

# APPROVED

Associated Students of Las Positas College  
General Meeting  
Friday, August 19, 2011  
1:00P.M. – Adjournment

- I. Call to Order
- II. Roll Call
- III. Adoption of the Agenda
- IV. Approval of the Minutes
- V. Officer Reports
  - A. President
  - B. Vice President
  - C. Director of Legislation
  - D. Director of Communications
  - E. Director of Events
  - F. ICC Chair
  - G. Senators
  - H. Committee Reports
  - I. Director of Student Life
  - J. Student Trustee
- VI. Guest Speakers: None
- VII. Public Forum
- VIII. Old Business
  - NONE
- IX. New Business
  - A. Syllabus Review/ Class Expectations
  - B. Textbook Loaner Program
  - C. Event Debriefing
  - D. Lockers for outside the bookstore
  - E. Microwaves
  - F. Explore
- X. Announcements
- XI. Adjournment

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The Associated Students of Las Positas College  
General Meeting  
Friday, August 19, 2011  
1:00P.M. - Adjournment

I. Mr. Salehzadeh called the meeting to order at 1:03PM

II. Roll Call

Amir Salehzadeh  
Jacob Park  
Alaina Schofield  
Breanna Krumins  
Sarah Harris  
Christina Aboud  
Andrew Koth  
Ashley Goergen (UNEXCUSED ABSENT)  
Candy Wager  
Cherry Bogue  
Lawrence Witkowski (EXCUSED ABSENT)  
Natasha Hrycaj  
Raj Singh  
Sid Noor  
Sonia Yousef  
Stephanie Suarez

III. Adoption of the Agenda

- Ms. Bogue moved to adopt the agenda
- Ms. Harris seconded
- Motion passed unanimously

IV. Approval of the Minutes

- Ms. Aboud moved to approve the minutes
- Ms. Yousef seconded
- Motion passed unanimously

V. Officer Reports

A. President:

Mr. Salezadeh expressed how much work was done over the summer. He attended many trustee meetings. He also meet with Natasha and Cynthia to go over the textbook loaner program.

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### B. Vice President:

Mr. Park informed the body that he had met with Mr. Salezadeh over the summer to create guidelines and expectations for this upcoming year.

### C. Director of Legislation:

Ms. Schofield ventured to the ASGA leadership conference in Boston with her fellow officers. She informed the senate that there would be a workshop presented in September. Furthermore, she has been organizing conference binders and researching conferences for the upcoming year.

### D. Director of Communications:

Ms. Krumins stated that she had spent her summer getting things together as far as office supplies, preparing documents and so forth. She too attended the ASGA conference and is looking forward to presenting the workshops to the rest of the body.

### E. Director of Events:

Ms. Harris expressed to the senate her attendance to the Boston conference where she feels she learned a great deal of information. Aside from attending the conference, she has been in contact with vendors for the upcoming year, planning the college advisory day and helping out at Explore.

### F. ICC Chair

Ms. Aboud began her report by informing the senate that ICC stands for inter club council. She also went to the Boston conference and feels that it helped her grow as a leader and has brought back some great ideas for both the ASLPC and ICC. As well as, she has been working with the templates for the agendas and has been working hard in preparation for this year.

### G. Senators:

Andrew Koth: Had become a senator at the end of last year.

Candy Wager: Is a returning senator from the previous year.

Cherry: Was a senator last semester during the spring and is returning.

Natasha: This is her second year as a senator.

Raj: was parliamentarian last semester.

Sid: is a returning senator to the ASLPC.

Sonia: She is a Returning senator, who over the summer took classes.

Stephanie: second semester. Took part in the explore event. Thought it was successful.

### H. Committee Reports:

Board of Trustee: Mr. Salezadeh attended the Trustee meeting. Informed the trustee about the Textbook Loaner Program. He went on to inform them of the great changes made to the program and how successful it was and thanked

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them for their contributions. Sandia Lab has been gracious enough and pledged to donate \$5000.00 for the Textbook Loaner Program.

### I. Director of Student Life:

Ms. Ross informed the senate that she had both bad and good news. It was determined that we would start with the bad news first which in sum was about the budget cuts affecting are campus as well as others. She informed the senate that there would be mid year cuts that will affect the spring semester. Also that since spring 2010 classes have been cut by 48%. This was followed by the announcement that legislators are discussing the idea of raising the unit fee to \$66.00. It is uncertain of when it will take place and if it will increase all at once. Following the bad news, Ms Ross had some good news to provide to the senate. She started by acknowledging those who helped out with the explore event for incoming freshmen. Although it was a last minute event, she appreciated the efforts by everyone. Ms. Ross went on to acknowledge Mr. Noor for handling the task of giving campus tours over the summer. On another note, Ms. Ross stated that student services would like for the ASLPC to podcast our events so students who are unable to attend may view them from home. Ms. Ross closed her report by mentioning that it was suggested at convocation that an ASLPC member dress as the hawk for sporting events at the campus.

### J. Student Trustee:

No report was given at this time.

### VI. Guest Speakers: None

### VII. Public Forum:

Tom Dyer- first day in the senate, he hopes that he can create enough positive influence on the senate as possible. Along with being a student at LPC he also spends his time coaching football for Granada High.

Evan Gerther-First day in leadership- Amir was his explore group leader and gave him the guidance to join. Interview to be a character at Disneyland soon with the hopes of becoming Goofy.

Christian Mazo- joined because he had one free unit. Future goal- to be in United States Navy.

Sam- used to be a senator. She enjoys helping out with the events and is excited to be back.

