Music Technology program to allow live audio recording, meaning we need the ability to isolate sound for recording purposes. These two requested WhisperRooms are free-standing sound isolation booths that are specifically designed to provide a studio-recording quality that isn't already built into the building. The two free-standing boxes would go inside both 4130 and 4138 and would sit against the windows of 4139, creating a pseudo "recording studio" that would allow live recording to happen.

**LPC - RECEIVED**

SEP 28 2018

**ADMINISTRATIVE SERVICES**

## SECTION 1: EQUIPMENT DESCRIPTION (contd)

If applicable, describe the legal requirement, mandate, or safety concern for purchase of this equipment, making specific reference to the legal requirement or regulation:

N/A

## SECTION 2: LPC MISSION STATEMENT AND LPC PLANNING PRIORITIES

### LPC MISSION STATEMENT:

LPC is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC PLANNING PRIORITIES:

- ❖ Accreditation: Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Curriculum: Provide necessary institutional support for curriculum development and maintenance.
- ❖ Tutoring Services: Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Professional Development: Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

Specify how the equipment supports *LPC's Mission Statement and Planning Priorities*:

-The college's focus on career-technical training is directly related to this request in the Music Technology program. Working with live-audio recording is an industry-standard within this field, and we simply do not currently have a space available to successfully teach this practice. By adding this ability we enhance every facet of the college's mission statement in serving students wishing to pursue a career in Music Technology, a growing and very popular field with each passing year.

-Curriculum development for Music Technology is currently stalled because we cannot teach any classes involving live audio recording. There are several classes we wish to implement that are not possible without dedicated sound isolation spaces.

### SECTION 3: EDUCATIONAL ITEMS – PROGRAM REVIEW

**Specify the educational programs this equipment supports:**

The Music Technology program is directly supported with these additions, allowing live audio recording to be taught and practiced. The music major students and music ensembles also benefit, as our program would be able to record at a studio quality on a regular basis, meaning studio recording experience for all students and possible exposure/recruiting efforts through high-quality recordings published online.

**If this equipment is included in your Program Review, please include the exact wording. If equipment is not included, explain why:**

- Our quickly expanding Music Technology program does not currently have a working recording space for live audio recording. The recording booth downstairs is pre-wired to both 4130 and 4138, but does not offer the sound isolation necessary for a studio environment.
- As stated in 2016 PR, our choral classroom is acoustically crippled by the presence of the elevator mechanic room within the space. Short of removing/relocating the mechanics, this room will never function as intended and will always result in a space insufficient for acoustic rehearsal and performance. We continue to advocate for a new choral rehearsal room and/or recital hall to be completed as part of the Measure A bond. 4130 would be converted into a lecture hall and/or rehearsal room available to all of performing arts.
- As previously stated, we require new recording facilities to effectively teach Music Technology courses.

## SECTION 4: TEACHING AND LEARNING

Describe in detail the impact this equipment will have on teaching:

Simply, this allows all teaching of studio recording concepts and working with live audio to happen. We are not able to teach large (and simple) concepts involving music recording due to the lack of a studio recording space. Adding this equipment allows the current Intro to Music Technology classes to be taught more effectively, but also allows additional classes involving studio recording to be implemented.

Describe in detail the impact this equipment will have on learning:

Working with live audio and recording in a studio environment is involved in the vast majority of the Music Technology world. Students have a large hole in their training and skill sets without gaining this experience. Our ability to teach Music Technology fundamentals and turn out successful professionals is directly tied to this need in almost every facet of the Certificate program.

Each academic year, this equipment will impact: \_\_\_\_ # of classes/sections \_\_\_\_ # of students

## SECTION 5: OUTCOMES (SLOs)

Using your documented SLOs, specify how the equipment will enable student learning outcomes to be achieved.

MUS 35: "1. Develop a basic operational understanding of computer skills pertaining to music technology, software-based manipulation of sound, music notation, and live audio principles." - Live audio principles is currently not being fulfilled due to the lack of isolation space.

