

Use **the Zone** to check your **Financial Aid Information**



Step 1: Log in to the Zone

Step 2: Explore your Financial Aid Information

Step 3: Check your Financial Aid Requirements

Step 4: Understand your Overall Status Screen

Step 5: Review your cost of college attendance and student award

Step 6: Find information for another Financial Aid year

Step 7: Access your ZoneMail

FYI: If you can't find your Financial Aid information trouble logging into the Zone

www.laspositascollege.edu/finaid

Step 1: Log into the Zone

Login from LPC's Home Page (www.laspositascollege.edu) or go to <https://myportal.clpccd.cc.ca.us/cp/home/displaylogin>

Log in using your W# and your CLASSWeb password

THE ZONE
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


Secure Access Login
W ID :
PIN :

Welcome to The Zone!
The Zone is a web portal that provides a single point of access to a variety of content and college services like on-line registration, Blackboard, Zonemail and much more. The Zone is customized for you to quickly find information and have access to tools and resources used on a regular basis.

How Do I Get My W ID/ Reset PIN?

1. Go to [CLASSWeb](#)
2. Log in with Social Security number. PIN is initially set to birth date in format MMDDYY.
3. If you **forgot your PIN**, enter SSN and click "Forgot PIN?" button, answer security question, reset 6digit PIN.
4. Click link "**What is my W ID?**", write down your number, then click the "Exit" icon to log out of CLASSWeb.
5. Click link to go to The Zone login page.

For Help, email the [Help Zone](#)

The Help Zone
Click here for FAQs and more 
Or call:
(925) 424-1710
between 8am - 5pm
Monday - Friday

Announcements

Waitlists are coming Spring 2012!
****All Waitlist Notifications will be sent via ZONEMAIL.****

- [Step by step instructions for Waitlist \(pdf\)](#)
- [Student FAQs \(pdf\)](#)

Spring 2012 Registration Dates

- EOPS, DSPS, and Veterans: November 7th and 8th
- Continuing students by priority: beginning November 9th
- New and Former students: beginning November 28th
- Concurrent Enrollment: beginning December 14th

****All Chabot Financial Aid communication will be sent via ZONEMAIL.****

Log into The ZONE now to access Zonemail. [Click here for simple instructions.](#)

Surplus Sales to Students & Employees

Surplus Items

Welcome to Surplus Sales to Student and Employees. During the morning The Zone will show a Preview Only. At or about Noon the site will become active for live selling and Employees may then submit their e-mails to buy items. Please become familiar with the site by reading the [Surplus Sales to Students and Employees Guide](#). Please read the [Terms and Conditions](#) applicable to the surplus purchases.

All items are then available on a first come, first served basis until all items are sold or the posting schedule expires. Please contact our Purchasing and Warehouse Services Department at (925) 485-5230, or (925) 485-5233 if you have any questions.

ALERTU

- Signing up for AlertU text messages is one of the best ways to be notified in case of campus emergencies.
- Sign up is simple. From your cell phone, text Chabot or LPC or CLPCCD to 253788 (AlertU). Reply Y.
- For more information, please visit [AlertU Chabot](#) or [AlertU LPC](#) or [AlertU CLPCCD](#).
- For help, text HELP to 253788, contact support@alertu.org. or call 1-

Searchable Schedules:

- [Search for Classes](#)

Chabot College:

- [Apply for Admission](#)

Las Positas College:

- [Apply for Admission](#)

Step 2: Explore your Financial Aid Information

Click on the Financial Aid tab to see your FA info

The screenshot shows the website interface for Chabot-Las Positas Community College District. At the top, there is a blue banner with the logo 'THE ZONE' and the text 'CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT'. Below the banner, there is a navigation bar with tabs for 'Home', 'Blackboard', 'Financial Aid' (highlighted with a red circle), 'Student Services', 'Student Life', 'Chabot Library', and 'LPC Library'. The date 'November 18, 2011' is displayed on the right side of the navigation bar.

