

FROM THE DEPARTMENT SUPERVISOR, OF CAMPUS SAFETY

Welcome to Las Positas Community College. We continue to report some of the lowest crime statistics in the California Community College System. The Department of Campus Safety and our entire community of faculty, staff, and students are proud of our on-going efforts to promote a safe environment for learning and working.

This Campus Security Report is published in accordance with section 20 U.S.C. 1092 (f) (Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.) Please take a few minutes to review this important statistical and policy information.

Sincerely,

**Sean Prather
Department Supervisor, Campus Safety & Security**

CRIME REPORTING PROCEDURES 20 U.S.C. 1092(1)(A)

Las Positas College maintains a security department with personnel available 24 hours a day, 7 days a week. Persons are encouraged to report any criminal activity or any other emergency at any time day or night by calling campus safety at 424-1699 or by coming in person to the campus safety office located in room 1725. If the office is closed, the on-duty Campus Safety officer can be contacted by telephone in the following ways:

- * From any off-campus phone, dial the campus switchboard at (925) 424-1000 until 9pm**
- * From any on-campus telephone, dial 1690 for normal business, or in the event of an emergency, dial 1699.**
- * From any college pay phone, in the event of an emergency, dial *16. No coin is needed.**

Emergency Call boxes are also located in several parking lots, on the campus perimeter road, and near the Student Center. In the event of an emergency, push the button on the Call box and the on-duty officer is notified over his walkie-talkie of your location. You may communicate directly with the on-duty officer by following the directions on the Call box. Outside the entrance to the Campus Safety Office (1725) there is an emergency auto-dialer. In the case of an emergency and the office is locked, you can push the button on the auto-dialer. This will ring to the on-duty campus safety officer's walkie-talkie and you will be able to communicate directly with the officer.

ACCESS TO CAMPUS FACILITIES

20 U.S.C. 1092(B)

Buildings

During business hours, the college and most campus buildings are open from 7am to 11pm. During non business hours, access to all college facilities is by key or card key, if issued, or by admittance via the Department of Campus Safety. In the case of periods of extended closing, the College will admit only those with prior approval to all facilities. All students and staff members are issued identification cards, which they may be asked to produce if there is any question about their authorization to be in a specific area. There is no campus residences associated with Las Positas College.

College Property

No college property may be removed from the campus without expressed permission from an administrator. Unauthorized removal of college property from the campus is a violation of the law and may be prosecuted by the college.

COLLEGE SECURITY SERVICES

20 U.S.C. 1092(C)

It is the policy of the Chabot-Las Positas Community College District Board of Trustees to protect the members of the total college community and to protect the property of the District. Under the general directions of the Vice Chancellor of Business Services, Campus Safety shall insure that reasonable protection is provided by using methods that fit within and contribute to the educational philosophy and process of the institution.

The District encourages all persons with knowledge of crimes on campus to accurately and promptly report these crimes to Campus Safety and other appropriate police agencies.

STATEMENT OF ENFORCEMENT AUTHORITY FOR CAMPUS SECURITY DEPARTMENT

The campus safety officer meets the legal definition of a security officer because of appointment pursuant to the California Education Code, section 70902. The campus safety officer is not a peace officer, but sections 626 and 627 of the California Penal Code provide special authority for school security officers to make an arrest if the perpetrator fails to leave the college grounds after being directed to do so. In addition to this authority, campus safety officers can arrest for any misdemeanor or felony committed within their presence, but must use section 837 P.C. – arrest by a private person – to accomplish the arrest.

Campus safety officers derive additional authority from section 21113(a) of the California Vehicle Code. This section covers parking on school property. Officers can issue citations for violations of District Parking Regulations using this section.

MUTUAL AGREEMENT WITH THE LIVERMORE POLICE DEPARTMENT
Las Positas College and the Livermore Police Department have entered into a mutual agreement to define their respective campus safety and law enforcement roles relating to Las Positas College.

Under the guidelines of this agreement, the College Department of Campus Safety/Security is responsible for maintaining safety and security on campus. These duties include routine patrols, traffic and parking enforcement, reporting safety hazards, and writing various reports involving thefts, vandalism, disturbing the peace, student injuries and non-injury vehicle collisions. The Livermore Police Department is responsible for investigating all felony and violent crimes on campus, vehicle collisions involving injuries, and taking custody of persons arrested per Section 847 of the California Penal Code.

STATEMENT FOR NON-SWORN OFFICERS

The Chabot-Las Positas Community College District employs security officers with training specific to campus security.

