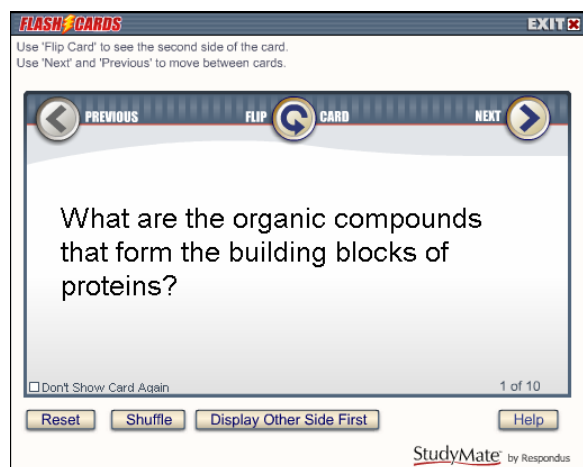


StudyMate Activities in Blackboard for an iPod Guide

StudyMate enables you to create e-Learning activities and games that are in Flash format. The activities can be published for use on an iPod. They can also be published for use on a PSP, which is a PlayStation Portable video game player made by Sony. This guide applies if you are planning to put your iPod-enabled activities in Blackboard. If you are not, see the StudyMate Activities on an iPod Guide for those instructions.

Flash Activity Examples



Flash Cards

Flash Cards consist of two-sided cards that display the term/answer on one side of the card and the definition/question on the second side of the card.

Here's a brief overview of how StudyMate works:

Step 1: Create a Word document with your questions and answers.

Step 2: Import the document into StudyMate using the Import Wizard.

Step 3: Set up StudyMate to publish iPod-ready activities.

Step 4: Make the activities accessible to students with disabilities.

Step 5: Publish the Flash activities with the Small Screen Devices feature enabled.

Step 6: Extract the Activities to iTunes.

Step 1: Creating the Word Document

Whether you are working with content that is already in a Word document or creating new content, your Word document must be formatted as illustrated below. The answer must be placed on one line with the question on the next line. It's important that at least two blank lines appear after each item.

Example: Albert Michelson
 Who determined the exact speed of light?

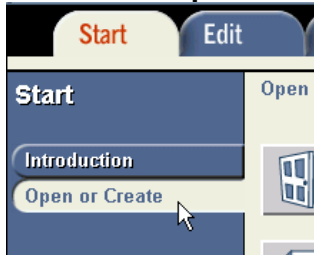
Margarine
A food product made from vegetable oils churned with ripened skim milk to a smooth emulsion and used like butter.

Grace Hopper
Inventor of the first computer compiler

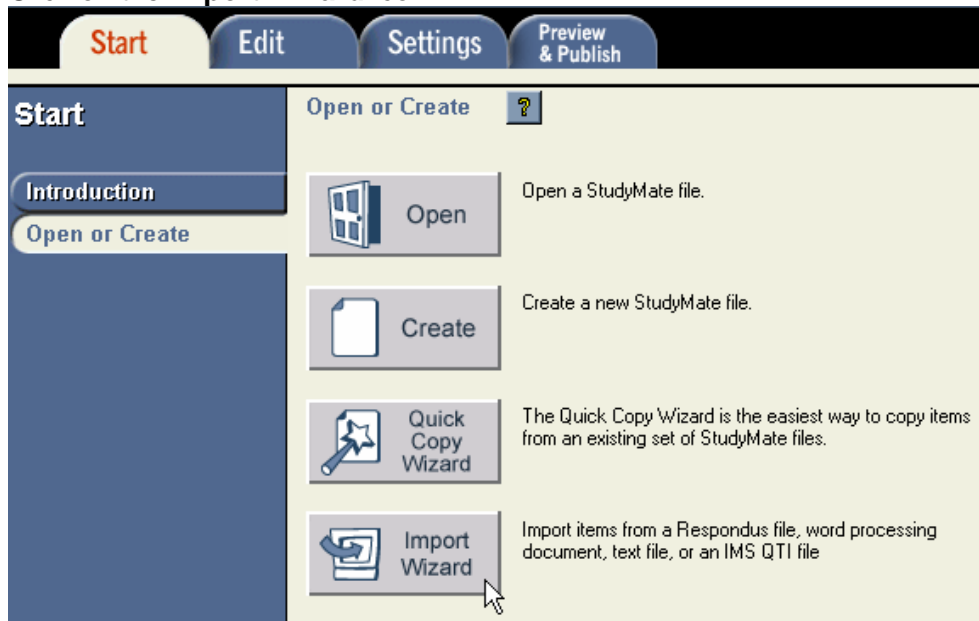
Once you have formatted your Word document, save your work, and get ready to import the file into StudyMate.