On the left side, there is a 'My Account Content Layout' section with a 'Welcome' message: 'You are currently logged in.' Below this, there are icons for 'E-mail', 'Groups', 'Logout', and 'Help'.

The main content area is divided into several sections:

- Financial Aid Requirements**: A table with columns for 'Requirements', 'Fund Source', 'Term', and 'Status'. It lists requirements such as 'Independent Federal Verification Worksheet', 'Signed copy of parent's federal tax return for 2010', 'Signed copy of student's federal tax return for 2010', and 'Supplemental Information Form must be completed'. Each requirement has a red flag icon in the 'Status' column. Below the table is a 'Choose Another Year' dropdown menu and a 'Go' button.
- Financial Aid Requirement Key**: A section explaining the status symbols. It includes a green checkmark for 'Requirement is Complete' and a red flag for '1. You have not submitted the required documents. OR 2. Documents are received but not yet reviewed by our staff.' Below this is a heading 'To look up each required document status and your file status in details, you should:' followed by a list of instructions: 'Click "Message" and then "Student Requirements Tab" to view the specific status of each required document that is tagged with a red flag for the selected aid year', 'Click "Financial Aid Status" to view the overall status of your financial aid file for the selected aid year', and 'Click "Progress" to view your Satisfactory Academic Progress status'.
- Student Email/Zonemail Information**: A section titled 'Three Easy Steps to Log Into Zonemail:' with a numbered list: '1. Click on the Home tab, under "Quick Check" click on the link to find out "What is my college/district email address?"', '2. Click on the Email icon above to get the Zonemail (looks like Gmail) log-in screen.', and '3. Log in using your Zonemail username (just the part before the @ sign) and the password is the same six-digit PIN used for The Zone.' Below this is a 'NOTE: If you need help logging into Zonemail, please call 925-424-1710 or email helpzone@clpccd.org.'
- Financial Aid Alert**: A section titled 'PLEASE READ!!! May - June Announcement' with a list of information: 'You may now view 2011-2012 financial aid status on CLASSWEB. We recommend you look up the specific status of each requirement on CLASSWEB under "Student Requirement" link. Our 2011-2012 forms are available on our financial aid web site. You should make sure to download, complete, and submit the appropriate forms for the "unsatisfied requirements" for the correct financial aid school year.' and 'You may qualify for a Board of Governor's'.
- My Award Information**: A section with links for 'Award by Aid Year', 'Award Payment Schedule', and 'Award History'.
- Student Work Study Balance**: A section with a heading '2011-2012 Financial Aid Year'.
- Financial Aid Refund**: A section with a heading 'Financial Aid Refund'.
- Disbursement Dates**: A section with a heading 'Disbursement Dates' and a link to 'Chabot College Info'.

Step 3: Check your Financial Aid Requirements

Listed under "Financial Aid Requirements" you will see all of your current requirements and can view the *status* of each requirement. See "Financial Aid Requirement Key" to understand the symbol associated with each requirements."

The screenshot displays the website interface for Chabot-Las Positas Community College District. At the top, there is a banner with the logo "THE ZONE" and the text "CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT". Below the banner, there are navigation tabs: "Home", "Blackboard", "Financial Aid", "Student Services", "Student Life", "Chabot Library", and "LPC Library". The date "November 15, 2011" is shown on the right. The main content area is divided into several sections:

- Financial Aid Requirements:** A table listing requirements for the 2011-2012 Financial Aid Year. The table has columns for Requirements, Fund Source, Term, and Status. Requirements include "Independent Federal Verification Worksheet", "Signed copy of parent's federal tax return for 2010", "Signed copy of student's federal tax return for 2010", and "Supplemental Information Form must be completed". All requirements have a red flag icon in the Status column. A "Choose Another Year" dropdown menu is highlighted with a red circle.
- Financial Aid Requirement Key:** A section explaining the status symbols. It includes a green checkmark for "Requirement is Complete" and a red flag for "1. You have not submitted the required documents. OR 2. Documents are received but not yet reviewed by our staff." This section is also highlighted with a red circle.
- Student Email/Zonemail Information:** A section titled "Three Easy Steps to Log Into Zonemail:" with a numbered list of instructions. A note at the bottom provides contact information for help.
- Financial Aid Alert:** A section titled "PLEASE READ!!!" with the sub-heading "May - June Announcement". It contains a bulleted list of information regarding financial aid status on CLASSWEB.
- My Award Information:** A section with links for "Award by Aid Year", "Award Payment Schedule", and "Award History".
- Financial Aid Refund:** A section with links for "Debit Card Activation/Log on" and "Learn more about your Chabot Debit Card".
- Student Work Study Balance:** A section stating "At this time you are not authorized for employment under a Financial Aid Work Study".