STUDENT/EMPLOYEE RESPONSIBILITY AND CRIME PREVENTION

The cooperation and involvement of students, faculty and staff in the College's Crime Prevention and Safety Program is essential. Students and employees must assume responsibility for their personal safety and the security of their personal belongings by taking simple common sense precautions such as:

- Walk in well-lighted areas and try to avoid walking alone at night. Carry a whistle in your hand when walking alone.
- Always lock your car doors and never leave valuables in sight.
- When returning to your vehicle, have your keys in hand. Always check the rear seat before entering your vehicle. Lock your doors upon entering.
- Know the locations of campus pay telephones and Call boxes.
- Avoid working or studying in buildings alone at any time.
- Report any suspicious or criminal activity to Campus Safety or any other college employee.
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TIMELY WARNINGS

One of the essential ingredients of any successful crime prevention program is an informed public. It is the intent of the Chabot-Las Positas Community College District to inform students and staff in a timely manner of any criminal activity or security problem, which may pose a reasonable threat to their physical safety. In the event that a situation arises, either on or off campus, that, in the judgment of the Director of Campus Safety or the college President, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. Such information will normally be distributed to students through crime specific fliers and bulletin board notices. Staff will be informed through fliers, e-mail or internal memorandum. Internet bulletins or other electronic alerts may also be used.

Another critical element of a campus safety program is training. The Department of Campus Safety sponsors programs on various topics ranging from sexual awareness to substance abuse prevention.

Finally, all effective crime prevention programs include some measure of people watching out for one another. All staff and students are asked to be alert, security conscious, and involved.

ESCORT SERVICE

The Department of Campus Safety and Security offers escorts to the campus community to and from the parking lots. To arrange to have an escort accompany you from your classroom or office to your vehicle, dial 1690 or 1699 from any college phone, *16 from any campus pay phone, or activate a nearby emergency call-box.

PARKING

Parking on campus is a privilege extended by the Board of Trustees to the faculty, staff, student body, and guests. To ensure safety and the efficient use of available parking spaces, parking rules and regulations adopted by the Board are enforced all year round. There are no grace periods or exceptions to the parking rules and regulations without the expressed direction of the College President or designate. Drivers using college parking lots shall comply with the rules and regulations adopted by the Board of Trustees pursuant to California Vehicle Code section 21113. Failure to comply with the parking rules and regulations may result in disciplinary action, the issuance of a parking citation, loss of parking privileges, and/or cause the vehicle to be towed at the owner's expense.

Parking at Las Positas College is by permit only. Student Parking Permits for each instructional term can be purchased on-line via Class-web.

Daily parking permits can be purchased from dispensers located in the parking lots. Note: There is no grace period for permits. You must purchase a parking permit for each day while classes are in session.

Take notice that certain parking spaces are reserved for staff and college vehicles. These spaces are clearly marked in front of the space. Vehicles parked in a staff or other reserved space without the proper permit will be cited. All vehicles shall be parked clearly within designated parking stalls (between the white lines) and head in only (do not back in or drive through).

LOST AND FOUND

Lost and found is located in the Campus Safety Office, Building 1700.

SUBSTANCE ABUSE - DRUG AND ALCOHOL POLICY

The Chabot-Las Positas Community College District strives to maintain a drug-free and alcohol-free environment. A student may be arrested, suspended, expelled, placed on probation or given a lesser sanction for good cause and in accordance with procedures consistent with due process for violations of the drug and alcohol policy. Employees may be arrested, suspended, terminated or given a lesser sanction for violations of the drug and alcohol policy. Employees are required to notify the District of any criminal drug statute conviction for a violation occurring in the workplace no later than five calendar days after such conviction. The drug and alcohol policy reads: “On college property, the sale or knowing possession of dangerous drugs, restricted dangerous drugs, alcoholic beverages or narcotics as those terms are used in California statutes except when lawfully prescribed or permitted. District/college property includes real or personal property in the possession of, or under the control of the Board of Trustees of the Chabot-Las Positas District and all district facilities whether operated by the District or by a District auxiliary organization.” The policy can be found under the Chabot-Las Positas Administrative Rules and Procedures Manual section 5512(A)(8) and the Drug-Free Workplace provisions listed under section 2315. Students and employees will be informed of the health risks associated with the use of illicit drugs and the abuse of alcohol, and will be advised of the availability of drug and alcohol counseling, treatment or rehabilitation.

SEXUAL ASSAULT POLICY

The Chabot-Las Positas Community College District recognizes that sexual assault is a very serious issue, and will not tolerate acts of sexual assault on campus. Sexual assault includes, but is not limited to rape, sodomy, oral copulation, and penetration with a foreign object, sexual battery or threat of sexual assault. The college will investigate all allegations of sexual assault and take appropriate disciplinary, criminal or other legal action in cooperation with the victim of sexual assault. The college will also make provisions to assist the victim in securing support services including medical aid, counseling services, legal assistance, and victim compensation through our strategic partners. The identity of victims of sexual assault can be made confidential pursuant to the California Penal Code section 293.

