

**STUDENT LEARNING OUTCOMES COMMITTEE**  
**Meeting Minutes**  
**February 1, 2010**

Name	Present	Name	Present
Lauren Hasten (Chair, BCATSS)	X	Eric Harpell (MSEPS)	
Elizabeth Hopkins (PEHWA)	X	Chris Lee (St. Svcs.)	X
Mike Sato (A&C)	X	Scott Vigallon (Classified)	X
Greg Daubenmire (MSEPS)	X	Gina Webster (BCATSS)	X
Amber Machamer (Admin.)	X	Neal Ely (Admin.)	
Laurel Jones (Admin.)	X		
Helen Nguyen (ASLPC)	X	Layne Jensen for Sharon	X
Scott Ault (ASLPC)	X	Gach (Classified)	

(Decision & Action items in **Bold**, *Research items in Italic*)

Lauren Hasten, Chair, called the meeting to order at 2:30 pm., in Room 2411A.

**I. Set Agenda**

The agenda was set as drafted.

**II. Review of Minutes**

**The draft minutes of December 7, 2009 will be reviewed at next meeting.**

**III. Chair's Update**

**A. Academic Senate Request For More Detailed Information**

She reported that the Academic Senate requested a list of courses whose assessments did not conform to the 0-4 scale in eLumen in order to evaluate the impact on overall College statistics. Such a list would be compiled without any reference to individual instructors or sections and be provided to only the members of the AS Executive Board-

**IV. eLumen Update**

**A. Software Upgrade** – Scott V. shared that they were supposed to upgrade us today, to V3.8. He has not gotten a confirmed answer, but by the end of the meeting it was clear that the update had been performed.

**B. eLumen/Blackboard Discussion at Chabot** – Scott shared that an Instructor from Chabot asked if it would be good to set up Blackboard to work with eLumen. They have a more direct connection between grades and SLO's than we do. They might want to integrate some of the grades over to eLumen. Scott is uncertain whether or not this is even possible; the Committee agreed to leave Chabot to continue working on it.

**V. College Update**

**A. SLO Assessment Plan – Fall 2007-Spring 2010 (See Amber's handout #1)**

a. Read this document and come back for discussion for next meeting in March.

## B. OLD BUSINESS

- A. **SLO Student Video Contest** – Lauren shared a big thank you to Sharon and Greg for getting the banner onto the LPC homepage. Lauren shared that she would like for everyone to share with their Faculty about the contest.
- B. **eLumen Data: Core Competencies** – So, what would the Committee like to do to accomplish the scale, data, core competency. The year of reflection will incorporate a document of outstanding issues and how we will go forward. Lauren shared how will we deal with these in the “Culture of Evidence”. Allowing people to give dialog, and how to use it. Amber is being given time at the Town Meetings to use her space to share this info. She would like people to see how this will work. (Handout #2, powerpoint) This is the background. Defining the core competencies as SLO’s. Degree level is not something that everyone understands. VP Jones asked if she was a teacher that chose only core competency, could she link it to 2 classes if they were one and the same CC? Amber answered yes, that could work fine. VP Jones asked if we are/will reassess core competency. Providing people with a background. Core assessments.

Rotating course methodology. Largely volunteer method. Text and sub-text. Number of core competencies in March, we will get to the process piece. Scott asked when the CC change, so what happens to the data in eLumen? Amber shared that Scott is ahead of her, but that will come up and she would like to see if brought to the group to vote on.

VP Jones concurred that when she arrived here, she was reviewed by a Faculty member when she arrived, about reviewing Core Competencies. Lauren shared that now we are in an alignment mode. We are still at the bottom, working our way up. Evaluate and reflect is expected. We do want to consider this. We should weigh the options.

