

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### Members:

#### Faculty/Voting

Angela Amaya (SLPC)  
Akihiko Hirose (SLPC)  
Barbara Zingg (STEM)  
Elizabeth Owens (STEM)  
Craig Kutil, Chair (STEM)  
Jill Oliveira (SS) - Absent  
Michael Sato (A&H)  
Elizabeth Wing Brooks (A&H)  
Marsha Vernoga (BHAWK)  
Lucas Hasten (SLPC)- Absent  
Erick Bell (BHAWK)  
Jessica Owyong (SS) - Absent

#### Non-voting/Ex. Off. Members

John Armstrong- Absent  
Don Carlson- Absent  
Stuart McElderry  
Nan Ho- Absent  
Amir Law  
Andrea Migliaccio  
Tamica Ward- Absent  
Elizabeth David- Absent  
Madeline Wiest

#### Guests:

Debbie Fields, Andy Cumbo, David Powers

### Approved Minutes

1. Call to Order 2:36pm Craig Kutil, Chair
2. Review and Approval of Amended Agenda Craig Kutil

#### MSC: Vernoga/Owens/Approved

- Corrections:
  - BIO 7C- Effective Date: Spring 2020
  - KIN HIT1- Title- High-Intensity Interval Training (HIIT)
  - Remove Course Descriptor Change from Voting

3. Review and Approval of Minutes (March 18<sup>th</sup>, 2019) Craig Kutil

#### MSC: Owens/Amaya/Approved

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. First Reading of Curriculum Proposals/ Presentations:
  - New Credit Courses:
    - **CIS 61 (Business Data Analytics- 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 54 with a minimum grade of C.** TOP Code: 0702.00- Computer Information Systems\*. SAM Code: C. **Discipline: Computer Information Systems.** (Start Date: Spring 2020)
    - **CIS 81D (Security Services in the Cloud-3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 81A with a minimum grade of C.** TOP Code: 0702.00- Computer Information Systems\*. SAM Code: C. **Discipline: Computer Information Systems.** (Start Date: Spring 2020)
    - **CIS 82A (AWS Cloud Practitioner Certification Prep-2 Units, 2 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 81A with a minimum grade of C.** TOP Code: 0702.00- Computer Information Systems\*. SAM Code: C. **Discipline: Computer Information Systems.** (Start Date: Spring 2020)
    - **CIS 82B (AWS Academy Cloud Solutions Architecture Certification Prep- 2 Units, 2 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 82A with a minimum grade of C.** TOP Code: 0702.00- Computer Information Systems\*. SAM Code: C. **Discipline: Computer Information Systems.** (Start Date: Spring 2020)
      - *Presented by Debbie Fields-* CIS 61- This is the first course of 3+ courses that will lead to a certificate in Data Analytics developed with Rajeev. CIS 81D- This is one of four courses that will lead to a certificate in cloud computing. CIS 82A & 82B- This is two course AWS certification courses that will lead to a certificate in cloud computing. These courses will move forward for voting.