Step 4: Overall Status Summary Screen

This summary describes your academic progress, indicates if you have unsatisfied requirements, links to your award summary, your cost of attendance and your resources to help pay for college. Click on the [hyperlinks](#) to view the details of the information you wish to access.

 CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

[Back to Financial Aid Tab](#) [E-mail](#) [Groups](#) [Logout](#) [Help](#)

[Personal Information](#) [Student Services & Financial Aid](#)

Search [RETURN TO MENU](#) [SITE MAP](#) [HELP](#)

Overall Status of Financial Aid 2011-2012 Financial Aid Year

Nov 15, 2011 11:05 am

 The following information is based on your status as a Away from home resident student receiving financial aid for the Full Academic Year.

 This is a summary of your financial aid information for the specified aid year. To obtain greater detail about any of the following summary statements, click the corresponding link.

You have unsatisfied [student requirements](#) for this aid year.

Your estimated [cost of attendance](#) is \$17,470.00.

You have [outside resources](#).

Based on your [academic transcript](#), the status of your [academic progress](#) is Reviewed Making Progress as of Fall 2011.

[Select Another Aid Year](#)

Step 5: Check your cost of attendance and the amount of your Financial Aid award

zOne CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Back to Financial Aid Tab E-mail Groups Logout Help

Search Go RETURN TO MENU SITE MAP HELP

Award Package By Aid Year 2011-2012 Financial Aid Year

Nov 17, 2011 02:01 pm

General Information **Award Overview**

Print

Need Calculation

Component	Amount
Cost of Attendance	\$17,470.00
Estimated Family Contribution	\$.00
Initial Need	\$17,470.00
Outside Resource	\$3,464.00
Need	\$.00

Expected Enrollment

Status

Full-Time

Cost of Attendance

Component	Amount
Books & Supplies	\$1,656.00
Enrollment Fees	\$864.00
Health Fees	\$28.00
Personal Expenses	\$2,853.00
Room & Board	\$10,863.00
Transportation	\$1,206.00
Total:	\$17,470.00

Financial Aid Award

Fund	Status	Fall 2011	Spring 2012	Total
Cal Grant B	Accepted Sys	\$776.00	\$775.00	\$1,551.00
Federal WorkStudy -LPC	Accepted Sys	\$3,150.00	\$3,150.00	\$6,300.00
Pell Grant - LPC	Accepted Sys	\$2,775.00	\$2,775.00	\$5,550.00
SEOG Grant - LPC	Accepted Sys	\$300.00	\$300.00	\$600.00
Total		\$7,001.00	\$7,000.00	\$14,001.00

Note : For all grants: You will receive the full amount of money indicated ONLY if you are a full time student

If you have questions regarding the above information, please contact the Financial Aid office.

