



Administration of Justice Advisory Board Meeting

May, 15, 2018 / 4:00 / Room 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

Meeting Name

Members Present:

Mark Tarte

Nan Ho

Mike McQuiston

Jim Meehan

Gena Stewart

Mike Harris

Jane Moorhead

Jean O'Neil-Opipari

Meeting Minutes

1. Call to Order At 4:02 by **Mark Tarte**
2. Introductions
3. Approval of Agenda – unanimous
4. Approval of November, 2017 Meeting Minutes
 - a. Jim Meehan moves
 - b. Gena Stewart seconds
 - c. Minutes of November, 2017 approved unanimously
5. Industry Update
 - a. **Gena** – Bring back sexual assault class? **Mike McQuiston** - Will make it a priority. Steve Goard (instructor). Sexual Assault class is an elective, not core, so it tends not to fill.
 - b. **Nan Ho** – Develop a program with sociology/poly sci. and psych. and cross list
 - c. **Mark Tarte** - Take EMS 30 off of the AA degree and replace with any 3 unit course; AS-T forced on community colleges by the State articulation with any CSU, AS-T is 15 to 18 units of AJ and 42 units of elective/GE; AA is 27 units of AJ
 - d. **Nan Ho** – What would the Advisory Board suggest?
 - e. **Jane Moorhead and Mark Tarte** – Is there a POST curriculum for sexual assault? Only a short course, not as in depth as LPC's
 - f. **Mark Tarte** – AJ coordinator used to have release time for outreach (to build relationships with ACSO, high schools, do marketing). When the economy is good enrollment drops. Need a coordinated effort to promote AJ and Public Safety.
 - g. **Mike McQuiston** – Maybe refresh the course titles. **Jane Moorhead** Market the course to be relevant (Human trafficking). **Nan Ho** – can cover the subject in the new degree in global studies. Would need to change the number. It is currently AJ69. **Gena Stewart** – Would need to update the curriculum. The same person who taught before can teach new class and write the updated curriculum. Mike McQuiston will work with Sgt. Goard to develop class. **Mark Tarte** – Women tend to take the sexual assault, juvenile and family violence classes
 - h. 25% of the LPC population is from Tracy, LPC is an HIS (Hispanic Serving Institution)
 - i. **Mike McQuiston** – Observation, how can we cross market classes. There is a lot of overlap. **Gena Stewart** – recommends updating the classes already on the books and cross list.

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- j. **Mike McQuiston** – Hiring needs; Campus police officers (need), as we think about marketing, not everyone wants to be a police officer, but may like to be a campus officer. **Nan Ho** – Probation is another area. **Mark Tarte** – Campus Police entry level minimum of 30 semester hours; UCB, 60 semester hours. Bear Valley Creek requires a BA. **Nan Ho** – Incorporate many items into Fall program review
- k. **Jane Moorhead** – asked what our students are lacking? **Mike Harris** – students are not lacking skills, agencies are lacking applicants. **Mark Tarte** – POST did a study, 8 to 10 years ago 95% of failure was because of physical fitness, now it is moral turpitude. AJ Leadership and Ethics course grew out of need. Possible influences, DARE and Justice High School are no longer offered at local schools.

6. Faculty Report

- a. **Mark Tarte** – The Public Safety Building has been approved for the East side of campus. Murray Ranch property (200 acres) purchased by LPC for mitigation. AJ would need 20-25 acres for EVOC (that FST could also use) and range (AJ only)
- b. Associates Degree for Transfer
- c. The 163rd Academy will have an opportunity for a certification to show student success
- d. ROP Justice Academy at LPC M, W, F and at ACSO Tu, Th; in the Fall there were 26 students (Juniors & Seniors), there are 21 now
- e. Probation / Parole intro course, going through approval
- f. It takes 12 to 18 months from class creation to class offering
- g. **Nan Ho** – Mark reworked all the curriculum for the in-service classes
- h. **Mark Tarte** – National University – possibility to have them collocated on campus National is accredited and non-profit; it offers AA to MS POST classes. Offers working cops a path to an AA degree
- i. Public Safety club has approximately 350 members, not many AJ students
- j. **Mark Tarte** – Thank you to the Advisory Board for helping to make Mark and the program successful; **Mike McQuiston (on the Board since 2001)** – Mark built the program and made it what it is. He has made a difference.
- k. **Nan Ho** – Did Gena get all the Forensics equipment? Jason is willing to unpack it. **Mark Tarte** - may store the new equipment in 2206 or at the Livermore Police Department. Need to find climate controlled storage, may need cabinets in 2206; can submit a grant application to the LPC Foundation; Tuesday, next week, Mark and Gena will look at new equipment
- l. **Mark Tarte** – articulate Forensics with SJSU.
- m. **Nan Ho** – Thank you, Nan will not be the Dean for AJ next year

7. Adjournment 5:02 by Mark Tarte

Meeting minutes submitted by Jean O'Neil-Opipari on October 18, 2018