What are the consequences related to learning outcomes if request is not funded?

All live audio principles and recording concepts will not be met/fulfilled if isolation space is not added to our program.

## **SECTION 6: TOTAL COST OF OWNERSHIP (FINANCIAL & SUSTAINABILITY)**

**What is the potential life span of the requested equipment?**

Approximately 10 years.

**If new storage is needed what are the storage requirements, location requirements, and costs associated with the new equipment: (NOTE: Specific storage costs should be detailed in the “Part A: Initial Start-up Costs” section below.)**

N/A

**If this equipment replaces old equipment but the old equipment will not be retired, are there on-going storage requirements, location requirements, and costs associated with the old equipment? If so, provide details.**

N/A

**What will be required to maintain the equipment, such as regular servicing or upkeep? (Specific on-going costs should be detailed in the “Part B: On-Going Annual Operating Costs” sections below as applicable.)**

Upkeep is only required if something breaks and/or malfunctions. Ian Brekke will be in charge of monitoring this equipment and fulfilling any repairs/maintenance through the department operating budget.

**Explain how this equipment meets or exceeds basic sustainability efforts and/or provides renewable resources to the college:**

N/A

**SECTION 6: TOTAL COST OF OWNERSHIP (contd)****Part A: Initial Start-up Costs**

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Equipment or Materials	34,392.00	
Taxes (9.5%)	3,267.24	
Shipping or Delivery Charge	3,392.00	
Installation Costs *	0.00	M&O Installation (single person)
Miscellaneous Costs:		
Facilities Modifications		
Operator Training		
Maintenance & Repair Training		
Storage		
Other: _____		
Vendor Discount		
Grand Total:		41,149.24

\*For items requiring installation, requesters are required to check with District Purchasing (Victoria Lamica) regarding District policies.

**Part B: On-Going Annual Operating Costs**

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Annual Service or Maintenance		
Estimated Parts Replacement Per Year		
Outside Standardization or Calibration Costs		
Storage Costs		
New Supply Costs		
Miscellaneous Costs:		
Maintenance & Repair Labor		
Other: _____		
Annual Operating Costs:		

**Indicate the source of funding for on-going annual operating costs:**

Music department operating budget



## SECTION 6: TOTAL COST OF OWNERSHIP (contd)

### Part C: Incremental Labor Costs

#### OPERATOR:

Indicate the key operator: Music Technology Instructor

Is this in their current scope of duties? Yes

Indicate cost to train key operator (include in Initial Start-up Costs above): \$0

Indicate amount of time per month key operator will use equipment: All Class Meetings

#### MAINTENANCE & REPAIRS:

Indicate the person performing maintenance and repairs: Ian Brekke / M&O

Is this in their current scope of duties? Yes

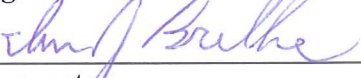
Indicate cost to train for maintenance and repairs: \$0

Indicate amount of time per month maintenance will be required: Rare / Only Repairs

### APPROVALS

Funded requesters will be expected to respond to a brief RAC feedback survey by a requested deadline. Requests for computer-related equipment and printers must be reviewed by the LPC IT Department.


Signatures:

  
Requester

9/12/18  
Date

IT Department (if required)

Date

  
Dean/Manager

9/21/18  
Date

  
Vice President

9/27/18  
Date



No.

