



## **Biology & Nursing Integrated Club of Las Positas College CONSTITUTION**

### **ARTICLE I: NAME AND PURPOSE OF THE ORGANIZATION**

**Section I:** The name of this organization shall be: **Biology & Nursing Integrated Club of Las Positas College (BioNIC).**

**Section II:** The Las Positas Biology & Nursing Integrated Club was established to provide a supportive and resourceful community for Pre-Nursing students, Biology majors, and other students interested in life sciences on campus.

### **ARTICLE II: REQUIREMENTS FOR MEMBERSHIP AND SELECTION OF MEMBERS**

**Section I:** Membership in this organization shall not be denied to any student at Las Positas College on the basis of race, creed, religion, gender, political affiliation, sexual orientation, or physical handicap.

**Section II:** There shall be three types of membership in the organization: voting, associate and honorary.

**Section III:** Voting membership is limited to enrolled students at Las Positas.

**Section IV:** Any member may be suspended or expelled from the organization for conduct obviously contrary to the Constitution of the organization or for conduct, which impairs the rights of the members to enjoy the benefits of the organization. The offense must be in writing and submitted by a club member. After the offense is submitted to the organization, the offending member has the right to a 24-hour notice of a hearing before his/her peers at a regular meeting and the offending member may be suspended or expelled by a 2/3 affirmative vote of the voting members present. Suspended or expelled club members may exercise due to process through the college's grievance procedure.

### **ARTICLE III: OFFICERS**

**Section I:** The elected officers of the organization shall be either one or two Presidents, one for each area (Health Sciences Majors and Biology Majors) or one President for both areas, one Vice President, one Treasurer, one Secretary, one ICC Representative, and other officers as necessary.

**Section II: Powers and Duties of Officers:**

**Clause I:** The President(s) shall preside at all meetings of the organization. He/she/they shall be the official spokesperson(s) of the organization, representing the policies, views, and opinions of the organization in its relations with the campus and community at large. He/she/they has/have further powers and duties as prescribed by the organization.

**Clause II:** The Vice President presides at the organization meetings in the absence of the President(s). He/she performs all legal duties assigned by the President(s). He/she notifies all members of the organization meetings.



**Clause III:** The Secretary takes minutes at all meetings of the organization, files minutes and submits required copies to all organization members. He/she is responsible for all organization correspondence and keeps copies of all correspondence on file. He/she acts as historian and maintains all records of the organization.

**Clause IV:** The ICC Representative shall attend all Inter-Club Council meetings to represent the club and report back all relevant information to the club meetings.

**Clause V:** The Treasurer shall manage club finances and sign off on all disbursements as required.

**Section III: Officer Qualifications**

**Clause I:** Must be a regularly enrolled student in good standing at Las Positas.

**Clause II:** Must be carrying a minimum of 3 units a semester at Las Positas College and have a cumulative grade point average of no less than 2.0.

**Clause III:** The president elect must have at least 1 semester of previous officer experience, either in BIONIC or any other LPC club.

**Section IV:** Petition by 1/3 of the total number of members is cause for a recall election. The offense must be stated in writing and submitted by a member. After the offense is submitted to the organization, the offending officer has the right to a 48-hour notice of a hearing. A recall election will be conducted as a "Special Election." Recall requires an affirmative vote of 2/3 of the total voting membership.

**Section V:** In the event an elected officer is unable to fulfill his/her term of office, there will be a "Special Election." Any eligible member, including those already holding office, can be nominated for a vacated officer position.

**ARTICLE IV: MEETINGS**

**Section I:** Regular meetings are scheduled at least monthly during the academic year.

**Section II:** Special Meetings are called by any elected officer or by 5% of the voting members of the organization. All members must be given a minimum of 48 hours (working days) notice prior to the Special Meeting time.

**Section III:** Business cannot be conducted unless a quorum of the membership is present. Quorum for this organization is defined as three officers and the advisor.

**ARTICLE V: ELECTIONS**

**Section I:** Officers are elected once an academic year. Elections are held at the end of each academic year for the following year's term.

**Section II:** The President shall have a term limit of four semesters.

**Section II:** At least one week’s notice will be provided for any meeting at which an election is held.



**ARTICLE VI: ADVISORS**

**Section I:** One or more faculty or staff employed by Las Positas College will serve as advisor(s) to this organization.

**Section II:** The advisor(s) will serve a term of one academic year and is(are) selected at the same time as the officers of the organization.

**ARTICLE VII: METHOD TO AMEND THE CONSTITUTION**

**Section I:** Proposed constitutional amendments or changes will be presented, in writing, to the organization on meeting before this amendment is voted on.

**Section II:** Approval by 2/3 of the voting members present at a regular organization meeting will pass this proposed amendment. The amendment is immediately effective unless otherwise stipulated in the proposal.

**Section III:** A copy of this constitution/bylaws and/or amendments to this constitution must be filed in the Student Activities Office at Las Positas College.

**ARTICLE VIII: DISBURSAL OF CLUB ASSETS**

**Section I:** In the event the **Biology & Nursing Integrated Club of Las Positas College** should become defunct, all assets will be turned over to the Las Positas College Inter-Club Council as dictated in the LPCSG Bylaws.

**ARTICLE IX: STATEMENT OF AFFILIATION**

**Section I:** This organization is affiliated with **Biology & Nursing Integrated Club of Las Positas College**.

**Section II:** A copy of any constitution/bylaws of **Biology & Nursing Integrated Club of Las Positas College** must be filed in the Student Activities Office at Las Positas College.

**ARTICLE X: RULES OF ORDER**

**Section I:** The **Biology & Nursing Integrated Club of Las Positas College** accepts “Roberts Rules of Order” (newly revised) as its Rules of Order.

**Section II:** Any issue not directly written in this document will be resolved by referring to the Rules of Order.

**ARTICLE XI: APPROVAL**

**Section I:** This constitution was approved on February 24<sup>th</sup>, 2020, by the **Biology & Nursing Integrated Club of Las Positas College**.