



Honors Program Committee Minutes

August, 18, 2025

Recorder: Jennifer Siders and Irena Keller

LPC Mission Statement	LPC Planning Priorities 2024		
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.	Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.
Chair/s	Faculty Association (1)	SEIU (1)	
<input checked="" type="checkbox"/> Jennifer Siders <input checked="" type="checkbox"/> Irena Keller	<input type="checkbox"/> Name	<input type="checkbox"/> Name	
Academic Senate (2)	Classified Senate (2)	Student Senate (2)	
<input type="checkbox"/> Name	<input type="checkbox"/> Nama	<input checked="" type="checkbox"/> Sidhant Parashar <input type="checkbox"/>	
Vice Presidents	Deans	Faculty	
<input type="checkbox"/> Name <input type="checkbox"/> Name <input type="checkbox"/> Name	<input checked="" type="checkbox"/> Michelle Simotas <input type="checkbox"/> Name <input type="checkbox"/> Name	<input checked="" type="checkbox"/> A&H: Marty Nash <input checked="" type="checkbox"/> Student Services: Rafael Valle <input checked="" type="checkbox"/> STEM: Alain Olavarrieta <input checked="" type="checkbox"/> PATH: Paul Sapsford <input type="checkbox"/> BSSL: Dan Cearley	
Classified Professionals	Guests		
<input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/> Name <input type="checkbox"/> Name	<input checked="" type="checkbox"/> Jason Maxwell <input checked="" type="checkbox"/> Rifa Sipai <input checked="" type="checkbox"/> Cheryl Cheung <input checked="" type="checkbox"/> Chip Warner	<input checked="" type="checkbox"/> Elizabeth Wings Brooks <input checked="" type="checkbox"/> Robin Roy <input checked="" type="checkbox"/> Jean O'Neil -Opipari	

Attendance (Quorum = 7)

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order 2:38pm by Irena Keller <i>For information</i>	
2.	Review & Approve Agenda Motion to approve (Jennifer Siders) /seconded (Robin Roy)/discussion (none)/approved.	
3.	Review & Approve Prior Minutes First meeting, so no prior minutes to approve.	
4.	Action Items <i>For action</i> Voted on Co-Chairs for meeting: Motion to approve Irena Keller and Jennifer Siders to be co-chairs of the Honors Program Committee (Elizabeth Wing Brooks)/seconded (Alain Olavarrieta)/ discussion(none)/ approved. Voting members of the committee: Dean Michelle Simotas, Classified: Aubrie Ross, Faculty A&H: Marty Nash, Student Services: Rafael Valle, STEM: Alain Olavarrieta, PATH: Paul Sapsford, BSSL: Dan Cearley, Student: Sidhant Parastrar 8 voting members, will need 5 for quorum. Motion to approve voting members (Jennifer Siders)/ seconded (Rafael Valle)/ discussion (none)/ approved. LPC Student Symposium: Robin, Jean, Dan Outreach – going to high schools, presentations at division meetings, suggestion to make a google sheets for signing up for shifts at big/long events. Field Experts for Honors Contracts and Papers STEM: Alain, A&H: Marty & Elizabeth, BSSL: Irena (get JotForms to funnel contracts to appropriate person for review). Contracts are due Sept 5 th , should be reviewed by Sept 19 th . Projects are due Dec. 12 th , need reviewed by Jan. 2 nd . Honors Publication: Marty	

	<p><i>Honors Community Service :</i></p> <p><i>Fundraising: Irena will submit to Foundation – deadline in September, Jean & Chip ask for sponsors. Need ~7-10K</i></p> <p><i>Internship Liason – make partnerships with LLNL? UC Berkeley and other 4 year schools so students can work on Honors projects at these other locations but still be associated with an LPC class/professor.</i></p> <p><i>End of Year Event – celebration and awarding of medals, approximately 50 students during finals weeks. Rafael</i></p> <p><i>Fieldtrips: Paul willing to drive/help get LPC vans – each van seats 8.</i></p> <p><i>National Collegiate Honors Council – conference in San Diego, Nov 6-9th, early bird registration ends Aug 31st (\$505)</i></p>	
5.	<p>Old Business</p> <p><i>For discussion</i></p>	
6.	<p>New Business</p> <p><i>Discussed new program requirements for students, GPA, completing at least one honors course each year, refrain from dropping or failing more than 1 honors course (contract or embedded) and complete at least 10 hours of community service.</i></p> <p><i>Honors Degree/Pathway - Irena will be talking to Craig Kutil.</i></p>	
7.	<p>Information Items</p> <p><i>500 students in the LPC Honors Program – too many to run on contracts. Need more honors courses. There are 3 honors courses running this fall.</i></p>	None
8.	<p>Updates</p> <ol style="list-style-type: none"> 1. Members report to division meetings in Sept. (Siders will send out powerpoint slides) <ol style="list-style-type: none"> a. Do not take on students who are NOT already approved/in the program, there is a waitlist b. Important to have a record of each student starting an honors course: Sept 5th for contracts, mid semester for embedded honors. 2. Distributed marketing materials 	None

9.	Good of the Order <i>For information</i>	.
10.	Future Agenda Items <i>Mission Statement</i>	

Meeting adjourned at [4:03pm]

Next meeting: [Sept 15th]