Chabot

## Las Positas

District

Ian Brekke

## A&H - Music

9/12/18

Requestor

Department

Date \_\_\_\_\_

**Delivery Required By:** ASAP (if approved)

**Room #:** 4130, 4138, 4139  
(If Capital Outlay, Room # Required)

## Only One Vendor Per Requisition

Suggested Vendor (Address & Contact Information)
WhisperRoom Inc.
322 Nancy Lynn Lane, Suite 14
Knoxville, TN 37919

Description (Model No., Size, Color, etc....)	QTY	Estimated Unit Price
MDL 6084 E	2	\$26,710
Multi-Jack Panel	2	\$1,300
Acoustic Tuning	2	\$1,190
Exterior Fan Silencer	2	\$400
Studio Foam	2	\$330
Studio Lights	2	\$740
Vent Silencing System	2	\$2,140
Window 26x36"	2	\$1,680

Notes:

Shipping	\$3,392
Tax	\$3,267.24
Labor/Installation	\$0
<b>TOTAL</b>	<b>41,149.24</b>

Account #:



Division Dean Signature

**Vice President Signature**





DATE	PRODUCT REP	QUOTE NUMBER
9/12/2018	Jill Holdway	1109121801

S/N: \_\_\_\_\_

<b>SOLD TO NAME / ADDRESS</b>
E-MAIL:
PHONE:
FAX:

<b>SHIP TO NAME / ADDRESS</b>
Las Positas College 3000 Campus Hill Drive Livermore, CA 9451 Attn: Ian Brekke
E-MAIL: <a href="mailto:ibrekke@laspositascollege.edu">ibrekke@laspositascollege.edu</a>
PHONE: 925-424-1117

ITEM	DESCRIPTION	PRICE	QTY	TOTAL
MDL 6084 E	5' x 7' Enhanced (E), Double Wall Isolation <b>FIVE YEAR WARRANTY*</b> Door Window (12" x 30") <b>HINGE PREFERENCE:</b> LEFT or RIGHT Standard Ventilation Systems (2) Interior Duct Covers (4) Wireless Remote (1) Cable passages (4) StudioFoam Cut for ATP <b>FOAM COLOR PREFERENCE:</b> BURGUNDY ORANGE GRAY PURPLE BLUE	\$13,355.00	2	\$26,710.00
MJP	Multi Jack Panel (4 XLR jacks, 6 - 1/4" stereo jacks, and 2 USB)	\$650.00	2	\$1,300.00
ATP 6084	Acoustic Tuning Package	\$595.00	2	\$1,190.00
EFS 6084	Exterior Fan Silencer	\$200.00	2	\$400.00
FOAM 4	StudioFoam (4 - 2' x 4' sheets)	\$165.00	2	\$330.00
SL 6084	Studio Lights (SL2)	\$370.00	2	\$740.00
VSS 6084	Ventilation Silencing System	\$1,070.00	2	\$2,140.00
WDO 2636 E	Enhanced Window (26" x 36")	\$840.00	2	\$1,680.00
SUBTOTAL				\$34,490.00
FREIGHT	Standard Loading Dock or Tailgate Delivery to Livermore, CA 9451  Tax →  Standard delivery requires recipient to offload boxes from pallet. Standard delivery does not include extra services and fees related to those services such as Liftgate, Inside Delivery, Sort and Segregate and storage fees.			\$3,392.00  3,267.24

Thank you for the opportunity to quote. Quote is valid for 30 days.

**TOTAL USD**

\$41,149.24  
~~\$37,882.00~~

**TERMS AND CONDITIONS:** I understand that WhisperRooms are not 100% soundproof. I understand that all products manufactured by WhisperRoom, Inc. are for indoor use only. Any returns will be at the sole discretion of WhisperRoom, Inc. and are subject to a restocking fee and freight charges. Any damage that occurs during shipping or delivery must be reported to WhisperRoom, Inc. within five business days. I assume responsibility for any damage not reported to WhisperRoom, Inc. In the event that delivery is not accepted for any reason, I agree to pay in full, all shipping charges including all charges incurred for return freight and restocking charges. Compliance with local, state and national building codes and standards are my responsibility. Any alterations to the WhisperRoom will void the warranty.

[Click here for more details about our warranty.](#)

I have read all information and accept these terms and conditions and wish to proceed with this order.

PRINTED NAME

SIGNATURE

DATE