Step 6: Find information for a prior Financial Aid year

go to Choose Another Year and select the appropriate Financial Aid Year

The screenshot shows the website interface for Chabot-Las Positas Community College District. The header includes the logo 'THE ZONE' and the text 'CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT'. Below the header, there is a navigation bar with tabs for 'Home', 'Blackboard', 'Financial Aid', 'Student Services', 'Student Life', 'Chabot Library', and 'LPC Library'. The date 'November 15, 2011' is displayed on the right. The main content area is divided into several sections:

- Financial Aid Requirements:** A table with columns for 'Requirements', 'Fund Source', 'Term', and 'Status'. The 'Status' column contains red flag icons. A dropdown menu is open, showing options for 'Choose Another Year' (highlighted), '2008-2009 Financial Aid Year', '2009-2010 Financial Aid Year', '2010-2011 Financial Aid Year', and '2011-2012 Financial Aid Year'. A 'Go' button is next to the dropdown.
- Financial Aid Requirement Key:** A section explaining the status symbols, including a green checkmark for 'Requirement is Complete' and red flags for 'You have not submitted the required documents' or 'Documents are received but not yet reviewed by our staff'. It provides instructions on how to view details for each requirement.
- Student Email/Zonemail Information:** A section titled 'Three Easy Steps to Log Into Zonemail:' with a numbered list of instructions. A note at the bottom provides contact information for help.
- Financial Aid Alert:** A section titled 'PLEASE READ!!! May - June Announcement' with a list of updates regarding the 2011-2012 financial aid status and forms.
- Financial Aid Refund:** A section titled 'Chabot College Info' with links for 'Debit Card Activation/Log on' and 'Learn more about your Chabot Debit Card'.
- Student Work Study Balance:** A section at the bottom stating 'At this time you are not authorized for work study.'.

Step 7: Access your ZoneMail

See link under “**Quick Check**” to view your Zone e-mail address, then click on *envelope icon* to log in.

Your password is the same password used for your Zone login.

The screenshot shows the website header with the logo for 'THE Zone' and 'CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT'. Below the header is a navigation menu with links for Home, Blackboard, Financial Aid, Student Services, Student Life, Chabot Library, and LPC Library. The date 'November 15, 2011' is displayed in the top right. A 'Welcome' message states 'You are currently logged in.' and there are icons for 'E-mail', 'Groups', 'Logout', and 'Help'. A red arrow points to the 'E-mail' icon.

My Account
Content Layout

Welcome
You are currently logged in.

Quick Check
What is my college/district email address?
Change Your PIN

Student Email/Zonemail Information
Three Easy Steps to Log Into Zonemail:
1. Click on the link above to find out "What is my college/district email address?"
2. Click on the Email icon above to get the Zonemail (looks like Gmail) log-in screen.
3. Log in with the email username (just the part before the @ sign) and the password is the same six-digit PIN used for The Zone.
NOTE: If you need help logging into Zonemail, please call 925-424-1710 or email helpzone@clpccd.org.

My Calendar

In the News
Press Releases
Chabot President's Newsletter - Coming soon!
Las Positas President's Newsletter

My Announcements
Do you want to make a difference in your community while you earn college credit?

General Announcements
Starting this Spring, the **Financial Aid Office** will be sending email notifications to all current and prospective financial aid students at Chabot College.
As we transition into 100% online communication we encourage you to log into your Zonemail today.
For three easy steps on how to log into your Zonemail account, please check the **Student Email/Zonemail Information** channel to the right.

Campus Announcements
There are no announcements

Waitlist coming Spring 2012
Step by Step Instructions for Waitlist
FAQs
All waitlist notifications will be sent via zonemail.

Directory Searches
Chabot Directory Search
Las Positas Directory Search
Faculty & Staff Directory (District Wide)

Bookmarks
JA-SIG Homepage
SunGard Higher Education Homepage

Banner Waitlist

FYI: If you can't find your Financial Aid information in the ZONE:

Reasons may be:

- You have not completed your Free Application for Federal Student Aid (FAFSA) application.
- You have not entered our Federal School Code (030357) in your Submitted FAFSA application.
- You have completed your FAFSA but we have not yet received it. It takes approximately 7-10 days after you submit your FAFSA application until we actually receive your information.

Always double check:

- Make sure you have completed the correct FAFSA for the appropriate Financial Aid Year.

NEED HELP?

If you have trouble logging into the Zone,

please send an email to: helpzone@clpccd.org

<http://www.clpccd.org/portal/>

The Help Zone

**Call for Help
Monday - Friday
8am - 5pm**



(925) 424-1710