



Technology Committee AGENDA

December 6, 2021 | 1:30 PM | ConferZoom
<https://cccconfer.zoom.us/j/94853460201>

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Committee Name Quorum: 6

Non-Voting Members:

Drew Patterson - Chair
Steve Gunderson – Manager, College Technology Services
Scott Vigallon – Instructional Technology Coordinator
Heidi Ulrech – Telecommunications Coordinator
Tim Druley – Webmaster
Bruce Griffin – CLPCCD Chief Technology Officer

Voting Members:

Anette Raichbart – VP Administrative Services
Tamica Ward – Dean
Michelle Gonzales - A&H
Michael McQuiston - PATH
Vacant - BSSL
Ruchira Mujamdar - STEM
Jared Howard - Student Services
Collin Thormoto - Library
Jamila Jabbar – Classified
Hermina Sarkis-Kelly - Classified

Agenda Item

1. **Call to Order/ Quorum**
2. **Review and Approval of Agenda**
3. **Review and Approval of Minutes**
 - November 2021
4. **Staff Reports**
 - A. **College**
 - i. Computer/ Network/ Audio/ Visual
 - ii. Instructional Technology
 - iii. Telecommunication/ Copy Services
 - iv. Website
 - B. **District**
5. **Old Business**
 - i. LPC Technology Master Planning
 - ii. Collaboration Needs with Colleagues and Students
 - iii. Technology Use under Emergency Circumstances (What we did; what worked; what to consider next time)
 - a. Technology for Hy-flex Classrooms
 - iv. Technology Topics of Conversation in Guided Pathways
 - v. Website Analytics and Home Page Discussion
 - vi. Exploring Text Messaging and Student Communication Platforms
 - vii. Forms and Workflows
 - a. How to Add Electronic Signature using Adobe Reader
www.jotform.com/blog/how-to-add-a-signature-to-a-pdf/
 - b. Microsoft Tutorial for using MS 365 Forms for Tests and Quizzes
<https://docs.microsoft.com/en-us/learn/modules/create-authentic-assessments-microsoft-forms/>
 - viii.
6. **New Business**
 - i.
 - ii.
7. **Good of the Order**
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8. **Talking Points**

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9. Adjournment

10. Next Regular Meeting:

- January – Winter Break
- February 7th
- March 7th
- April – Spring Break
- May 2nd