



## SURG 53 Clinical Case Requirements and Documentation

Students must complete 125 cases performing in the role of First Scrub (Assisted or Solo). Each case is categorized as Core or Specialty and has a level assigned to it (see attached list for clarification). Per the Course Syllabus, the student will complete a clinical requirement of 495 hours.

### Instructions for Completion of the Clinical Procedure Log:

1. Student must complete the log daily.
2. Document the date the student performed a role in the case.
3. Legibly write the procedure/case name
4. Determine if the procedure is considered a core or specialty case.
5. Determine the level of the case based on the attached list. (ie. Level I Core vs Level II)
6. Determine role completed during the procedure/case.
7. With the information garnered above, place a check mark in the correct column.
8. Have your preceptor initial the row, to verify procedure and role are correct.
9. Complete the log over a week.
10. Document the number of cases in each column and carry the total of all cases over to complete a running total.
11. Submit the paperwork weekly to the Program Director for approval and verification.

The Program Director will review the paperwork and verify with a signature and date on the bottom of the document. The Program Director will verify procedure log through ongoing discussion with Clinical Affiliate representatives. The Program Director will keep a case log record for each student on a comprehensive spread sheet, so that a student's progress is easily tracked, allowing for remediation if the Director deems it necessary.

The Clinical Case Logs will be stored in a locked file cabinet in the Director's office and kept for a period of 5 years.