Non-Academic Programs

Name of Student Service: Admissions and Records

Work on this SAO was significantly impacted by Covid-19 and staff attrition.

In order to assess the effectiveness of Admissions and Records services, Admissions and Records will expand the data collection process and use of student data.

	Year 1 (2020-21)		Year 2 (2021-22)		Year 3 (2022-23)	
SAO	**Fall**	**Spring**	**Fall**	**Spring**	**Fall**	**Spring**
Develop a data packet	Initial discussion with IR		Create a list of available data in conjuction with IR	Work with IR to create, if necessary, data collection tools that are not available	Collect and review data	Assess the useful ness of the packet through and report findings in eLumen
				Work with IR to bring all data sources together in one place		