- **MATH 58 (Geometry- 3 Units, 3 Units Lecture) O, 1X. Prerequisite: MATH 110 with a minimum grade of C or NMAT 210 with a minimum grade of C.** TOP Code: 1701.00- Mathematics, General. SAM Code: E. **Discipline: Mathematics.** Basic Skills, One Level Below Transfer. (Start Date: Fall 2020)
    - *Presented by David Powers-* The college used to offer this course, but it was deactivated due to low enrollment. Recently though all the local high schools and the middle college have indicated a high interest in seeing the course offered again. Effective date changed to Spring 2019, so that it can be offered Summer 2019. This course will move forward for voting.
  - Course Modifications:
    - Substantial Changes:
      - **TABLED-KIN DV1 (Springboard Diving- 1-2 Unit, 1-2 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SW1 with a minimum grade of C. TOP Code: 0835.50 – Intercollegiate Athletics.** SAM Code: E. Discipline: Physical Education. (Start Date: Spring 2020)
      - **TABLED- KIN LG (Lifeguarding—1.5 Unit, 1 Unit Lecture, .5 Units Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SWF1 with a minimum grade of C. TOP Code: 0835.70- Aquatics and Lifesaving\*.** SAM Code: C. Discipline: Kinesiology. (Start Date: Spring 2020)
    - *Nonsubstantial Changes: Presented by Craig Kutil-* Distance Education requested. TOP Code changed to 1270.00- Kinesiology. Discipline changed to Kinesiology. Confirmed with Andy Cumbo. This course will move forward for voting.
      - **KIN 5 (Sports Management-- 3 Units, 3 Units Lecture) GR, 1X, DE, CSU T.** TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. Discipline: Coaching. (Start Date: Spring 2020)
    - Administrative/Technical Modified Programs: Fall 2020- Presented by Craig Kutil- Updating programs to account for FST course numbering change. These programs will move forward for voting.
      - **Occupational Safety and Health AS**
      - **Occupational Safety and Health Certificate of Achievement**
6. Voting on Curriculum Proposals
- New Courses:
    - **CIS 81A (Introduction to Cloud Computing- 3 Units, 3 Units Lecture) O, 1X, CSU T, DE.** TOP Code: 0702.00 – Computer Information Systems\*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)
    - **CIS 81B (Database Essentials in the Cloud- 3 Units, 3 Units Lecture) O, 1X, CSU T, DE.** Strongly Recommended: CIS 81A with a minimum grade of C. TOP Code: 0702.00 – Computer Information Systems\*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)
    - **CIS 81C (Compute Engines for Cloud Computing- 3 Units, 3 Units Lecture) O, 1X, CSU T, DE.** Strongly Recommended: CIS 81A with a minimum grade of C. TOP Code: 0702.00 – Computer Information Systems\*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)
  - Motion to APPROVE New Courses:  
**MSC: Owens/Wing-Brooks/Approved**
  - New Noncredit Courses:
    - **NCIS 201B (CyberSecurity Advanced Skills- 40 Hours, 15 Hours Lecture, 25 Hours Lab) P/NP/SP, Workforce Preparation, DE.** TOP Code: 0708.10 – Computer Networking\*. SAM Code: C. Discipline: Vocational (short-term): Noncredit. (Start Date: Spring 2020)

- **NCIS 203 (CyberSecurity Competition- 30 Hours, 30 Hours Lab) P/NP/SP, Workforce Preparation, DE.** TOP Code: 0708.10 – Computer Networking\*. SAM Code: C. Discipline: Vocational (short-term): Noncredit. (Start Date: Spring 2020)
  - **NESL 240 (Public Speaking Delivery for Advanced ESL (Communicate with Confidence) - 4 Hours, 4 Hours Lecture) P/NP, Workforce Preparation.** Prerequisite: ESL 121A with a minimum grade of P or NESL 221A with a minimum grade of P or ESL 120A with a minimum grade of P or NESL 220A with a minimum grade of P. TOP Code: 4931.00 – Vocational ESL \*. SAM Code: D. Discipline: Communication Studies or ESL: Noncredit. (Start Date: Fall 2020)
  - **NESL 241 (Public Speaking Structure for Advanced ESL (Find Your Voice) - 4 Hours, 4 Hours Lecture) P/NP, Workforce Preparation.** Prerequisite: ESL 121A with a minimum grade of P or NESL 221A with a minimum grade of P or ESL 120A with a minimum grade of P or NESL 220A with a minimum grade of P. TOP Code: 4931.00 – Vocational ESL \*. SAM Code: D. Discipline: Communication Studies or ESL: Noncredit. (Start Date: Fall 2020)
- Motion to APPROVE New Noncredit Courses:**  
**MSC: Amaya/Vernoga/Approved**
- Modified Courses:
    - **BIO 7C (Microbiology- 5 Units, 3 Units Lecture, 2 Units Lab) GR, 1X, LPC GE AA/AS: Natural Sciences, CSU T/ GE: B2/B3. UC T, IGETC: 5B/5C.** Prerequisite: BIO 30 with a minimum grade of C, CHEM 30A with a minimum grade of C or CHEM 1A with a minimum grade of C. Strongly Recommended: BIO 7A with a minimum grade of C, ENG 1A with a minimum grade of C. TOP Code: 0403.00- Microbiology. SAM Code: E. Discipline: Biological Sciences. (Start Date: Spring 2020)
    - **CIS 9002 (ORACLE: Database Design and SQL Programming- 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, CSU T. Strongly Recommended: CIS 57 with a minimum grade of C. TOP Code: 0702.00- Computer Information Systems\*.** SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)
    - **EMS 91 (Emergency Medical Technician – Refresher- 1 Unit, .5 Units Lecture, .5 Units Lab) O, 1X, CSU T.** Prerequisite: Proof of California State EMSA or National Registration Certification as an “Emergency Medical Technician.” Certification must be current, or expired less than 6 months. Student may also present documentation from the National Registry of Emergency Medical Technicians showing failure of initial three attempts at NREMT Certification Examination which now requires completion of EMS 91 for additional attempts to register for certification examination. TOP Code: 1250.00- Emergency Medical Services\*. SAM Code: B. Discipline: Emergency Medical Technologies. (Start Date: Spring 2020)
    - **KIN AF1 (Aerobic Fitness 1- 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T.** TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
    - **KIN AF2 (Aerobic Fitness 2- 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T.** TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
    - **KIN BC1 (Boot Camp for Flexibility & Core Development- 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T.** TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
    - **KIN BC2 (Boot Camp for Aerobic Conditioning- 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T.** TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)

