

◇ Returning Ordered Item(s) ◇

Step 1 | Log onto your Office Depot Account

Step 2 | Click on the “Orders” Button, followed by the Order Number

Products Services My Account Search

Click here Orders Order By Item

Order Number
366952954-001
366952952-001
361677982-001

Step 3 | Click the “Begin Return” Hyperlink at the Bottom of the Order

My Account
Print Order
Email Us
Back to Order Tracking

View Search Results **Begin Return** ADD TO LIST

All selected items will be added to your shopping cart.

REORDER

RELATED ORDERS Click here to see a consolidated list of this order along with its corresponding related orders.

Step 4 | Select the Items, Quantity, and Reason to Return

\$5.21

Office Depot® Brand Durable View Round-Ring Binder, 1 1/2” Rings, 61% Recycled, White
Item # 209215

Return Exchange

*Reason **Ordered Wrong Item**

QUANTITY	RETURN	TOTAL
4	4	\$20.84

Step 5 | Confirm your Selected Returns and Submit

Home / My Account / Order List / Order Detail / Return

You are returning

Items	QTY	ACTION	REASON	SUBTOTAL
\$29.99 AT-A-GLANCE® Monthly Desk Pad Calendar, 24" x 19", Blue/Gray, January To December 2020, SW23000 Item # 4816190	1	Return	Don't Want Item	\$29.99
\$5.21 Office Depot® Brand Durable View Round-	4	Return	Ordered Wrong Item	\$20.84

Subtotal 13 Items	(\$91.15)
Adjustments:	\$0.00
Taxes:	(\$8.43)
Return Total:	(\$99.58)

Cancel **Submit Return**

Step 6 | Follow the Return Instructions

Home / My Account / Order List / Order Detail / Return

Thank you! Your order is being processed.

Here's what to do next for your return:

Step-1 Package your Items

Step-2 Check your email for scheduled pick up date.

Step-3 Have your items ready for pickup

Print