

Program Review | Minutes

April 28, 2021 | Meeting |



LPC Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Committee Name Quorum:

Non-Voting Members:

Nadiyah Taylor, Chair

Voting Members:

Kimberly Burks, Counselor
 Lucas Hasten, BSSL
 Irena Keller, BSSL
 Peter Kuo, A & H
 Amy Mattern, VP appointee
 Dana Nakase, STEM
 Maureen O'Herin, A & H
 Carmen Ortiz, Classified Senate
 Stuart McElderry, Dean
 Bhairav Singh, STEM
 Marsha Vernoga, PATH
 Lara Wiedemeier, LPCSG

Committee Mission: The Program Review Committee promotes an effective and meaningful process with clear links to institutional planning and resource allocation.

- Attendees: I. Keller, A. Mattern, S. McElderry, M. O'Herin, B. Singh, K. Spirn, N. Taylor, M. Vernoga, L. Wiedemier

Agenda Item

2. Public Comment – No public comment
3. Review Agenda & Last Meeting Minutes
4. Finalize the 21-22 document

Discussion of the template and suggestions:

Removed some of the repetitive/unclear questions

Revised the questions related to student input to make it clear that it is not a required extra step; Not put it on the programs - should be at the institutional level - too much impact on smaller programs

Could send out a note that a student represented suggested programs get feedback as part of program review

Template is approved, Karin will fix the numbering

Letter is basically done, Karin will work to shorten it

- Determine the timeline for Fall 21 program review cycle

May 17 - Nov 1:	Program review writing period
Nov 1:	Program reviews due to Chair and Dean/Supervisor
Nov. 5:	Reviews given to readers
Dec 13:	Readers finalize meeting dates with Division Deans for the week of Jan. 24 - 28
Jan. 21:	Reading completed, all notes entered, priorities identified
Jan 24 - 28:	Creating the Division Summaries - Meetings
Jan. 31:	Completed Division Summaries due to PRC Chair
Feb. 1:	Division summaries sent to IPEC
Feb. 1 - 14:	Division review of the summaries
Feb. 17:	Last date for discussion of the division summaries at Division Meetings
Feb 28:	Last date for revisions to the Division Summaries to be sent to the PRC and IPEC Chairs
March 1 - May 27	Division Deans working with programs

5. Final Meeting Spring 21 – May 12

- Discuss the reading process for Fall and sending out the template