- **KIN BC3 (Boot Camp for Power & Strength Training-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN BD1 (Badminton 1-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN BD2 (Badminton 2-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN BD1 with a minimum grade of C. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN BD3 (Badminton 3-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN BD2 with a minimum grade of C. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN BK1 (Basketball 1-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN BK2 (Basketball 2-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN BK1 with a minimum grade of C. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN BL1 (Bowling 1-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN BX1 (Box Aerobics 1-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN CYCL1 (Cycling 1-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN CYCL2 (Cycling 2-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN DA1 (Dance Aerobics 1-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN GBW (Guts and Butts Workout-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN HIT1 (High-Intensity Interval Training (HIIT))** - 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN PL1 (Pilates 1-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN PL2 (Pilates 2-** 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN PL1 with a minimum grade of C. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)

- **KIN WT1 (Weight Training 1- 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)**
- **KIN WT2 (Weight Training 2- 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN WT1 with a minimum grade of C. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)**
- **KIN WTW1 (Women’s Weight Training 1- 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)**
- **KIN YO1 (Yoga 1- 1 Unit, 1 Unit Lab) O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0825.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)**

**Motion to APPROVE Modified Courses:**

**MSC: Vernoga/Sato/Approved**

- **GE/Transfer Pathways:**

- **CIS 81A: Introduction to Cloud Computing- CSU T**
- **CIS 81B: Database Essentials in the Cloud- CSU T**
- **CIS 81C: Compute Engines for Cloud Computing-CSU T**

**Motion to APPROVE GE/ Transfer Pathways:**

**MSC: Wing-Brooks/Sato/Approved**

- **Requisites:**

- **BIO 7C: Microbiology- Prerequisite: BIO 30 with a minimum grade of C, CHEM 30A with a minimum grade of C or CHEM 1A with a minimum grade of C. Strongly Recommended: BIO 7A with a minimum grade of C, ENG 1A with a minimum grade of C.**
- **CIS 81B: Database Essentials in the Cloud- Strongly Recommended: CIS 81A with a minimum grade of C.**
- **CIS 81C: Compute Engines for Cloud Computing- Strongly Recommended: CIS 81A with a minimum grade of C.**
- **CIS 9002: ORACLE: Database Design and SQL Programming- Strongly Recommended: CIS 57 with a minimum grade of C.**
- **EMS 91: Emergency Medical Technician – Refresher- Prerequisite: Proof of California State EMSA or National Registration Certification as an “Emergency Medical Technician.” Certification must be current, or expired less than 6 months. Student may also present documentation from the National Registry of Emergency Medical Technicians showing failure of initial three attempts at NREMT Certification Examination which now requires completion of EMS 91 for additional attempts to register for certification examination.**
- **KIN BD2: Badminton 2- Strongly Recommended: KIN BD1 with a minimum grade of C.**
- **KIN BD3: Badminton 3- Strongly Recommended: KIN BD2 with a minimum grade of C.**
- **KIN BK2: Basketball 2-Strongly Recommended: KIN BK1 with a minimum grade of C.**
- **KIN PL2: Pilates 2- Strongly Recommended: KIN PL1 with a minimum grade of C.**
- **KIN WT2: Weight Training 2- Strongly Recommended: KIN WT1 with a minimum grade of C.**
- **NESL 240: Public Speaking Delivery for Advanced ESL (Communicate with Confidence) - Prerequisite: ESL 121A with a minimum grade of P or NESL 221A with a minimum grade of P or ESL 120A with a minimum grade of P or NESL 220A with a minimum grade of P.**

