



# Classified Senate Meeting Minutes

## APPROVED

Thursday November 7, 2019 | 1:00 PM – 2:15 PM | Room #1726

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### Classified Senate Goals 2019-2020

- Improve Communication and Voice
- Relevant Dialogue and Meaningful Action
- Support Professional Development
- Promote Networking & Wellness Activities

### Classified Senate Attendees

#### Officers Present:

William Eddy, VP Activities  
Anela Schenone, Co-VP Fundraising  
Mary Hargiss, Co-VP Fundraising  
Amanda Ingold, Secretary

Membership Present: Heidi Ulrech,  
Rachel Ugale, Mary Hargiss, Ana De  
Aguila, Frances DeNisco, Carolyn Scott

Guests: LaVaughn Hart

### 1. GENERAL BUSINESS

- a. Call to Order 1:09 PM
- b. Review and Approval of Agenda  
Motion to approve with revision to table grounding activity unless time allows – Scott/Schenone/APPROVED unanimously
- c. Review and Approval of Minutes  
MOTION to approve minutes – DeNisco/De Aguila/APPROVED with 1 abstention

### 2. **GROUNDING ACTIVITY (20 min)**

### 3. **NEW BUSINESS (20 min)**

- a. Fall Semester Fundraisers - Hargiss/Schenone
  - i. Treasurer's [Report](#)  
Find out the difference between the budgets. Determine money was earned through fundraising and what money was given to us from the college and put into co curricular. Discussed and unanimously agreed to the following – At each classified senate meeting the treasurer will report what money was received through fundraisers and then classified senate will vote during each meeting on how to split the money and what accounts they go in to.
  - ii. ACTION: Approval of funds for fundraisers  
Estimate \$350 for poinsettias MOTION to approve \$350 for purchase of poinsettias - Denisco/Scott/APPRVOED with 1 abstention.  
Hargiss would like to raise the price of poinsettias from \$12 to \$15 to increase revenue. Motion to approve increase in poinsettias sales up to \$20. Discussed and approved.  
Ask to see if they can be purchased and used for administrators  
\$100 for Christmas fundraiser ornaments  
MOTION to approve money for purchase of Christmas ornaments not to exceed \$150 - DeNisco/Scott/APPROVED unanimously
- b. CLPCCD Technology Resolution
  - i. Presentation - Hart
  - ii. ACTION: [Resolution](#)  
MOTION to approve support of the technology resolution: discussed and unanimous agreement to support the resolution  
Technology should be supported and common between both colleges and overseen by the technology officer.  
The goal is to align both colleges with use of same technology for guided pathways. Bruce Griffin wants to make sure bases are covered so when he implements things it is implemented across both colleges. Request Classified Senate approval.  
LaVaughn - tech coordination between campuses, more cost effective, easier for IT to maintain. There was some concern

**CLASSIFIED SENATE MISSION STATEMENT:** The Las Positas College Classified Senate is a body of dedicated professionals working in support of the College's Mission, Vision and Values to promote success for its students, and for the wider campus community. We are committed to effectively representing all Classified professionals in participatory governance, promoting professional development, advocating for Classified viewpoints, and contributing to the pursuit of excellence for our campus.

expressed by various individuals so decision to put in writing a plan to align and share technology between campuses. Some software is implemented without input and now the request is to require input from all who would be directly impacted prior to implementation of any tech software. Chabot Classified Senate President, Noelle is working with Bill Komanetsky and Bruce Griffin to get the resolution created. Would be a strong statement to gather approval from all constituent groups. Looking at need analysis and then determining products based off need rather than people just “liking” a product.

Guided pathways will have impacts across the whole campus and will impact classified professionals directly as the front line. It is important to have classified participation. Invitation from LaVaughn to attend the steering committees regardless of committee membership.

Plans to increase communication regarding guided pathways so there is more campus awareness. Look at how to develop ways to communicate better. GP looking for input and participation.

- c. LPC Classified Senate Student Scholarships
  - i. ACTION: Approve funds for Spring 2020 Awarding MOTION to approve up to two scholarships based upon availability of funding: DeNisco/Scott/APPROVED unanimously.

**4. INFORMATIONAL ITEMS (15 min)**

- a. White Paper: Student Centered Funding Formula Advocacy
  - i. [Summary](#)
  - ii. [Full White Paper](#)

Research done and documents developed by OIR at Las Positas College and Chabot College.  
Reviewed district and looked at cost of living within our region/district. Due to the high cost of living in our region our district/students will be disproportionately impacted by the new funding formula.
- b. Board Policies & Administrative Procedure currently in first reading at Chancellor’s Council:  
NOTE: Due to time constraints, these are provided for your individual review. Provide feedback to Classified Senate President and/or VPs directly.
  - i. BP [2350](#) Speakers; BP [2355](#) Decorum; BP [2360](#) Minutes; AP [2360](#) Minutes; BP [2365](#) Recording; AP [2365](#) Recording

**5. OLD BUSINESS - None**

**6. REPORTS (10 min)**

- a. President’s [Reports](#)

Reviewed report. Need to expedite decisions on who is going to go to the CLI conference. EMP - there are opportunities for Classified Professionals to add input and hope to utilize the same process we used last time. Easy to use and index.
- b. SEIU Update  
Come to the Board meeting next Tuesday and wear purple to show your support. Legal unavailable for Managers so Classified had to wait. Next meeting will be this upcoming Thursday. Still push back on:

length of probation, release time to participate in shared governance, and adding another step.

c. Committee Reports

Facilities: Not having November meeting

PDC - not meeting November. Approving items via email Question about PDC: looking for Tri-Chair still and why we have we not filled the position. Carolyn had put her name in the chair role and followed procedure. She would still like to fill the role. Unsure if the charge for PDC allows Tri-Chair to vote or not? Make recommendations to discuss in next Classified Senate meetings for filling the Tri-Chair role for PDC. There was discussion that Carolyn Scott would be good for the role.

DE committee report from Frances.

d. Governing Council DRAFT [Minutes](#)

**7. GOOD OF THE ORDER**

Everyone really enjoyed the Halloween party

**8. ADJOURNMENT 2:15 PM**

a. Next Regular Meeting: December 5<sup>th</sup>, 2019 1:00 – 2:15 PM #1726