Step 2: Importing the Word document into StudyMate

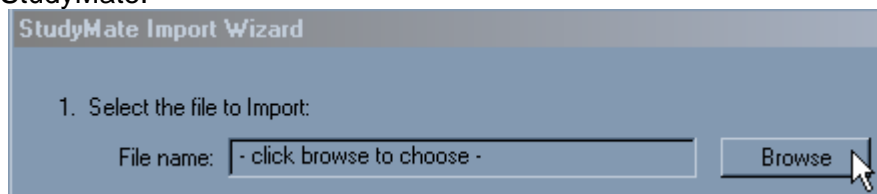
1. **Go to the Start menu and click on**→Programs→Respondus→StudyMate.
2. Click on the **Open or Create** tab on the left.



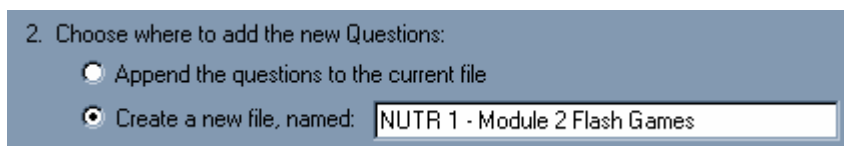
3. Click on the **Import Wizard** icon.



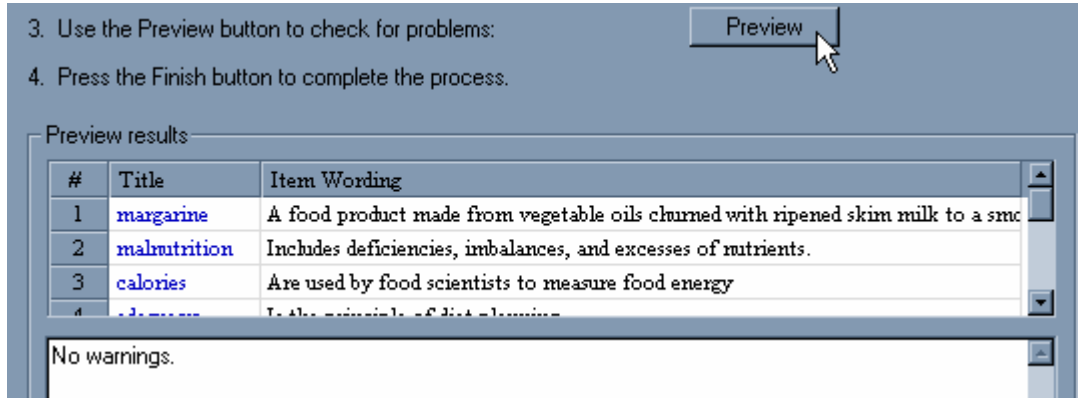
4. Click the button next to **MS Word**.
5. Click **Next**.
6. Click the button next to **One Answer**.
7. Click **Next**.
8. Click the button next to **Standard Format**.
9. Click **Next**.
10. Click **Browse** to navigate to the Word document that you would like to import into StudyMate.



11. Click on the file and then click **Open**. Please remember to use a Word document that has been preformatted as outlined in Step 1: Creating the Word Document.
12. Click the button next to "**create a new file, named**" and enter a file name for your activity.



13. Click the **Preview** button to verify that there aren't any formatting errors in your document.



14. When you are done reviewing the preview results, click **Finish** and click **OK** to save the file.

Step 3: Set up StudyMate to publish iPod-ready activities

1. Click the **Settings** tab at the top of the screen.



2. Click the **Small Screen Devices** tab on the left.



3. Make sure the first box is checked, and check any other boxes you wish.

Include a download link for 320 x 240 displays (iPod Video/PSP)
 Include a download link for 176 x 132 displays (iPod Nano/Others)

Item types to be included for small-screen devices

No Answer One Answer Multiple Choice Calculated

Exclude items containing

Audio/Video objects Web links

Step 4: Make the activities accessible to students with disabilities

1. Within the Settings tab, click **Other Settings**.

Settings

No Answer

One Answer

Multiple Choice/Calc

Small Screen Devices

Other Settings

HTML Templates

2. Select the appropriate settings.

Color Setting

Color set used in the published Flash object

(The "classic" set is used when the Language Setting is not English)

