



INTERIOR DESIGN ADVISORY BOARD MINUTES - DRAFT

April 22, 2019 | 4:00 PM. | Room 2450

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

INTERIOR DESIGN ADVISORY BOARD

Members:

Susan Duthie/Castle Comforts
 Veronica Fenchel/The Design Place
 Melanie Hannigan/Shea Design Studio
 Sarah Holtsclaw/TriValley OneStop
 Jill Hornbeck/LPC Instructor
 Karin King/King Designs
 Rita Lezama/RL Design
 Melissa Martinez/Feifers interiors
 Stuart McElderry/Las Positas College
 Kelly Tivey/Kelly Tivey Interiors
 Michelle Webber/Livermore High School

	Agenda Item	
1.	Welcome and Introductions Meeting called to order at 4:10pm by Vicki Shipman, CTE Project Manager. Members Present: Jill Hornbeck (LPC); Rita Lezama (RL Design); Kelly Tivey (Kelly Tivey Interiors); Michelle Webber (Livermore High School); Sarah Holtzclaw (TriValley Career Center); Rita Lezama (RL Design); Stuart McElderry (LPC); Anne Necker (Finishing Touches); Marilena Williams (Chabot College).	Faculty
2.	Approval of Prior Meeting Minutes MSC: Jill Hornbeck/Rita Lezama Unanimous approval	Faculty
3.	Industry Update	
	<ul style="list-style-type: none"> • New Technology Discussion re Revit: Consensus with industry representatives that Revit is utilized 50/50. The challenge with Revit is that the program is difficult to use, and does not integrate with AutoCAD like Envision does. Board recommended to perform a survey of companies to determine what they use. Faculty indicated that another program could be 20/20 for kitchen and bath designs; Lowe's and Home Depot employees are required to have this skill. With Kitchen and Bath now an elective, faculty may want to bring in a representative from 20/20 to provide a presentation.	
	<ul style="list-style-type: none"> • Training Needs Same as above in reference to software.	Board Members
	<ul style="list-style-type: none"> • Hiring Needs Kelly's consulting firm recently hired a new employee.	Board Members

	<ul style="list-style-type: none"> Industry Outlook <p>No Discussion</p>	Board Members
4.	Faculty Report	
	<ul style="list-style-type: none"> Program Update (Enrollments, Completion) <p>Materials & Resources course has twenty-two students enrolled; faculty are noticing a younger demographic, a diverse culture Lighting course has fourteen students enrolled. AutoCAD course has twenty-nine students enrolled. Professional Practices has twenty-one students enrolled. Faculty surveyed students asking which classes and times offered were preferred. Faculty to provide results of survey. Administration has asked about a Saturday class, faculty indicated not popular with the students.</p> <p>Faculty would like to work closer with the counselors so that the counselors know more about the program.</p> <p>Faculty talked about Makerspace at Mendon Hall Middle School (knitting, 3-d modeling, sewing machines, logos, etc.) with hopes that LPC will institutionalize a Makerspace at some point in time.</p> <p>Administration mentioned that the Facilities Master Plan includes space for Interior Design within the STEAM Complex.</p>	Faculty
	<ul style="list-style-type: none"> New Curriculum Development and/or Update <p>None</p>	
5.	Recommendations from the Advisory Board	
	None	
6.	Other Items	
	None	
7.	Next Regular Meeting	Faculty
	Fall 2019	
8.	Adjournment	Faculty