- **NESL 241: Public Speaking Structure for Advanced ESL (Find Your Voice)** - Prerequisite: ESL 121A with a minimum grade of P or NESL 221A with a minimum grade of P or ESL 120A with a minimum grade of P or NESL 220A with a minimum grade of P.

**Motion to APPROVE Requisites:**

**MSC: Owens/Amaya/Approved**

- Distance Education:
  - **CIS 81A: Introduction to Cloud Computing**
  - **CIS 81B: Database Essentials in the Cloud**
  - **CIS 81C: Compute Engines for Cloud Computing**
  - **NCIS 201B: CyberSecurity Advanced Skills**
  - **NCIS 203: CyberSecurity Competition**

**Motion to APPROVE Distance Education:**  
**MSC: Vernoga/Sato/Approved**
- Discipline – Spring 2020:
  - **CIS 81A: Introduction to Cloud Computing-** Computer Information Systems
  - **CIS 81B: Database Essentials in the Cloud-** Computer Information Systems
  - **CIS 81C: Compute Engines for Cloud Computing-** Computer Information Systems
  - **NCIS 201B: CyberSecurity Advanced Skills-** Vocational (short-term): Noncredit
  - **NCIS 203: CyberSecurity Competition-** Vocational (short-term): Noncredit
  - **NESL 240: Public Speaking Delivery for Advanced ESL (Communicate with Confidence) -** Communication Studies or ESL: Noncredit
  - **NESL 241: Public Speaking Structure for Advanced ESL (Find Your Voice) -** Communication Studies or ESL: Noncredit

**Motion to APPROVE Amended Disciplines:**  
**MSC: Sato/Wing-Brooks/Approved**
- New Noncredit Programs:
  - **Advanced ESL Communication Studies Certificate of Completion** (8 Hours, 4931. 00- Vocational ESL\*, Program Goal: CDCP, Start Date: Fall 2020)  
**Motion to APPROVE New Noncredit Programs:**  
**MSC: Owens/Sato/Approved**
- Administrative/Technical Modified Programs: Fall 2020
  - **Social Work and Human Services AA-T**  
**Motion to APPROVE Administrative/Technical Modified Programs:**  
**MSC: Vernoga/Wing-Brooks/Approved**

## 7. Discussion Items

- **Qualitative Review** **Craig Kutil**  
Craig Kutil stated that there has been a lot of curriculum clean up the last couple of years. However, now that there is less curriculum being submitted, he hopes that the division technical reviewers are spending more time on qualitative review. Some key items were discussed, such as the alignment of content & measurable objectives and assignments & methods of evaluation. Perhaps the categories or modes in CurricUNET should be reevaluated to see if they are still relevant or should be updated. There was discussion if discipline faculty should spend more time reviewing proposals, if curriculum discussions are happening via email rather than in CurricUNET, and if divisions should have discussions about department curriculum processes. Several committee members expressed hesitancy to offer critiques to the colleagues, when they see potential issues with submitted CORs. It is important to have quality CORs as articulation is increasing, especially between community colleges.

8. Reports

- **Chair's Report**

**Craig Kutil**

Craig Kutil stated that he did not attend the NCIAC meeting, however he will be attending the CIAC Conference this Thursday and Friday in Sacramento. There will be more information on the CB Code changes at the Curriculum Institute. The new catalog for Fall 2019-20 has been published online and will be available in print later this week

9. Good of the Order

10. Adjournment at 3:45pm

11. Next Regular Meeting (April 15<sup>th</sup>, 2019)