Accessibility Support

High-contrast display for Flash object

Create HTML page of alternative text for screen readers

Item types to be included

No Answer

One Answer

Multiple Choice

Calculated

Sort by:

Language Setting

Language used in the published Flash object

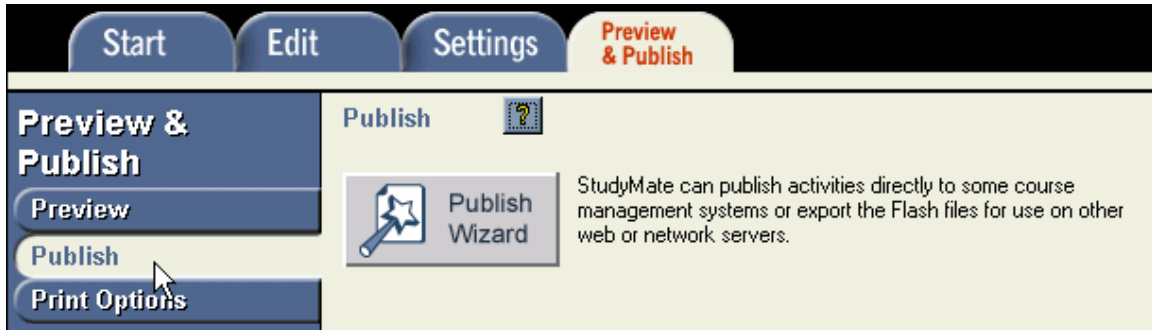
3. You are now ready to publish your iPod ready activities.

Step 5: Publish the Flash Activities

1. Click on the **Preview & Publish** tab at the top of the screen.



2. Click the **Publish** tab on the left.



3. Click on the **Publish Wizard** icon.

4. Check the box(es) next to the activities that you would like to include. Make sure the Include Downloadable File for Small Screen Devices checkbox is selected. Note: Only Flash Cards will be transferred to the iPod. All of the activities that you choose will show in Blackboard. You might want to point this out to students so there is no confusion.

No Answer Activities - currently 0 items

Fact Cards

Fact Cards Plus

One Answer Activities - currently 6 items

Flash Cards

Fill in the Blank

Pick a Letter

Matching (requires 9 items)

Glossary

Crosswords (requires 5 items)

Multiple Choice Activities - currently 0 items

Quiz

Challenge (requires 10 items)

Include Downloadable File for Small Screen Devices (e.g. iPod)

Contains Fact Cards, Flash Cards, & Multiple Choice

5. Click **Next**.
6. Click the button next to **Publish directly to a Course Management System** and make sure **Blackboard 6.3-7.x** is selected.

Publish directly to a Course Management System

Blackboard 6.3 - 7.x Activities can be added to any folders within the course.

7. Click **Next**.
8. Select **Blackboard** from the pull-down menu.

1. Type of publishing: Standard Upload or SCORM

SCORM objects support grading of the Quiz activity, but cannot be edited on the server, and can't be appended to or replaced. A "Standard Upload" allows the editing, appending, and replacement of the Flash (.swf) and HTML files.

Standard Upload - HTML page and SWF file

SCORM 1.2 package (requires Content Player building block, and SCORM enabled in course settings)

2. Choose an existing server, or "add new server" to add settings information for a new server

Blackboard

- add new server -

- not connected - Blackboard

9. Click **Edit Settings** to open the box shown below. In order to complete the first two fields of the window, you will need to open your browser and go to <http://clpccd.blackboard.com>.

Blackboard Server and Course

To automatically set the server information for your institution:

1. Open your browser, go to the Blackboard "Login" page where you type in your name & password, copy the "Address" of the page from the browser to the box below.
(If you type your name & password into a small grey popup window, leave the box blank.)

2. In your browser go to the course you want to use, then go to the "Control panel" page and copy the Address into the box below

10. From <http://clpccd.blackboard.com> click the Login button.



11. Copy the **Address** from your browser and paste into the first field in the **Blackboard Server and Course** window.

A screenshot of a Microsoft Internet Explorer browser window. The title bar reads "Blackboard Learning System™ (Release 6) - Microsoft Internet Explorer". The address bar shows "http://clpccd.blackboard.com/webapps/login". The main content area features the Blackboard logo on the left, a welcome message in the center, and a "Have an Account" section on the right. A red arrow points from the address bar to the first text box in the "Blackboard Server and Course" window shown below.