Matt Gray- this is Mr. Gray's first semester at LPC. Thought this would be a great way to meet people. He thinks Alaina and Sonia are awesome for their encouragement they already have provided him with. He was also an exchange student in Japan.

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Crystal- this is her first year in college. Joined because she needed more credits and think it will be fun.

DJ- DJ is an international student from Nigeria. Thought the ASLPC would be fascinating and would like to help out at the events.

Jerel Encinas- During his free time, Mr. Encinas records music and coaches basketball to youth around the area.

Jesse- Jesse came to the ASLPC because he thought it would be fun and wants to get involved.

Derek - Derek is a past senator from a few years back and has come to the ASLPC to express some of his ideas for the campus.

### VIII. Old Business NONE

### IX. New Business

#### A. Syllabus Review/ Class Expectations

Cynthia: Although this is an organization it is a class too. Which is why there are requirements. Ms. Ross Explained to the senate what shared governance is and why it is important that we have student representation whenever possible. No matter where you are you are expected to act in a professional matter. The motto on campus has always been and will be *Students First*. Ms. Ross informed the senate that personal relationships need to be kept out of the work area. Furthermore, she went over the syllabus. During the syllabus review, it was stated that office hours must be held each week, please check off office hours and the excel sheet. 7 hours must be outside (walking, tabling etc...) and the remaining hours can be done inside the office. Need to check emails in a timely manner and respond to them. ANY communication regarding the student senate must be CC'Ed to Cynthia. Continuing on, Ms. Ross went over the events for the upcoming semester. She also announced that preliminary meetings are starting Monday. It was stated that everyone needs to serve on a college committee

Ms. Harris- office is getting messy. She asked that everyone try his or her best to keep the office clean. She also informed the senate that anything left on the tables or out around the office will be thrown away, this however, does not include textbooks because that would be cruel. She also asked that everyone keep the fridge clean and remember to take food home.

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Ms. Krumins announced that there are mailboxes for everyone that need to be checked on a regular basis. As well as she announced that the containers under the mailboxes are for storing books while going to other classes to ensure the office remains clean.

Mr. Park went over office etiquette and informed the senate on the six guidelines to follow which will also be posted in the office:

1. Greet all people who walk in. if it is your office hour you are to greet the people.
2. Please make sure desks are clean. Put things away. Things will be thrown out.
3. Maintain a professional atmosphere- no swearing, no inappropriate behaviors, no loud music.
4. If you bring food/ drinks in office garbage needs to be thrown away outside.
5. Computers are for ASLPC work ONLY! In the event the computer is free one may do homework on computers but must refrain from using them for social networking.
6. Office is not a lounge- do work and get things done.

Ms. Ross closed this item by saying that the office is a place for the members to hang out. In essence, it is a spot for the members to hang out and do homework.

### B. Textbook Loaner program

Amir- it was a goal to make the program a semester long program. Meaning that we would allow rental books for the entire semester. He also informed that body that Natasha was voted the chair of the committee over the summer. She has performed an extensive amount of work over the summer.

Natasha- went over the application process and stated that she has updated the amount of books countless times.

### C. Event debriefing

Graduation: Ms. Krumins stated that the clothing requirements should change a little. In that no matter what position you are, everyone should wear business casual. She also acknowledges Ms. Schofield, Ms Harris and Mr. Salezadeh for their great efforts in helping her out with tasks.

Explore: Ms. Hrycaj thought it was a great event and hopes that we can continue to put it on in the future.

College Advisory Day: Ms. Harris wanted to begin the debriefing by acknowledging Ms. Schofield, Mr. Salezadeh, Mr. Koth and Alex for their hard work over the two days. Although the event was a little unorganized and very little volunteer in the end the students were able to receive support and guidance.

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### D. Lockers for outside the bookstore

Ms. Ross informed the senate that the bookstore is requesting that the ASLPC provide lockers for outside the bookstore. The question at hand was if we wanted to further research the idea. After an extensive conversation concerns were brought about and the senate needed more answers before committing to providing lockers. Mr. Singh and Ms. Yousef volunteered to conduct the research and bring information back to the body.

### E. Microwaves

Ms. Krumins stated that Elite café is requesting that the senate provide two microwaves for the cafeteria. Although there is one working one already in the cafeteria it is unclear if it will remain there. Ms. Rai stated that she had a microwave that she could donate. It was decided to approve money in the event that things do not work out with the donation of the microwave.

- Ms. Wager moved to approve up to \$80.00 for microwaves
- Ms. Yousef seconded
- Motion passed with two abstentions

### F. Explore

- Ms. Harris moved to approve up to \$200.00 for the explore event
- Ms. Hrycaj seconded

It was stated that with the great turnout we had, the budget originally approved was not enough to cover all the costs.

- Motion passed unanimously

## X. Announcements

- Ms. Aboud again welcomed the new senators and encouraged them to ask anyone question in the event that they ever become lost with what is going on during the meeting.
- Ms. Krumins informed the new senators of her extensive amount of knowledge on how the counseling office works and can provide anyone with assistance.
- Mr. Ross announced again that preliminary meetings will begin Monday and everyone needs to meet with her for a few minutes.
- Mr. Salezadeh had four announcements to make:
  - Those interested in appointed positions should meet with him for an interview.
  - Bill Chow was not asked to return as the manager for elite café. He has created a letter expressing the students concern.
  - He reminded the executive officers, that XO would be held after the meeting.

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- He finished his announcements by stating that the first meeting went really well.

### XI. Adjournment

- Ms. Bogue moved to adjourn the meeting at 2:43PM
- Ms. Schofield seconded
- Motion passed unanimously