



## INTERIOR DESIGN ADVISORY BOARD MINUTES - DRAFT

October 17, 2017 | 5:00 PM. | Room 1687

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

### INTERIOR DESIGN ADVISORY BOARD

#### Members:

Susan Duthie/Castle Comforts  
 Veronica Fenchel/The Design Place  
 Melanie Hannigan/Shea Design Studio  
 Sarah Holtsclaw/TriValley OneStop  
 Jill Hornbeck/LPC Instructor  
 Karin King/King Designs  
 Rita Lezama/RL Design  
 Melissa Martinez/Feifers interiors  
 Don Miller/Las Positas College  
 Kelly Tivey/Kelly Tivey Interiors  
 Michelle Webber/Livermore High School

	Agenda Item	
1.	<p><b>Welcome and Introductions</b></p> <p>Meeting called to order at 5:05pm by Vicki Shipman, CTE Project Manager.</p> <p>Members Present: Jill Hornbeck (LPC); Karin King (King Designs); Rita Lezama (RL Design); Kelly Tivey (Kelly Tivey Interiors); Michelle Webber (Livermore High School); Sarah Holtzclas (TriValley Career Center).</p>	Faculty
2.	<p><b>Approval of Prior Meeting Minutes</b></p> <p>MSC: Jill Hornbeck/Veronica Fenchel            Unanimous approval</p>	Faculty
3.	<p><b>Quick Facts for Advisory Boards</b></p> <p>Vicki Shipman, CTE Project Manager, shared Quick Facts for Advisory Boards to the membership.</p>	CTE Manager
4.	<p><b>Industry Update</b></p> <ul style="list-style-type: none"> <li>• <b>New Technology</b>                AutoCad on its way out; Redit on its way in.</li> </ul> <p>Consumer perspective – a lot of online services especially for residential thereby increasing competition; consumers also becoming more knowledgeable given the new online tools; they design their own kitchen and send out for completion. Shopping concierge becoming popular and are providing shopping as “pop up” interior designers. Online purveyors will always be there however many people still need hands-on.</p> <p>Important for businesses to have marketing background including social media to thrive.</p>	
	<ul style="list-style-type: none"> <li>• <b>Training Needs</b>                All members agreed that it would be ideal for students to have hands-on experience through internships or other work-based learning opportunities.</li> </ul>	Board Members
	<ul style="list-style-type: none"> <li>• <b>Hiring Needs</b>                Rita Lezama: Her firm maintain status quo with only taking on manageable projects; no plans to hire.                All members agree that they are Independent Contractors therefore not looking to expand at a rapid pace.</li> </ul>	Board Members

	<p>Karin King – Her preference is to remain a small design firm; the Bureau of Labor Statistics shows slower than average growth (4%) but hopefully for future students, there will be exciting possibilities coming up if designers can be directly employed by the construction industry with remodels as well as the hospitality and retail industries.</p>	
	<ul style="list-style-type: none"> <li>• <b>Industry Outlook</b> See above with keeping in mind the next generation is interested in Environmentally Friendly design.</li> </ul> <p>Faculty mentioned that Green Design is incorporated in all textbooks.</p>	Board Members
5.	<p><b>Faculty Report</b></p>	
	<ul style="list-style-type: none"> <li>• <b>Program Update (Enrollments, Completion)</b> Jill Hornbeck provided the following report: Principles Interior Design – 25 students (80% new students); she is receiving more emails from prospective students; two students transferring; and, the other students completing certificates.</li> </ul> <p>Rita Lezama asked if male students, Jill responded that there are currently three male students.</p> <p>Veronica Fenchel provided the following report: Materials &amp; Resources – 25 enrolled; 18-20 show up; basically same students that are in Principles Interior Design. Jill added that it is a very intense group of students wanting to learn; Veronica continued that the Lighting class is smaller on the average – this year about 17 students however the same motivated cohort in all three classes.</p> <p>Rita Lezama: Asked about the status of Design Competitions? Faculty responded that the competition is not anymore because the class has a project. Maybe faculty will bring the competition back in the future. Part of the issue is prize money. Rita responded that NKB and Thermadore have design competitions for students. Faculty indicated that they will look into that however the level may be too high for LPC students, and students would need to be a member of NKB.</p>	Faculty
	<ul style="list-style-type: none"> <li>• <b>New Curriculum Development and/or Update</b></li> </ul> <p>Jill Hornbeck presented a new certificate program removing Visual Communications as one of the requirements for the certificate. The certificate now is 30 units. The AS Degree has also been updated removing Visual Communications and rework of general education. Renumbered the courses so that the order of coursework makes more sense based on the numbering system. This will assist students in knowing which classes to take in which order. Faculty are thankful to be working with a new Dean to obtain additional FTEF (more sections).</p>	
6.	<p><b>Recommendations from the Advisory Board</b></p> <p>a. Recommendation to update the certificate to be a total of 30 units by removing the Visual Communications class and including the new numbering system.</p> <p>MSC: Karin King/Michelle Webber</p>	

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	<p>Unanimous approval</p> <p>b. Recommendation to update the degree by removing the Visual Communications class and including the new numbering system. MSC: Karin King/Michelle Webber Unanimous approval</p> <p>c. Recommendation to pursue potential NonCredit Interior Design course work. MSC: Michelle Webber/Kelly Tivey Unanimous approval</p> <p>Recommendation – Cheif Architect software implementation into the program; Karin thinks that AutoCad is best but if Chief Achitect is being used may want to look at it.</p>	
7.	<p><b>Other Items</b></p> <p>Vicki Shipman, CTE Project Manager, asked what the update is with high school articulation agreement opportunities. Michelle Webber and Jill Hornbeck will revisit articulating INTD 54.</p>	
8.	<p>Next Regular Meeting: (TBD)</p>	Faculty
9.	<p>Adjournment</p>	Faculty