Blackboard Learning System™ (Release 6) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://clpccd.blackboard.com/webapps/login>

Welcome to **Blackboard Learning System™ (Release 6)**. Please enter your username and password to access the system

Have an Account

If you already have an account, enter your information here and click the Login button. If you do not have an account, click the Register button to create a new account. For more information, click one of the support links below.

Blackboard Server and Course

To automatically set the server information for your institution:

1. Open your browser, go to the Blackboard "Login" page where you type in your name & password, copy the "Address" of the page from the browser to the box below.
(If you type your name & password into a small grey popup window, leave the box blank.)

12. Go back to your browser and **login to Blackboard**. Navigate to the Blackboard course in which you would like to publish your iPod activities.
13. Once you are in your Blackboard course, click the **Control Panel** link.
14. Copy the **Address** from your browser and paste it into the second field in the **Blackboard Server and Course** window.

Blackboard Learning System™ (Release 6) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://clpccd.blackboard.com/webapps/portal/frameset.jsp?tab=courses&url=%2Fbin%2Fcommon%2Fcourse.pl%3Fcourse_id%3D_126010_1

CHABOT - LAS POSITAS
COMMUNITY COLLEGE DISTRICT

Home Help Logout

My Institution Courses External Web Resources System Admin

COURSES > NUTRITION 1 SEC DE1 (31423) SPRING 2005 > CONTROL PANEL

L2005SP-NUTR-1-DE1-31423: Nutrition 1 Sec DE1 (31423) Spring 2005 - Blackboard Administrator (Instructor)

Content Areas Course Information External Links User Management List / Modify Users

Blackboard Server and Course

To automatically set the server information for your institution:

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(If you type your name & password into a small grey popup window, leave the box blank.)

2. In your browser go to the course you want to use, then go to the "Control panel" page and copy the Address into the box below

15. Click the **Extract** button on the **Blackboard Server and Course** window.

Blackboard Server and Course [X]

To automatically set the server information for your institution:

1. Open your browser, go to the Blackboard "Login" page where you type in your name & password, copy the "Address" of the page from the browser to the box below.
(If you type your name & password into a small grey popup window, leave the box blank.)

2. In your browser go to the course you want to use, then go to the "Control panel" page and copy the Address into the box below

3. Press Extract

Extract >>

Server name, e.g. "bboard1.univ.edu" Course ID, e.g. "_2_141"

Login type Login page Institution code

Server Port Secure Server? Yes, HTTPS:// always

Login Port: If HTTPS used only for login, otherwise set to 0

LDAP & Kerberos logins may need to manually set Type=PL-1, Login port= 443

OK Cancel Delete

- Enter your **User name and Password**. Do NOT check the box in the bottom of the window that reads, "Remember my User Name and Password..." if you share your computer with someone else. It is OK to select the box if it is your personal computer which no one else can access.

Blackboard Server and Course

To automatically set the server information for your institution:

- Open your browser, go to the Blackboard "Login" page where you type in your name & password, copy the "Address" of the page from the browser to the box below.
(If you type your name & password into a small grey popup window, leave the box blank.)
- In your browser go to the course you want to use, then go to the "Control panel" page and copy the Address into the box below
- Press Extract

Server name, e.g. "bboard1.univ.edu"	Course ID, e.g. "_2_141"	
<input type="text" value="clpccd.blackboard.com"/>	<input type="text" value="_106485_1"/>	
Login type	Login page	Institution code
<input type="text" value="JSP-1"/>	<input type="text" value="/webapps/login?new_loc=%2Fwebapp"/>	<input type="text" value="0"/>
Server Port	Secure Server?	
<input type="text" value="80"/>	<input type="checkbox"/> Yes, HTTPS:// always	
Login Port:	If HTTPS used only for login, otherwise set to 0	
<input type="text" value="0"/>		

LDAP & Kerberos logins may need to manually set Type=PL-1, Login port= 443

The information below must be entered manually:

Description Version

(text to display in the server selection list, e.g. "My Bb server")

User name Password

Remember my User Name and Password (save them on this computer) --
If this is a shared computer, un-check this box!

- Click **Ok**.
- Click **Next**.
- Select your Blackboard course from the pull-down menu.