Lauren asked if she could review what Amber is going to use at the Town Meeting and she appreciates that she wants to put it out there. Lauren would like to take it a step further and put out a motion to accept it. Amber Machamer believes that these fall into the following: Sampling, Student Unit Data & Alignment. How many SLO’s should there be in each course, and for each CC? Lauren shared that this committee has not discussed this. It is a voluntary model, rotating. We have never asked instructors to evaluate after each class. Lauren would like to see the committee make recommendations for standards. Amber shared that indeed, this committee recommends information, we have no power, and people should have these discussions and be able to bring the information to the people that actually make the decisions.

Committee discussion included:

- VP Jones shared that she recently shared with other VP’s from other colleges and they were quite impressed that we at LPC are reviewing SLO’s, etc.
- VP Jones shared that we just pick a couple items that we focus on, Lauren also agreed that it should be kept as simple as possible.
- Pie charts work well, maybe that is what needs to happen. Chris Lee shared “Do we need to go so deeply into the levels that Amber is suggesting.” Gina Webster believes that some will continue to assess every student and some will not. Student Unit Data (Laurel Jones thought that it was terribly time consuming)
- Amber asked if this was the biggest problem? , and Is there another way to approach this? Especially if it’s seeming that it is not the right way to process this? Gina W. shared that Faculty need to be clear on why they are being asked to do something, it

must be clear. The real driver of change is the programs. Connection to program review. This will be the only timing for program review.

Other points pondered by the committee:

- What exactly will Amber want to accomplish by her presentation on Wed. at Town Meeting. Lauren shared that Amber should edit her presentation. How do Faculty use SLO data in their program review? Mike Sato shared that perhaps reminding people what a core competency is and review of it. Share some information with it, but not the other things. Reminding faculty why we are doing this in the first place.
- The college knows what it's basic 10 recommendations from the WASC visit will be, we do not yet know the severity though.

**C. ePortfolio Pilot Project** – Lauren asked the Committee to consider the appropriate time and manner for rolling out the ePortfolio Pilot Project. The Committee has decided to recommend that we begin a Theme Year next year, after faculty have completed work on their Program Review Self-Studies.

**D. eLumen Notes and Planning** - In the interest of time, this item will be discussed at a later meeting.

## VII. NEW BUSINESS

**Program Level SLO's in eLumen** – Scott shared the example of loading the core competencies. He put up on the screen as an example, Psychology classes. Which one of them gets mapped to what courses? The Faculty member would have to go in and map their own paths. It's very manual work, and if they don't want to work the tools themselves then they can send their requests for just that piece to Amber. Gina and Mike shared that it would be very helpful if they (eLumen) could request that there is a button to click on, that it's something that needs to be mapped.

**SLO Data and Program Review** – We have to talk about the model (Program Level outcomes are drawn from course outcomes. They should be already present at the course level. We should not have to be collecting data at the Program Level. Lauren has spent a lot of time, core problem writing core competency using SLO. (Lauren Handout #1) Lauren shared that she created this spreadsheet, and she pulled the info from eLumen. Looked at 4s and 3s and put them into the spreadsheet. She plans to key her assessments tied to resources, etc. Faculty Lead or Program Coordinator has the permissions to do this. Scott shared the online exercise of getting the data that Lauren had in Handout #1 of hers. The demo continued for the committee.

Discussion continued by everyone on the Committee deciphering the data from the eLumen demo by Scott. As well as deciding how to use it. If Faculty requested this data from Amber, they would have to be the whole program. **It was decided that the Committee would like Lauren to take this document to Faculty to share how she got the data, in case they could use it. And is it okay to have Amber (an administrator) have permissions to go in and have full access to the data.**

## VIII. OTHER

Lauren shared that she will do a revised reminder of procedures to send out to Faculty.  
Chris Lee shared that she like very much the reminder from Lauren to send out to remind faculty to go in and make the changes that need to be done.

Richard Grow will try to head up this committee next year and he will start attending before then.  
He will try to transition for one semester.

The meeting was adjourned at 4:15 pm.

Respectfully submitted,

Layne Jensen for Sharon Gach  
Classified Representative/  
Administrative Assistant

**Next Meeting: Monday, March 1, 2010 - 2:30 pm – Room 2411A**