

2026-2027

RESOURCE ALLOCATION COMMITTEE CALENDAR

Fall MONTH	RAC MEETING DATE	DEADLINE TO SUBMIT DIVISION DEAN	DIVISION MEETING DATE <i>Third Wednesday of the Month</i>	DEADLINE TO SUBMIT ADMIN SERVICES OFFICE
AUGUST Classes Start: 08/24/26	N/A	N/A	Convocation: 08/20/26 College Division Day: 08/21/26	N/A
SEPTEMBER BUSINESS	September 3, 2026 Send Committee Chair Selection to President's Office		September 14, 2026	
OCTOBER BUSINESS	October 1, 2026	October 7, 2026 Fall I.E. Requests due to Division Dean	October 14, 2026 Fall I.E. Requests Review <i>Forward to Admin Services w/ signatures</i>	October 21, 2026 IER Requests Due to Admin Services.
NOVEMBER BUSINESS <i>Determine if a Spring I.E. Round of Instructional Equipment Requests will occur</i>	November 5, 2026 Committee Receives IER Requests to Score	November 10, 2026 Classified and Administrative Positions (CAP) Requests due to Division Dean	November 18, 2026 Classified and Administrative Positions Review <i>Forward to Admin Services w/ signatures</i>	November 20, 2026 IER Scoring Spreadsheet Due to Admin Services CAP Requests Due to Admin Services.
DECEMBER BUSINESS	December 3, 2026 Review IER Scoring Results Committee Receives CAP Requests to Score	December 9, 2026 IER Memo to College President		<i>No Action Needed</i>

**** Instructional Equipment Requests Require Review by Maintenance and Operation, IT and Admin Services Before Moving Forward for Committee Review
Please Be Courteous of Deadlines**

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JANUARY BUSINESS	N/A Faculty Off Contract			February 2, 2027 CAP Scoring Spreadsheet Due to Admin Services
FEBRUARY BUSINESS	February 4, 2027 Review CAP Scoring Results Review feedback from College President – IER Discuss and finalize committee charge/structure	February 10, 2027 Chair completes Governance Worksheet w/signature CAP Memo to College President	February 17, 2027	
MARCH BUSINESS	March 4, 2027 Review feedback from College President – CAP Survey Questionnaire	March 10, 2027	March 17, 2027	March 26, 2027 Survey Questionnaire Due to Committee Chair
APRIL BUSINESS	April 1, 2027 **Spring Break 03/29 – 04/03 Faculty Off Contract		April 21, 2027	No Action Needed
MAY BUSINESS	May 6, 2027 Review request forms and rubric Review Calendar for 27-28			No Action Needed

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