1. Choose the course on the server you want to publish to

Course

2. Navigate to the Content Area

Content Areas

- Area or Folder
- HTML File
- External Links

to.

19. Navigate to the Content Area or folder you want to add the activities to.

1. Choose the course on the server you want to publish to

Course

2. Navigate to the Content Area folder or sub-folder you want to add the activities to.

Content Areas

- Area or Folder
- HTML File

Content Areas

- Course Information
- Course Materials
- External Links

Activity will be added to the selected content area or folder

19. Click **Next**.

20. Enter a title in the first field within number 2.

21. Skip the optional text box.

22. Click on the button that reads, “**Don’t display a title...**”

2. Title to be displayed for the Content Item and on the HTML page (e.g. "StudyMate - Chapter 1")

Optional text or directions to appear below the title

3. Some StudyMate activities display a title within the activity

Use the following title: (up to 50 characters)

Don't display a title within the StudyMate activities themselves

23. Click **Next**.

24. The status window will tell you when the process has completed.

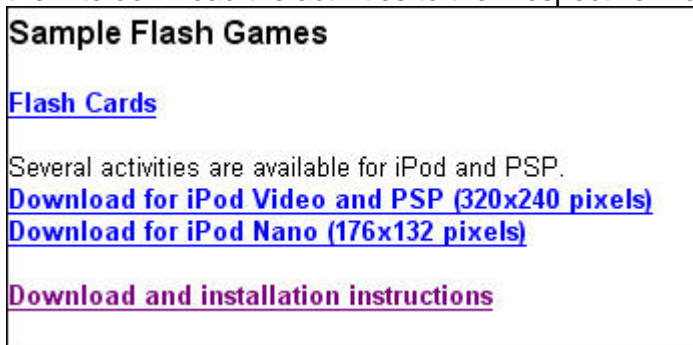
1. The status window below will update after each step of the Publish process.

Starting . . .
Creating content item package . . .done.
Creating Content Item . . .done.
Completed.

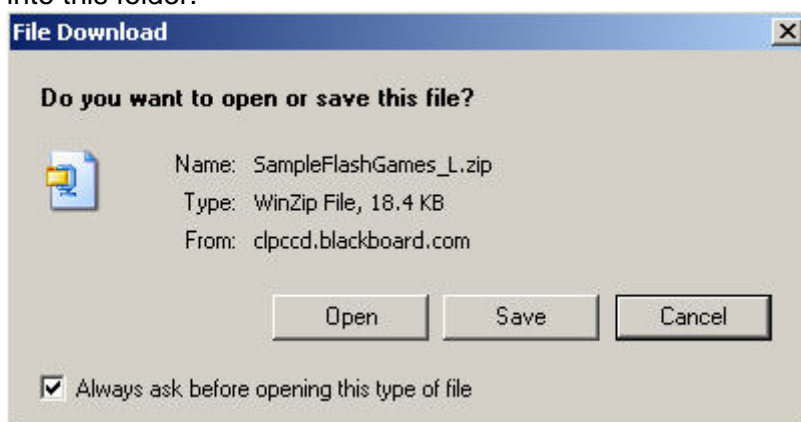
25. Click **Finish**.
26. Now, go back to your Blackboard course. Navigate to the area you specified in the Publishing Wizard in StudyMate.



27. Click the link to the Package File. You'll notice that the activities you selected show up in Blackboard; students can simply play them there. The first two download links allow them to download the activities to their respective iPods.



28. The activities are now available to the students by default. If you want to make them unavailable for the time being, you may do so in the appropriate area of the Control Panel.
29. If you wish to test the activities, create a folder on your desktop called something like "iPod files", then click the appropriate Download link to save the downloaded zipped file into this folder.



Step 6: Extract the Activities to iTunes

1. The activities have been saved in a zipped file to the directory you specified. The contents of the zip file need to be extracted to the Photos directory that iTunes uses. The easiest way to do this is to attach an iPod to your computer. The iPod will automatically turn on, and iTunes will launch on your computer. Click the Photos tab at the top in iTunes.



2. Specify the folder to use. This is the folder into which you downloaded your files.



3. Once you know the location of the Photos folder, extract the images from the zip file to this directory. Once complete, go back to iTunes.
4. Click **Apply** in the bottom right corner.



5. After a moment you should see this in the upper view area:



6. Eject the iPod and check the Photos folder to make sure the activities are listed.
7. That's it! You have just created and tested iPod ready StudyMate activities!