College discipline procedures for cases of alleged sexual assault are included in the Student Conduct and Due Process pamphlet. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding; and both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault.

If you become a victim of sexual assault on or off campus do the following:

- **Get to a safe place**
- **As soon as possible, contact the Department of Campus Safety, the local police department, College Health Center, or college staff.**
- **Contact someone you can trust to support you**
- **Make every effort to preserve any physical evidence of the assault**
- **Do not wash, shower, bathe, douche, or change, destroy, or discard your clothing**
- **Do not clean up or rearrange the area of the crime scene**
- **A police officer will arrange for forensic medical services as appropriate**
- **Victims who report the sexual assault within 72 hours of the assault are eligible for victim's compensation**

SEX CRIMES PREVENTION ACT, CALIFORNIA PENAL CODE 290 AND 290.1

Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students there or if they work there as employees, contractors, or volunteers. Sex offenders who may be required to register should do so at:

- **City of Livermore Police Department 1110 S. Livermore Avenue, Livermore, CA 94550**

Information concerning registered sex offenders can be obtained from the Livermore Police Department.

WEAPONS POLICY

The Chabot-Las Positas Community College District prohibits the use or possession of any weapons as defined below. A student may be arrested, expelled, suspended, placed on probation or given a lesser sanction for good cause and in accordance with procedures consistent with due process for violations of the weapons policy. The policy reads: "Knowing possession or use of explosives, dangerous chemicals or deadly weapons on college property or at a college function.....Deadly weapons includes any instrument or weapon of the kind commonly known as a blackjack, sling shot, Billy club, sand club, sandbag, metal knuckles, any dirk, dagger, switchblade knife, pistol, revolver, or any other firearm, any knife having a blade longer than five inches, any razor with an unguarded blade, any metal pipe or bar used or intended to be used as a club." The policy can be found under the Chabot-Las Positas Administrative Rules and Procedures Manual section 5512(A)(9).

EMERGENCY RESPONSE AND EVACUATION PROCEDURES:

The Department of Campus Safety will be responsible for notifying the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees occurring on the campus. This notification can be all of or part of our emergency notification capability to include: e-mail, Alert-U text notification, telephone alert, internet alert, fire alarm evacuation or alert (specific building or entire campus), in person notification, Emergency Call-box voice alert, bull-horn or other means.

Las Positas College will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Campus Safety Officers are responsible for the confirmation that there is a significant emergency on campus. The Department Supervisor of Campus Safety or in his absence, the on-duty administrator, will determine the content of the notification, and initiate the appropriate campus notification system.

The campus authority for carrying out this process is the Department Supervisor of Campus Safety and the college president or his/her designate in the event of his/her absence.

The Department of Campus Safety will test the college emergency response and evacuation procedures at least once during the Fall and Spring semesters. A description of the exercise to include the date and time of the exercise and whether it was announced or unannounced in advance will be documented in an Incident Report written by the Department of Campus Safety and kept on file.

VICTIM RESOURCES

Medical Assistance:

Student Health Center.....	(925)424-1830
Valley Memorial Hospital, Livermore.....	(925)447-7000
Valley Care Medical Center, Pleasanton.....	(925)847-3000
Kaiser Permanente Medical Offices, Pleasanton.....	(925)847-5050
Eden Medical Center, Castro Valley.....	(510)537-1234
Valley Community Health Center.....	(925)462-1755

Crisis Counseling and Shelters:

Rape Crisis Center Hotline.....	(925)798-7272
Tri-Valley Haven Crisis Hotline.....	(800)884-8119
Victim-Witness Assistance Program.....	(925)862-2525
Valley Community Health Center.....	(925)449-1664
Shelter Bed Hotline.....	(800)774-3583
Sexual Assault Response Team (SART).....	(925)416-3415
Tri-Valley Haven for Women.....	(925)449-5842
Las Positas College Counseling services.....	(925)424-1400

POLICY FOR REPORTING THE ANNUAL DISCLOSURE OF CRIME STATISTICS

The Department of Campus Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at LasPositasCollege.edu. This report is prepared in cooperation with the local law enforcement agencies surrounding our campus.

Campus crime, arrest and referral statistics include those reported to Campus Safety, designated campus officials (including but not limited to directors, deans, department heads, designated HRLO staff, judicial affairs, advisors to students/student organizations, athletic coaches), and local law enforcement agencies.

Crime Statistics

20 U.S.C 1092 H (Crimes)	2008	2009	2010
Murder	0	0	0
Sex Offenses	1	0	1
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Manslaughter	0	0	0
Arson	0	0	0
20 U.S.C. 1092 (Arrests)			
Liquor Law Violations	0	0	0
Drug Related Violations	0	0	6
Weapons Possessions	1	1	0
Hate Crime Statistics	0	0	0