



Technology Committee
Meeting Minutes (DRAFT)
December 2, 2024, 1:30 p.m.
Recorder: Estella Sanchez

LPC Mission Statement	LPC Planning Priorities 2024		
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.	Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.
Chair (Non-Voting)	Faculty Association	SEIU	
<input checked="" type="checkbox"/> Drew Patterson	<input type="checkbox"/> Vacant	<input type="checkbox"/> Vacant	
Academic Senate	Classified Senate	Student Senate	
<input type="checkbox"/> Cindy Rosefield <input type="checkbox"/> Michael McQuiston <input checked="" type="checkbox"/> Howard Blumenfield <input type="checkbox"/> Jared Howard <input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Hermina Sarkis-Kelly <input type="checkbox"/> Shriya Shah <input checked="" type="checkbox"/> Yvette Nahinu <input type="checkbox"/> Vacant <input type="checkbox"/> Vacant	<input type="checkbox"/> Isabella Qiu <input type="checkbox"/> Vacant	
Vice Presidents	Deans	Faculty	
<input checked="" type="checkbox"/> Sean Brooks	<input type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Collin Thormoto <input type="checkbox"/> Michael Schwarz	
College Technology Staff (non-voting)	District ITS Staff (non-voting)	Guests	
<input checked="" type="checkbox"/> Steve Gunderson <input checked="" type="checkbox"/> Kathleen King * <input checked="" type="checkbox"/> Tim Druley *	<input type="checkbox"/> Bruce Griffin	<input type="checkbox"/>	

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p>Welcome / Call to Order/ Introductions <i>For information</i></p> <ul style="list-style-type: none"> • Meeting called to order at 1:33 pm. • Introductions. • Quorum was not met. 	<p>Quorum Not Met</p>
2.	<p>Review and Approval of Agenda – December 2, 2024 <i>For action</i> No Vote taken due to Quorum not met.</p>	<p>December 2, 2024 Meeting Agenda No Vote taken due to Quorum Not Met</p>
3.	<p>Review & Approve Prior Minutes – November 4, 2024 <i>For action</i> Minutes from November 4, 2024 were not voted on due to Quorum not met.</p>	<p>November 4, 2024 Meeting Minutes Approved</p>
4.	<p>Action Items <i>For action</i> None</p>	
5.	<p>Staff Reports - College <i>For information</i></p> <ul style="list-style-type: none"> ○ Computer/ Network/ Audio/ Visual – <ul style="list-style-type: none"> • Steve Gunderson reported on parts received for the visual upgrades for both floors for 1850. Both Sherman and Christine are most likely to be scheduled with hopes to get the building done before returning from the break. • For the Theater audio and visual upgrades parts are slowly coming in, along with a monitor system. • Links for Building 1000 are still in progress. • PO received for the phone system upgrade with parts beginning to come in. • Computer systems are still being deployed for Phase 1. By the next Tech Committee meeting a report will be 	

given on Phase 2.

- Verizon Rooftop antenna project is pending DSA.
- STEAM building is being worked on for construction.
- Building 1600 will soon be scheduled once parts are finished for the classrooms that need to be done.

Instructional Technology

- Kathleen King began her report and provided an update on spring canvas shells have been created and faculty have access, along with end of term guidance that have been sent out. A big transition from classic quizzes to new quizzes was to happen between the fall and spring semesters. However, due to system wide glitches with the transition and not wanting instructors to spend their winter holiday troubleshooting canvas, it was decided to push the transition.
- AI listening sessions have been ongoing to hear about people's experience with AI in the classroom. Coordination is taking place with Chabot and conversations are taking place with counterparts across the Community College system to hold professional development in the spring to help support a range of those experience. For those who would like to innovate and do other things to support those who will have to deal with how easy it is to cheat and to manage the whole process.
- Work is happening with the CVC to update contacts ahead to become a teaching college in the spring where our technologies will make sure students can have a seamless enrollment. An update will be provided as soon as more information is known.
- In the DE Committee they mentioned there are 60 web pages that have information about instructional technology, canvas, tools and dozens of individual canvas shells on singular topics which include hypotheses for digital annotation or AI. Work will be done over the break to consolidate lots of information into one tool for teaching canvas shell.

○ **Website/ Home Page Analytics**

- Tim Druley reported that he is working on a couple of side projects that include working with EDCE. At the District Tim is working on trying to move their sites off of Word press and into Omni.
- Dream Center website is being worked on after Financial Aid reached out to mention that information on the website is incorrect.
- Additional web updates are in progress with moving other sites into the newer template.

○ **District**

- Bruce Griffin was not in attendance to report.

6.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> • My Portal Update – No update reported. 	
7.	<p>New Business <i>For information</i></p> <ul style="list-style-type: none"> • CLPCCD Software Request Process – On hold 	
8.	<p>Good of the Order/ Information Items <i>For information</i></p> <ul style="list-style-type: none"> • None 	
9.	<p>Adjournment</p> <ul style="list-style-type: none"> • Meeting adjourned at 1:48 p.m. 	
10.	<p>Next Meeting:</p> <ul style="list-style-type: none"> • February 3, 2025 	