




Date: February 3, 2026

To: David Rodriguez and Scott Miner
Resource Allocation Committee Co-Chairs

From: Dr. Dyrell Foster 
College President

Subject: FY 2025 RAC Instructional Equipment Recommendation - Approval

I have received and reviewed your recommendation for funding of the FY25 instructional equipment requests. I appreciate the committee for their time and commitment to the process of evaluating and ranking these requests during the fall 2025 semester. I understand the deliberation process can be challenging and time-consuming, and I appreciate your collective diligence and desire to be equitable to the requestors who have submitted the requests, but also to the students who are benefactors of the equipment.

After reviewing RAC's recommendation and considerations relevant to the rankings, I approve the committee's recommendation to fund 21 Instructional Equipment Requests, totaling \$1,017,084.40.

These purchases will be funded using Bond & Physical Plant funds, the State's Instructional Equipment funds, and other appropriate resources as identified by Administrative Services.

I appreciate the committee's consideration regarding the following three requests that support academic programs and instruction, but do not meet the criteria for instructional equipment and are instead classified as departmental supplies. Specifically, those items are #000076, #000081 and #000082 (totaling \$20,525.31). I appreciate your leadership to identify alternative funding sources for those items for this fiscal year. Those items are not included in the approved list (see attached funding list).

The rationale to support the allocation of resources to purchase the items listed on the attached funding list are based on the following considerations:

- Supports the college's mission and institutional planning priorities
- Supports the program/department needs
- Contributes to and/or supports student learning and success

I appreciate your continued efforts and I thank you for your service on the Resource Allocation Committee. If you have any questions, please don't hesitate to contact me directly.

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cc: Sean Brooks, VP Administrative Services
Sui Song, Administrative Services Officer
Dr. Nan Ho, VP Academic Services
Dr. Jeanne Wilson, VP Student Services

Resource Allocation Committee Final Rankings – Approved

Item Request #	FY25 Instructional Equipment - Description	Division	Total Cost
IER#0000093	Anthropology Teaching Materials: Primate Casts	BSSL	\$2,709.26
IER#0000087	Anatomical Models	STEM	\$24,296.14
IER#0000090	KIN Volleyball Net Systems	PATH	\$13,835.39
IER#0000085	Chain Motor and Truss for Amphitheater	A&H	\$151,930.46
IER#0000074	Clavinovas and interface boxes for expanded Lab Space in 500 bldg	A&H	\$48,978.17
IER#0000091	WLDT xTool MetalFab Laser Welder and CNC Cutter for Education	PATH	\$20,997.00
IER#0000097	Anthropology Teaching Materials: Dial Calipers	BSSL	\$1,127.93
IER#0000077	Gear and Software for Technology Lab 4226	A&H	\$21,663.28
IER#0000094	Hypothesis Social Annotation Tool	A&H	\$11,880.00
IER#0000092	WLDT Torchmate 4800 CNC Plasma Cutting System	PATH	\$46,823.47
IER#0000079	Microphones, Monitoring Gear, and Gobos for Recording Studio	A&H	\$35,828.04
IER#0000098	Drone Technology Reinforce and Resilience: Mavic 3 Pro Drones	PATH	\$14,838.68
IER#0000086	Amphitheater Sound System	A&H	\$407,407.03
IER#0000078	Outboard Gear and Software for New Recording Studio in 500	A&H	\$83,021.76
IER#0000080	Electric Utility Cart - Replacement of Gas-Powered Gator	PATH	\$13,989.00
IER#0000095	Instruments to Facilitate Olive Harvest	STEM	\$6,687.77
IER#0000099	AUTO Hunter Engineering Maverick Tire Changer	PATH	\$26,864.44
IER#0000089	Kinesiology Weight Room	PATH	\$19,242.00
IER#0000096	Photography, Video and audio equipment	A&H	\$28,101.64
IER#0000088	Electric Utility Cart for PATH	PATH	\$16,998.00
IER#0000100	AUTO Hunter Engineering Road Force Elite Tire Balancer	PATH	\$19,864.94
		TOTAL	\$1,017,084.40

The following items support academic programs and instruction, but do not meet the criteria for instructional equipment and will be funded through alternative funding sources for this fiscal year.

Item Request #	FY25 Instructional Equipment - Description	Division	Total Cost
IER#0000076	GDDM B&H Equipment: Materials and Supplies for printers	A&H	\$4,639.32
IER#0000082	Havik and Companion Honors Journal Publication	A&H	\$11,517.40
IER#0000081	Naked Magazine	A&H	\$4,368.59
		TOTAL	\$20,525.31