



# STUDENT SUCCESS COMMITTEE MINUTES

OCTOBER 19, 2017 | 2:00 PM | 1641

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

## Members

### Voting Members:

William Garcia, VP Student Services  
Sylvia Rodriguez, Dean of Admissions & Records  
Michael Schwarz, Dean of Student Services  
Don Carlson, Dean Academic Services **PRESENT**  
Amir Law, Academic Services **PRESENT**  
Kisha Turner, A&H Faculty **PRESENT**  
Angela Amaya, CATTs Faculty **PRESENT**  
Eric Harpell, MSEPS Faculty  
TBD, BHAWK Faculty  
Jill Oliveira, Student Services Faculty **PRESENT**  
Silvia Anderson, Librarian **PRESENT**  
David Rodriguez, Classified Professional **PRESENT**  
Miguel Alvarez, Classified Professional **PRESENT**  
Jesus Bravo-Morales, Classified – Student Services  
Donna Reed, Classified – Student Services  
Cindy Robinson, Classified – Student Services **PRESENT**  
Tatiana Hernandez, ASLPC **PRESENT**  
Uphie Ngwa, ASLPC **PRESENT**

### Non-Voting Members

Nessa Julian, Chair **PRESENT**  
Diane Brady, VP Administrative Services  
Don Miller, *Interim* VP Academic Services  
Rajinder Samra, Institutional Research & Planning **PRESENT**  
Melissa Korber, Academic Senate  
Ashley McHale, BSI Committee **PRESENT**  
Michelle Gonzales, BSI Committee  
Amanda Ingold, Note Taker **PRESENT**

**All members of the campus community are welcome to attend**

## Agenda Item

- 1. Call to Order / Welcome** **Nessa Julian**  
Meeting called to order at 2:09 PM
- 2. Review Mission Statement & Planning Priorities** **Nessa Julian**
- 3. Approval of Agenda and 5/4/17 Draft Minutes** **Nessa Julian**  
5/4 minutes review and approval Motion Oliveira Second: Amaya  
**Review notes from 09/21/17 meeting**  
9/21 notes review and approval. Motion: Amaya Second: Samra  
Abstention: Oliveira
- 4. Review Student Success Committee Charge** **Nessa Julian**  
Review of charge once again: We report to college council and academic senate and the Director of Student Success and Equity is now on College Council as a member and will report out each month to both areas.
- 5. Review of Student Equity (SE) & Student Success & Support Programs (SSSP) objectives** **Nessa Julian**  
Review of objectives of student success and equity document
- 6. Unified Plan for BSI/SE/SSSP** **Nessa Julian**

We will have to do annual fiscal reports but the FY is a two year plan. All programmatic and student data will be aligned with the district strategic and master plans. Discussion on some of our successes as well as some areas of improvement, one being institutionalizing programs that are currently in place that lead to student success. Math Jam was an activity that spanned across all three plans. Overall more students are placing into college level English with the multiple measures in English and increasing overall success rates.

**a. *Action Item: Vote on recommendation for 2017-19 Integrated Plan for BSI/SE/SSSP & 2017-18 Budget***

Amaya moved to recommend and Oliveira seconded

**b. *Review timeline for approval***

Reviewed with committee the new unified plan. Plan due to the state by December 15th, there is a change in the signature process that did not include the Classified Senate so a line will be added for the classified senate to sign the plan.

**7. Student Equity & Disproportionate Impact Data****Rajinder Samra &  
Nessa Julian**

Two highest disproportionate impact were African American and Person with Disability. The lowest impacted groups are women and Filipino. Disproportionate impact for access with Asian. Assessed by the percentage point gap and January 2018 disproportionate impact assessment across the state will be a requirement. Went to the IR website to show some examples of disproportionate impact. Some significant changes in math courses will occur in the next semester and beyond so some math data points will have to change on the equity data report.

**8. Committee Goals for 2017-18****Nessa Julian**

Activities were identified mostly by what has already been budgeted and what was done the previous year. There can be new activities proposed

Identified 5 goals:

Increase completion and persistence through English

Increase completion and persistence through Math

Increase completion and persistence through disproportionately impacted populations

Increase completion and persistence through ESL

Increase transfer and degree completion

**9. 2017-18 SE & SSSP Budgets****Nessa Julian**

Budget breakdown has changed and simplified it. Reviewed our college allocations for the three programs.

**10. Budget Proposals Process****Nessa Julian**

Discussion regarding how Equity funds can be utilized more on the academic side. Looked at some template examples. For upcoming budget planning: identify what personnel must be covered or paid for under the SSSP/SE plan and what is temporary and can go or needs to formally go through the proposal process. Small group to create templates and bring to next meeting for budget proposal - Kisha, Angela, Jill, and Amir will be the subcommittee for the budget proposals.

**11. Professional Development****Nessa Julian****a. CCLC Student Equity Summit**

Student Equity summit conference Nessa attended and a link to the conference information is provided

**b. RP Group Strengthening Student Success**

RP group strengthening student success and the group who attended will provide us with PowerPoints in the next week or so.

**c. Black Minds Matter Public Course 10/23/17 - 12/11/17**

Black minds matter - 8 week course available and requests for anyone who is open to co-facilitate these meetings.

**d. Community College Equity Assessment Lab (CCEAL)**

CCEAL faculty members attended the conference and since we have an institutional membership gives us access to their online resources.

## 12. 2017 – 2018 Meeting Schedule

Nessa Julian

### *a. November 16 – conflict with College Council*

Meeting schedule for the semester: November 30th schedule a new room for SS committee

### *b. December 21 – reschedule meeting?*

No meeting in December

### *c. Spring 2018 dates*

Looking to move into 1726 for spring semester

Request to let Nessa know what form of communication works best for the committee as well as agenda items suggestions

## 13. Adjournment 3:29 PM

## 14. Next Regular Meeting Thursday November 30, 2017 2:00 – 3:30 PM