

To: LPC College Council

From: LPC Sustainability and Technology Committees

Subject: Adopt a policy to cease printing, processing and mailing paper paystubs

Date: November 1, 2011

College Council Members:

The LPC Sustainability Committee and the LPC Technology Committee jointly propose that the CLPCCD cease to print, process, and mail paper paystubs to employees of the district.

- This will represent a significant cost savings to the district in terms of materials, processing and postage in a time of great financial distress for the District.
- Since all paystub information is already available online and will soon be available in a format similar to the paystub that is currently mailed, all employees can already print out or save electronically all of the information contained on the paystubs if needed for credit purposes or personal records.
- This action will also save at least 10,000 pieces of high quality paper per year, which will be consistent with the District's efforts to be environmentally sustainable as detailed in the LPC Strategic Plan and the Climate Action Plan.
- There is great precedent for this action. Many institutions including most of the Federal Government have already stopped mailing monthly paystubs. This includes the Social Security Administration and the entire Department of Defense. Senior citizens on social security have learned that their paychecks will be deposited in their bank accounts on a certain day each month and have an annual statement to notify them of any changes. *Cost savings make their benefits more secure.*

Thank you for your consideration,

-Angela Amaya
Chair, LPC Technology Committee

-Mike Ansell
Chair, LPC Sustainability Committee