Adult Ed. Concurrent Enrollment form process

1. Provide the correct student and principal or designee name and email addresses

2. Once students submit the information, they will get an email with a validation code

3. The student enters the validation code and click on validate
Please enter the access code to view the document

Las Positas Concurrent Enrollment
Las Positas College

An email has just been sent to your email address with a special validation code in it. To proceed to sign your documents please open your email, and enter the code into the box below. Keep this browser window open while you get your email.

Access Code

 Validate

I never received an access code

4. Click continue and fill out the form

Please Review & Act on These Documents

Las Positas Concurrent Enrollment
Las Positas College

Please review the documents below.

REQUESCTS COURSES

<table>
<thead>
<tr>
<th>COURSE TITLE (e.g., ENGL 104)</th>
<th>UNITS (e.g., 3.0)</th>
<th>PRE-REQUISITES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Add more rows as needed.
Provide your name, address, term and year, phone number, date of birth, W number, application confirmation number, name of school and address, accumulated hours, name of the class and units.

**RECOMMENDATION FOR CONCURRENT ENROLLMENT PROGRAM – SB 554**
Office of Admissions and Records. 3000 Campus Hill Drive, Livermore, CA 94551. lpc-concurrent@laspositascollege.edu.

**ADULT SCHOOL CONCURRENT ENROLLMENT PROGRAM ONLY**
Before submitting this form, you must complete a current online admission application. Please attach current transcripts or class schedule.

**SECTION 1: STUDENT INFORMATION (To be completed by student only)**

**PRINT**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lopez</td>
<td>Brandon</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City, State, Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>5487 Willow Road</td>
<td>Pleasanton, CA 94588</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Social Security Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>02 05 2000</td>
<td>W1045215</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Email Address</th>
<th>Student ID</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:brandon19@hotmail.com">brandon19@hotmail.com</a></td>
<td>10825910</td>
</tr>
</tbody>
</table>

By signing this form:
- I certify that I am working to complete my high school diploma or equivalency certificate through a District Adult school or a community college noncredit program.
- I acknowledge that I will be earning college credit for courses completed at Las Positas College.
- I will abide by the policies and enrollment conditions of the Concurrent Enrollment Program.
- I understand I will be dropped from courses not listed on my recommendation.
- I understand that after completion and approval of this form, I need to register for the approved class(es) online via CLASS-Web.
- I understand that courses listed on this recommendation are for Las Positas College only.
- I acknowledge that my school’s authorized official will be attaching a copy of my school transcript or class schedule.

**STUDENT’S SIGNATURE:**

**REQUESTED COURSES**

<table>
<thead>
<tr>
<th>COURSE TITLE (e.g.; ENGL 1A)</th>
<th>UNITS (e.g.; 3.0)</th>
<th>PRE-REQUISITE(S) *</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>ENG 1A</td>
<td>3</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ALTERNATE 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ALTERNATE 2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**COURSE RESTRICTIONS**
- Concurrent Enrollment is limited to a maximum of 2 courses or 6 units.
- Enrollment in physical education (P.E.) and basic skills courses (ENGL 100 level, all ESL courses, MATH 100 level) are not allowed. (Ed Code 48800)
- *Many courses require the completion of prerequisite courses taken at Las Positas College or their equivalent at another institution. Consult the course description in the class schedule or college catalog for identification of prerequisites. (Title 5, Sec. 55500)

**SECTION 2: SCHOOL PRINCIPAL or DESIGNEE (To be completed by adult school Principal or Designee or Community College Counselor)**

**AUTHORIZED OFFICIALS.** (Signatures are required every term. Initials or rubber stamps NOT acceptable.)
5. Fill out the AB 2364 if applicable. Us citizen, Permanent Resident, DACA grantee and undocumented students that are qualified as non-residents can fill out the AB2364 non-resident exemption.

6. Once submitted, the student will have the option of downloading or printing the documents.
7. The principal or designee will receive an email confirmation to review the document

Las Positas Concurrent Enrollment sent you a document to review and sign.

8. The principal or designee needs to fill out section two.
- Approve the units
- Upload the high school transcript
- Sign and date the document.

9. Admissions and Records will receive the completed Concurrent Enrollment form to process for approval.
**Student High School Transcript**